IN BOARD 11:00 A.M. JULY 8, 1994

Present: All Commissioners & Michael Kineavy

Staff: M. Boudreau, George Cushman, John Cushman, John Donovan, JR. & M. Kain.

Commissioner Sheppard presented the payrolls or 6/29/94 - 7/5/94. Motion was made to accept these payrolls;

1401----------$24,015.00
1401-5---------- 518.00
1402---------- 4,032.00

Motion to accept these payrolls was seconded by Commissioner Killilea and accepted.

Commissioner Sheppard presented complaint letter from the "Little Folks Day Care Center", -- Polling Loation for Ward 1, precint 6 & 8. Board requested that Marty Kain respond to this letter, reminding him that rules from the state allows us to limit poll checkers.

RE: Letter from Mary Baldassari requesting a hearing by Board after being discharged of her duties as Warden by Mr. Kain . In the presence of Mr. Kain and Commissioner Sheppard Ms. Baldassari admitted working for a candidate during her working hours as a Warden in a N. End Polling Location. Commissioner Killilea stated that a response would be sent and that the decision Marty made would be upheld due to unsatisfactory performance of her job and sees no need for a hearing.

Commissioner Sheppard stated that request was received for Voter Registration and a demonstration of one voting machine at Codman Square on July 21st. Mr. Cawley has informed the Board that he has no problem with this, therefore, the Board is granting approval.

John Donovan, Jr. presented a request for a complete listing of residents for the entire city from "Save our City." John Donovan, Jr. instructed them the cost would be $400. They ask if exceptions were made for non profit groups?

After some discussion Commissioner Sheppard motioned the Board to grant this request. Seconded and accepted (request attached).

Reported OL's went smoothly.
Board agreed to use the NationalChange of Address and to notify voters that address change has transpired and inform them of their new polling location.

Michael Kineavy reported that Listing is completed and List has been given to Jury Commissioner _ Total - 420,629.
We will have an end of LISTING PARTY on Tuesday, July 19 at City Hall Pub-- 5:30/7:30.

Motion to adjourn , seconded and accepted.

ADJOURN:

ATTEST:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

IN BOARD 11:00 A.M. JULY 15, 1994

Present: All Commissioners

Staff: M. Boudreau, M. Kain, Jack McElligott, John Cushman, M. Barry & E. White.

Commissioner Killilea officially opened this meeting at 11:00 A.M.

Commissioner Killilea stated that he spoke with Jack Donegan (Larkin Movers) and was informed by Mr. Donegan that he would forward to our department the necessary paper work to complete the transportation contract. Mr. Cawley spoke up and stated that Mr. Donegan had given him an envelope which upon opening the necessary paper work to proceed in the execution of a valid contract.

Commissioner Sheppard stated the Board must vote to award "Rental of Vans Contract". Stated that there was only one quote submitted from Bob Gallagher of Ryder. This same vendor had contract last year. Award for 1994 was $5,856.00, actual spent was $4,396.36. Request for exact same service for 1995 is $9,648.00 (an increase of $5,251.64 over actual cost of 1994).

Board has requested time to review this situation.

Commissioner Sheppard presented letter from Rep. Sal DiMasi regarding the lack of handicapped accessibility at the K of C a polling location change for Ward 3, Precinct 4 (previously located at the Llibrary). Mr. Cawley stated that we would like to stay in the Library but they want us out. We plan to build a handicapped ramp at the K of C at a cost of approximately $1,000.

Commissioner Sheppard presented a request from the Jewish Rehab. requesting that voting be held there on September 16, 1994.
Commissioner Killilea stated we should review this request. We are the ones who designate facilities as polling locations and it may be time that we discontinue this service provided at the Jewish Rehab. Social workers at this facility now know the process (notary is no longer required) and should be able to assist voters. To be discussed at later date.

Commissioner Killilea stated we must submit several letters:

1). Library - explaining the role of libraries in regards to "Motor Voter".
2). South Boston Savings Bank - thanking them for allowing us to place two (2) machines on their premises for demonstrations.
3). J.P. Council - refusing to grant permission to hold their elections in conjunction with the State Election on November 8, 1994. It has been our long standing policy to focus on one function.

Commissioner Killilea stated that next week we have to complete the VDT process. Michael Kineavy stated that he has called George to inform him that he has to get moving on this project.

Vinny Cawley stated of the seven (7) polling location changes we are awaiting the written approval from the East Boston Yacht Club. We have received verbal approval from this location. Mr. Cawley does not anticipate any problems with the other changes.

Mr. Cawley further presented sample of envelope he would like used in lieu of boxes for Voting Authority Slips. Warden will tape the envelopes on the voting machines and at the end of the night warden will fill in Ward, Pct. etc. seal and place in leatheroids.

Commissioner Killilea motioned Board to accept Mr. Cawley's proposal. Motion seconded by Commissioner Sheppard and accepted.

Stated that two machines will go in the South Boston Savings Bank as of August 1st. thru August 30th. for demonstration of voitng machines. In September demonstration classes will be held at the Condon School and at St. Briget's.

continued.... over

Mr. Cawley further stated that he has received clearance from the Lydon School for the next two elections only.

Mary Barry - Payrolls 7/6/94 thru 7/12/94

1401 ----------$24,068.67
1401 - 5 ------ 301.00
1402 --------- $2,737.00

Motion to accept these payrolls was made by Commissioner Killilea, seconded by Commissioner Sheppard and accepted.

John Donovan, JR.

Stated it was unclear to him as to if we have to conduct Ward Registration. Requested directions from the Board, Commissioner Killilea stated he would check and would get clarification by the end of the day. John Donovan, Jr. stated the need to contact locations and staff for this purpose of if it is to take place.

Some discussion took place regarding-Acknowledge of Notice- after receiving mail in registration. John Donovan, Jr. stated that on January 1, 1995 a new more universal form iwll be effective so we will due away with all other forms.

Commissioner Killilea stated we don't know how may registrations we will have to response to -- it could be very little, yet it could be 10,000 or more.

Registration forms are printed in several languages. We must response to a form in the same language as it is received.

John Donovan, Jr. stated that telephone calls are requesting registration forms. Some are requesting up to 300 which will cost us $5.00 or more for postage.

Board unanimously agreed that we will only mail what will fit in a 29¢ envelope (3 application) any request in addition of 3 will have to be picked up in person.

The state has provided us with 35,000 ot be distributed in any way we see fit.

Forms will be availabe at Community Centers starting today and to be distributed at libraries next week. John Donovan, JR. recommends posters for libraries. It will be the voters responsibility for mailing or hand delivering registrations to City Hall.

Community Centers on the other hand will have the ability to deliver these forms to us.

Commissioner Sheppard stated that Mary Baldassari was in to see him and requested her job back as Warden.
Marty Kain stated that her position has been filled. Board instructed Mr. Kain to send her letter informing her of so and that hearing is not necessary after reviewing the facts.

Marty Kain RE: Little Folks Day Care Center

Presented duties as given to Police Officer for Election Days.
Does not refer to responsibliity of Police Officer as to Poll Checkers or Poll Workers.

Board recommends that Marty draft a reconstruction of duties to include Poll Checkers and Poll Workers and present to the Board at the next meeting.

Commissioner Killilea motioned the Board to accept the minutes of the previous meeting. Seconded and accepted.

Michael Kineavy - Stated he was just returning form the Attorney General Office, regarding the 1994 Listing of residents. The feeling is that we did a great job but are reluctant to dismiss the court matter. Their concerns are about next year, the year after etc. City is to return to th eoffice of the Attorney General with proposals.

IN BOARD JULY 15, 1994

CERTIFIED ON THIS DAY:

Public Policy Question:
Middlesex & Suffolk Senatorial District -
"Health Care Systems "
#1546-1550, #2470-2488

Public Policy Question:
4th. Representative District, 1st. Representative District
"Casino Gambling"
#2409-2418, #2546-2555

Public Policy Question:
Middlesex, Suffolk adn Essex Senatorial District
"Bulger - Vote Against"
#2489-2515

Public Policy Question:
1st. Suffolk Senatorial
"Health Care System"
#1509-1545, #2378-2545

ATTEST:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

IN BOARD July 15, 1994

John Cushman Stated that he has problems last year with telephones at schools and does know if he should involve M.I.S. this year or just NYNEX as in the past. The difference in cost is very little.

1). Board recommends that we handle our own with NYNEX
2). Telephone lines on floor - recommends 30 lines for now. Can change later if necessary.

John Donovan, Jr. questioned Vinny as to if additional lines were needed at warehouse to handle machine breakdowns as many calls do come in here on election day. Vinny said the most benefit would be to have a direct line from City Hall installed as Mr. Cawley said they had in the past.

John Cushman said that next week he will be working on VTD and the following week he will start on absentees. Stated he will need full time staff who have access to overtime.
Commissioner Sheppard requested that John put his request to the Board in writing.

ADJOURN:

ATTEST:

Everette Sheppard
EVERETTE SHEPPARD, SECRETARY

MEMORANDUM

TO : THE BOARD OF ELECTION COMMISSIONERS

FROM : CHIEF VOTING MACHINE CUSTODIAN

SUBJECT : PROPOSAL FOR HANDLING BALLOT BOXES FOR ALL ELECTIONS

DATE : JULY 18, 1994

Here is an update of my original memo sent July 28, 1989.

The Voting Machine Division is divided into three sections, with an assistant chief responsible for each. Prior to the election, the assistant chief's will pick up the ballot boxes and deliver them to the polling locations. The boxes should be serviced and ready to go.

I recommend that the boxes be left at the polling location between elections. We probably will have a few places that we can't do this, but they should be minimal. These can be picked up and delivered each election. The boxes will have to be serviced after each election. This can be handled on location by the ballot box repairman.

The keys would be handled the same way we handle the machine keys. This procedure would reduce if not eliminate the damage to the boxes usually caused in transit.

On election day, we have a custodian in each ward. He will make sure the box is available on his regular rounds. When the polls close, the warden will return the ballot box key with the machine keys.

Currently the Department leases 25 vans at an estimated cost of $7000.00. We also hire 25 drivers and laborers at an estimated cost of $10,000.00. The department can realize a sizable savings by adopting this new system.

I recommended we leave the boxes on premises between elections as a trial run. If everything goes well as expected, we can leave them out permanently.

IN BOARD 11:00 A.M. JULY 23, 1994

Present: Commissioners Killilea, Sheppard, Arrigal and Listing Coordinator Michael Kineavy.

Staff: J. McElligott, J. Donovan, Sr., M. Barry, J. Cushman, V. Cawley and M. Kain.

Commissioner Killilea - Opened the meeting at 11:00 A.M., motioned to accept the minutes of previous meeting, as amended, John Cushman wished Jr. stricken from his name. Motion seconded, all in favor.

Commissioner Sheppard - Stated that the "Rental of Vans Contract" was still being discussed. At this point the chief voting machine custodian presented a proposal to have the voting machine division deliver the ballot boxes, leave the boxes on site and have the ballot-box repairman service the boxes on site. The Board voted to accept V. Cawley's proposal (proposal on file in this office) and no further action was taken on the rental of vans contract.

Commissioner Sheppard - Proposed and the Board voted to send a letter to Representative DiMasi regarding Ward 3, Precinct 4 as to renovating of precinct site to full handicapped accessibility.

Commissioner Sheppard - On the Larkin Movers bill for storage suggested referring this matter to the Law Department with all Commissioner in agreement.

Commissioner Killilea - Reviewed the letters to the Boston Public Library regarding their role in distribution of voter registration forms. Letter to the South Boston Savings Bank on AVM machine demonstrations and to the Jamaica Plain Neighborhood Council outlining the board's position on holding simultaneous elections on November 8, 1994 (copies on file in this office).

Commissioner Killilea - Proposed because of the confusion around the VTD process that he confer with the law department to establish the responsibilities of the Board.

Michael Kineavy - Received a communication from Andrew J. Brown regarding a student orientation as to the duties, responsibilities and function of the Boston Election Department --(Copy on file in this office). The Board agreed to participate and set July 26, 1994 as the date for the orientation.

Mary Barry - Submitted the following payrolls:

1401	Permanent -----	$24,068.67
1401-5	Temporary -----	3,339.00
1402	Listing ---------	245.00

Board voted to accept these payrolls

Vincent Cawley _ Met with Councillor Feeney regarding Ward 13, Precinct 10 and a resolutions of the problem will be reached soon.

Martin Kain --- Reported Election Officers have been sworn-in up to Ward 17 and letters have been sent to the Election Officers in Wards 18 & 19.

John Cushman - Reported on a work shop on goals and objectives he attended. Also reported that he has mailed out applications for physically disabled absentees. Requested that he be present at any discussion regarding VTD's. Stated that the process for installing phones in the precincts, central office and warehouse was in place.

Jack McElligott _ Delivered a press release to the South Boston Tribune regarding voting machine demonstrations.

continued.... over

Reported a communication received from the State Secretary regarding "Motor Voter", suggested that outside registration sessions according to law be held August 18, 19, 20, 21 & 22. Commissioner Killilea stated he would ask the law department to review our special act to see if the sessions were required.

Motion to adjourn - all in favor

ADJOURN:

ATTEST:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

In Board 11 A.M. 7/29/94

Present: Commissioners Killilea, Sheppard, Arrigal, Michael Kineavy, George Cushman, John Donovan, Sr., John Donovan, Jr., Vincent Cawley, Mary Barry, John Cushman, Martin Kain, Estrella White, new Chairman Abe Hantout, Betty Eng, Esq.

Commissioner Killilea: Called the meeting to order.

Commissioner Sheppard: Asked Commissioner Killilea if he had checked with the Secretary of State, whether or not this Office had to hold Registration Sessions in the twenty-two Wards prior to the Primaries?

Commissioner Killilea: Said that he had spoken to the Secretary of State's Office and they agreed that due to the Special Act in Boston, that we should hold the sessions as set forth.

Commissioner Sheppard: Made a motion to hold Ward Registration, as per the attached schedule.

All in favor.

Commissioner Sheppard: Questioned whether or not that Ryder had been notified?

Commissioner Killiliea: Stated that there was no problem, that we do not have to accept the bid.

Commissioner Sheppard: Produced a letter from the Republican Ward Committee on the matter of changing Ward 1, Precinct 5.

Vincent Cawley: Stated that this matter was resolved two weeks ago, and Ward 1, Precinct 5 was to remain the same.

Commissioner Killilea: Stated that on the matter of V.T.D., we are obliged to do this. Streets are done. George and John Cushman will do it. Boston is the only place for Representative Reapportionment.

George Cushman: Stated that he would like to have John, Jr. and people from the floor assigned.

Commissioner Killilea: We are not changing precinct lines.

Vincent Cawley: How many people?

John Cushman: Ward 18, Precinct 23, 216 people.

George Cushman: Could we use paper ballots?

Vincent Cawley: No. An extra machine.

7/29/94

George Cushman: Stated that there should be special training for Wardens.

Martin Kain: Another Election Officer? Set up another precinct?

George Cushman: No.

Michael Kineavy: Do we have enough time?

George Cushman: 18/23, Use a yellow high lighter to high lite the voters.

Michael Kineavy: Good solution.

George Cushman: Least disruption. George will need six people

John Donovan, Jr.: Will we need separate tally sheets?

George Cushman: Yes. Break down ballots at precincts.

Commissioner Killilea: Representative, Senatorial, and Governor's Councillor involved.

Mary Barry: Stated new charts for these districts made.

Vincent Cawley: A list to be made?

George Cushman: Yes, changes and people involved.

Michael Kineavy: Asked Betty Eng if this solution was O. K. with her.

Commissioner Killilea: It will be the same as 5A and 5B. The Wardens are ready, they did this at the last Primary.

Betty Eng: Questioned if Voters are notified.

Commissioner Killilea: Notices are sent to voters.

George Cushman: Brighton has a contested race, vacancy in another.

John Donovan, Sr.: We will need backup.

Martin Kain: Extra Election Officers.

Commissioner Killilea: Suggested that Martin Kain use his discretion as to using extra Election Officers. Commissioner made a motion to the Board as to this effect.

All in favor.

7/29/94

Mary Barry: Presented the payrolls for the period of July 20, 1994, through July 26, 1994:

1401	$24,068.67
1401-5	3,605.00

Commissioner Killilea: Made a motion to accept the payrolls as read.

All in favor.

Commissioner Sheppard: Made a motion to accept the minutes of July 22, 1994.

All in favor.

John Donovan, Sr.: Presented a letter advising the Board of a Sticker Candidate in the 2nd Suffolk District, and also a complaint request. Letters on file in this Office.

Commissioner Killilea: Looked at complaint letter. Gave same to Betty Eng, Esq. Commissioner said decision not made today, will rely on Counsel for an opinion.

Betty Eng: Said there would be an answer on this matter by next week. Determine statuatory obligation. Betty asked for any documents that would help to hasten process.

Commissioner Killilea: On the matter of Registration Forms from Norfolk. Secretary of State says we should carry these voters. We need direction on this.

Betty Eng: Talk to Robin Hall, she is aware of this problem. Try to set forth a meeting with her.

Vincent Cawley: Continuing on machines. Displaying machines in South Boston Bank next week. Suggested that maybe a Commissioner could be present at the Bank on Monday morning to take some pictures.

Commissioner Killilea: Thought this a good idea, perhaps he would go.

John Donovan, Jr.: Presented form of letter to be sent to new voters. He said that this form has to be translated into Spanish.

Commissioner Killilea: Thought the form to be very good.

John Donovan, Jr.: I do not think it necessary to check residence of Registrant, would like to dispense with proof.

John Donovan, Sr.: Would like the Board to make a decision to dispense with proof.

Motion made by Commissioner Killilea to dispense with proof.

All in favor.

7/29/94

Martin Kain: Said that he is still signing up his Election Officers. He is up to Ward 20 with the mailing of his letters.

John Cushman: Inquired as to the Election to be held at Ward 20, Precinct 1. He said that nothing had been done on this.

Commissioner Killilea: Time for us to absent ourselves from there. Call and tell Phyllis, no.

John Cushman: Said that he would call Phyllis.

Michael Kineavy: Said that he would be back and forth next week. He would try to make it easier for the transition.

Commissioner Hantout: Asked if there was anything he should know or be familiar with before he comes to this office?

Commissioner Killilea: We will give you a copy of whatever before a meeting.

Michael Kineavy: Said that there is a pressing need for space for machine storage. I think you should be aware of it.

Vincent Cawley: We need 27,000 square feet for the machines.

Michael Kineavy: Said that E.D.I.C. has a good place. This should be resolved.

John Cushman: Asked of Vinny, what happened to Ward 13, Precinct 10?

Vinny Cawley: Said that the Chancellory believes that the Priests should run their own Parishes.

Michael Kineavy: Priorities should be in writing.

Vincent Cawley: E.D.I.C. Building has never been rented out. We will have to pay for space.

Commissioner Hantout: Who would we contact?

Michael Kineavy: Michael Galvin.

Vincent Cawley: We will lose the Linden School after November. I need space.

Motion made to adjourn.

All in favor

Adjourned.

Attest: Everette Sheppard
Everette Sheppard, Secretary

IN BOARD AUGUST 1, 1994

Certified on this day:

U.S. Senate - Independent Voter Party

#117-124, #002293-002298, 002556-002560

Libertarian Party -

U.S. Senator, Bovernor, Lt. Governor, Attorney General, Secretary, Treasurer, Auditor -

#1-54

Certified on this day: August 2, 1994

Unenrolled - for Treasurer
#125-126

Certified on this day:- August 2, 1994

La Rouche Was Right

U.S. Senator, Governnor, Lt. Governor

#55-116

ATTEST:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

IN BOARD AUGUST 1, 1994

Certified on this day:

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U.S. Senator, Governnor, Lt. Governor

#55-116

ATTEST:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

IN BOARD 11:00 A.M. August 5, 1994

Present: Commissioners Killilea, Sheppard, Arrigal. Also Jack McElligott, John Donovan Sr., John Donovan Jr., M. Barry, G. Cushman, J. Cushman, V. Cawley, E. White, M. Kinneavy, M. Galvin.

Commissioner Killilea called the meeting to order.

Commissioner Killilea: presented communications received from Asst. corporation counsel Betty Eng Re: letters from Helen E. Lockey and Gary R. Dougherty, candidates for Clerk of Courts in the Republican Primary; Counsel responded that the Board did not have jurisdiction in the matter. (copies on file in this office).

Commissioner Killilea submitted training schedules for Shoup and Automatic sessions from Sept. 6, 1994 through Sept. 17,1994. Copy on file in this offfice. Commissioner Sheppard made a motion to accept the schedule-all in favor.

Commissioner Killilea also submitted a report on the status of the Election Officers. Copy on file. Both reports submitted by Martin Kain who was unable to attend the meeting.

Commissioner Killilea informed the Board that the independent party would not be a participant in the State Primary. This information was belatedly received from the Office of the Secretary of State at a meeting of Aug. 4, 1994. Commissioner Killilea suggested to the representative of the Secretary of State that the Board be notified immediately of any changes to the ballot, saving the department an immense amount of work.

Commissioner Sheppard made a motion to accept the minutes of the previous meeting. All in favor.

Commissioner Arrigal present.

Mary Barry submitted payrolls for week of 7/27/94 through 8/2/94. All in favor.

1401-----$24,068.67
1401s-----$3451.00

Mrs. Barry also submitted communications from the chief operating officer and labor relations regarding disciplinery reports and reviews. Copies on file.

John Donovan Sr. submitted to the Board Nomination Petitions received from Thomas Tierney, candidate for State Treasurer, after the deadline for filing. copies on file.

John Donovan Jr. proposed changes in placards to be printed for information to be displayed at polling places. In addition John Jr., in view of the changes in the delivery process suggested that the Police Officers return the voting check lists at the close of the polls; that five (5) Vans be obtained to deliver Election material and further suggested that the ballot boxes to be delivered be placed on the platform at 7:30 A.M. by Vault personnel for this function.

Vincent Cawley submitted precinct changes in Ward 22 Re: precincts six (6), seven (7), eleven (11) and twelve (12). Vinnie requested a letter be sent to Superintendant Jones regarding keys for the schools. Vinnie further requested that the overtime periods for the machine section be Aug. 15 through Sept. 20, 1994. All in favor.

cont:

cont.-----

8/5/94

George Cushman informed the Board that the addresses in the affected Voter Tabulation Districts had been identified and was waiting for Board approval to complete the process. Georgealso gave a copy of the addresses to the voting machine section. In addition George Cushman provided this information to the State Secretary.

George Cushman informed the Board that the paperwork for the goals and objectives project had been submitted. Copies on file in this office.

John Cushman reported he had talked to Phyllis Addelberg at the Jewish Rehabilitation Center and she expressed concern that Election Department Personnel would not be present at the Center for Ballot processing per the Board vote of 7/29/94.

John Cushman requested clarification on the S.Q.V. status of Prisoners, regarding escrow ballots.

Jack McElligott suggested press releases for voter registration; Jack also requested that any communication received or any written material to be considered for Board action be submitted prior to the Board meeting.

Motion to adjourn. All in favor.

ATTEST:

Everette Sheppard

EVERETTE SHEPPARD, COMMISSIONER

8/5/94

City of Boston

Law Department

Thomas M. Menino
Mayor

Albert W. Wallis
Corporation Counsel

(617) 635-4034
Fax: 635-3199

August 3, 1994

Helen E. Lockey
334 Beacon Street
Boston, MA 02116

Dear Ms. Lockey:

In response to your letter of July 28, 1994 concerning the placement of your name on the Republican Party primary ballot for the September 20, 1994 election, please be advised that the Board of Election Commissioners has no jurisdiction to place the name of any candidate on the ballot. This authority rests in the Secretary of State. G.L. c.54, §40. Furthermore, since the issue is currently in litigation with the Office of the Secretary of State, it is inappropriate for me to further address the matter at this time.

Sincerely,

Betty Eng
Assistant Corporation Counsel

cc: Board of Election Commissioners
Robin Hall, Esq.

Boston City Hall • Room 615 • Boston, Massachusetts • 02201

CITY OF BOSTON

8/5/94

ROBERT J. CIOLEK
CHIEF OPERATING OFFICER

ADMINISTRATIVE
SERVICES DEPARTMENT
ONE CITY HALL SQUARE
BOSTON, MA 02201
635-4479
FAX 635-3020

MEMORANDUM

TO: All Department Heads

FROM: Robert Ciolek, Chief Operating Officer
Administrative Services

DATE: March 24, 1994

RE: Disciplinary Review

In order to ensure consistency in treatment as well as the appropriate measure and manner of discipline please henceforth forward a copy of all disciplinary actions to the Office of Labor Relations in a timely manner. While documentation of "oral warnings" need not be included it is important that you forward all other levels of disciplinary action for both your unionized and non-unionized employees. Your records may be sent care of Susan Coyne, Deputy Supervisor, Office of Labor Relations.

Please be advised that the City's Labor Relations Office will be reviewing the data and will be developing a quarterly reporting system. In developing this report Labor Relations may be contacting you for further input. If you have any questions please contact Susan Coyne at 635-4525.

8/5/94

Office of Labor Relations

Boston City Hall, Room 624
Boston, Massachusetts 02201

(617) 635-4525
FAX: 635-3690

To: All Department Heads

From: Susan M. Coyne, Supervisor
Office of Labor Relations

Re: Reported Discipline

Date: August 2, 1994

Pursuant to the Chief Operating Officer's memorandum of March 24, 1994 (a copy of which is attached) all disciplinary actions imposed by your Department should be forwarded to this Office on a quarterly basis.

It is important that copies of all disciplinary action, regardless of how great or small the number or degree of discipline, be forwared. If no disciplinary action has been imposed for the quarter, please send a letter indicating so to this Office so that the status of your Department's discipline is accurately reported on the Quarterly Discipline Report (QDR). Absent such documentation, a blank square will be recorded for your Department.

Please be advised that from this point in time forward, a blank square on the QDR will indicate that your Department did not provide this Office with the requested information.

A copy of all disciplinary actions imposed for the first quarter of FY 95 should be forwarded to this Office by Friday, October 7, 1994 to ensure their inclusion in the QDR. Thank you for your anticipated cooperation.

cc: Robert Ciolek
Chief Operating Officer

IN BOARD 11:00 A.M. August 5, 1994

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Mrs. Barry also submitted communications from the chief operating officer and labor relations regarding disciplinery reports and reviews. Copies on file.

John Donovan Sr. submitted to the Board Nomination Petitions received from Thomas Tierney, candidate for State Treasurer, after the deadline for filing. copies on file.

John Donovan Jr. proposed changes in placards to be printed for information to be displayed at polling places. In addition John Jr., in view of the changes in the delivery process suggested that the Police Officers return the voting check lists at the close of the polls; that five (5) Vans be obtained to deliver Election material and further suggested that the ballot boxes to be delivered be placed on the platform at 7:30 A.M. by Vault personnel for this function.

Vincent Cawley submitted precinct changes in Ward 22 Re: precincts six (6), seven (7), eleven (11) and twelve (12). Vinnie requested a letter be sent to Superintendant Jones regarding keys for the schools. Vinnie further requested that the overtime periods for the machine section be Aug. 15 through Sept. 20, 1994. All in favor.

cont:

Helen E. Lockey
334 Beacon Street
Boston, MA 02116

(617) 536-9222

CITY OF BOSTON
ELECTION DEPT.

1994 JUL 28 AM 11:45

8/5/94

July 28, 1994

Registrars of Voters
City of Boston
City Hall
Boston, MA

Dear Registrars of Voters:

I am a candidate for the office Clerk, Supreme Judicial Court in the County of Suffolk. The Secretary of the Commonwealth has denied me primary ballot access stating as the reason the "District" field on my nomination papers did not contain the correct District name or number.

I submitted 1198 certified signatures to the Secretary of the Commonwealth, May 31, 1994, at noon, directly after your office finished certification of the signatures.

The registrars of voters in the City of Boston certified the signatures on my nomination papers but didn't notify me that the district name or number was incorrect as stated in Massachusetts General Law Ch. 53 s. 7 and s. 46. Further, I was not allowed to insert the correct designation on my nomination papers.

The statute is explicit that the registrars of voters must allow a correction of district. Please correct and put my name on the September 20, 1994, Republican Party primary ballot.

Sincerely,

Helen E. Lockey

Helen E. Lockey

8/5/94

City of Boston

Law Department

Thomas M. Menino
Mayor

Albert W. Wallis
Corporation Counsel

(617) 635-4034
Fax: 635-3199

August 3, 1994

Gary R. Dougherty
334 Beacon Street
Boston, MA 02116

Dear Mr. Dougherty:

In response to your letter of July 28, 1994 concerning the placement of your name on the Republican Party primary ballot for the September 20, 1994 election, please be advised that the Board of Election Commissioners has no jurisdiction to place the name of any candidate on the ballot. This authority rests in the Secretary of State. G.L. c.54, §40. Furthermore, since the matter is currently in litigation with the Office of the Secretary of State, it is inappropriate for me to further address the matter at this time.

Sincerely,

Betty Eng
Assistant Corporation Counsel

cc: Board of Election Commissioners
Robin Hall, Esq.

Dr. Gary R. Dougherty
334 Beacon Street
Boston, MA 02116

(617) 536-9222

CITY OF BOSTON
ELECTION DEPT.

1994 JUL 28 AM 11:45

8/5/94

July 28, 1994

Registrars of Voters
City of Boston
City Hall
Boston, MA

Dear Registrars of Voters:

I am a candidate for the office Clerk, Superior Court (Civil Business) in the County of Suffolk. The Secretary of the Commonwealth has denied me primary ballot access stating as the reason the "District" field on my nomination papers did not contain the correct District name or number.

I submitted 1243 certified signatures to the Secretary of the Commonwealth, May 31, 1994, at noon, directly after your office finished certification of the signatures.

The registrars of voters in the City of Boston certified the signatures on my nomination papers but didn't notify me that the district name or number was incorrect as stated in Massachusetts General Law Ch. 53 s. 7 and s. 46. Further, I was not allowed to insert the correct designation on my nomination papers.

The statute is explicit that the registrars of voters must allow a correction of district. Please correct and put my name on the September 20, 1994, Republican Party primary ballot.

Sincerely,

Gary R. Dougherty

Dr. Gary R. Dougherty

 8/5/94

are purchased by the commonwealth or by a city or town, the persons of whom the purchase is made shall give to the state secretary, city or town clerk or election commissioners, as the case may be, a bond with sufficient sureties to keep such system, machines or ballot boxes in working order for two years. Such persons shall also give a bond with sufficient sureties, conditioned to defend and indemnify the commonwealth or cities and towns purchasing, leasing or using the system, machines or ballot boxes against any legal action and for any expense, damage or inconvenience which they may incur or suffer by reason of any suit brought against them for infringement of patents or other rights, arising from the purchase, lease, or use of such system, machines or ballot boxes. (1895, 508, § 3; 1898, 378, § 4; 548, §§ 189, 269; RL 11, §§ 192, 272; 1903, 368, § 3; 1905, 313, § 1; 1907, 560, §§ 226, 456; 1912, 641, §§ 12, 13; 1913, 835, §§ 256, 503; 1916, 43, § 2; 1988, 296, § 21, approved November 25, 1988, effective 90 days thereafter.)

Editorial Note—

The 1988 amendment rewrote the section to include reference to an electronic voting system as well as voting machines or ballot boxes purchased to give bond, etc.

Total Client-Service Library® References—

12 Am Jur 2d, Bonds § 6.

PREPARATION AND FORM OF BALLOTS

§ 40. Ballots and Data Processing Cards, Furnishing, etc.

All ballots for use in elections of state officers shall be prepared and furnished by the state secretary, and all ballots for use in elections of city or town officers, by the city or town clerk. Ballots for use in an electronic voting system shall be in a form approved by the state secretary under sections thirty-two and thirty-seven. (1889, 413, §§ 1, 10; 1890, 386, § 7; 1893, 417, § 129; 1897, 530, § 21; 1898, 548, § 192; RL 11, § 195; 1907, 560, §§ 229, 456; 1913, 835, §§ 257, 503; 1967, 564, § 8; 1977, 756; 1985, 477, § 25.)

Editorial Note—

The 1967 amendment inserted a sentence after the first sentence with reference to the furnishing of data processing cards.

The 1977 amendment rewrote the section, requiring the State to furnish data processing card ballots to cities and towns.

The 1985 amendment deleted a former second paragraph which pertained to the content of an electronic ballot, and inserted in place thereof a sentence requiring the form of electronic ballots to be approved by the state secretary.

Federal Aspects—

States may specify form of ballot used in voting for US representative, 2 USCS § 9.

8/5/94

CASE NOTES

1. In general
2.-5. [Reserved for future use]
6. Under former law

1. In general

It is duty of secretary of Commonwealth to prepare ballots for use at state election, and this duty includes placing petitioner's name upon ballot as candidate for governor or omitting it therefrom as law may require. Manser v Secretary of Commonwealth (1938) 301 Mass 264, 16 NE2d 868.

Duties of secretary of Commonwealth with relation to preparation of ballots for use in election of state officers are affected by ALM GL c 57 §§ 2, 3. Atty. Gen. v Secretary of Commonwealth (1940) 306 Mass 25, 27 NE2d 265.

2.-5. [Reserved for future use]

6. Under former law

Former St 1893, c 417, in so far as it related to use of official ballot in election of city officers, was held constitutional; and contention that use of official ballot was made compulsory in election of city officers and optional in election of town officers and that therefore statute was void as partial and unequal in its operation upon rights of voters, could not be maintained. Cole v Tucker (1895) 164 Mass 486, 41 NE 681. (Under the present wording of the section the distinction no longer exists.

§ 41. Ballots, Names, Residences and Political Designations of Candidates.

Ballots for the use of voters in a voting precinct, polling place or town shall contain the names of all candidates duly nominated for election therein, and, except as provided in section forty-three, they shall contain the name of no other person.

To the name of each candidate for a state office shall be added the name of the city or town where he resides, with the name of the street and number, if any, of his residence, except as provided in section forty-one A. To the name of each candidate for a city office shall be added the name of the street on which he resides, with his street number, if any; and to the name of each candidate for alderman at large shall also be added the number of the ward where he resides.

To the name of each candidate for a state or city office, except for city elections which are not preceded by primaries, shall be added in the same space his party or political designation. Failure to make a political designation shall result in the term "Unenrolled" being used. To the name of a candidate for a state or city office who is an elected incumbent thereof there shall be added in the same space the words "Candidate for Reelection", except in the case of political party candidates for the offices of governor and lieutenant governor. A candidate for election to the same office in a precinct, ward or district which contains any portion of the territory which he was elected to

Helen E. Lockey
334 Beacon Street
Boston, MA 02116

(617) 536-9222

CITY OF BOSTON
ELECTION DEPT.
1994 AUG -1 AM 11:2

8/5/94

August 1, 1994

Registrars of Voters
City of Boston
City Hall
Boston, MA

Dear Registrars of Voters:

As I responded to your questions Friday, at your public meeting, I will work with you, your office and staff in any way that I can regarding my letter of July 28.

I am confused though as to what input I may be able to offer since you are in charge of elections in the City of Boston, you have had this responsibility for many decades if not centuries, you have legal staff available to yourself, and you have dealt with tens of thousands of candidates who have had similar situations. Basically, you are the experts.

I on the other hand am financially poor and can not financially afford legal counsel. The only information that I know pertaining to elections is what your office informs me, the Secretary of State tells me, what I read in the law, and that provided by the news media.

Sincerely,

Helen E. Lockey

Helen E. Lockey

Dr. Gary R. Dougherty
334 Beacon Street
Boston, MA 02116

(617) 536-9222

CITY OF BOSTON
ELECTION DEPT.
1994 AUG -1 AM 11:21

8/5/94

August 1, 1994

Registrars of Voters
City of Boston
City Hall
Boston, MA

Dear Registrars of Voters:

As I responded to your questions yesterday, at your public meeting, I will work with you, your office and staff in any way that I can regarding my letter of July 28.

I am confused though as to what input I may be able to offer since you are in charge of elections in the City of Boston, you have had this responsibility for many decades if not centuries, you have legal staff available to yourself, and you have dealt with tens of thousands of candidates who have had similar situations. Basically, you are the experts.

I on the other hand am financially poor and can not financially afford legal counsel. The only information that I know pertaining to elections is what your office informs me, the Secretary of State tells me, what I read in the law, and that provided by the news media.

Sincerely,

Gary R. Dougherty

Dr. Gary R. Dougherty

No. of Machines to be used
SEPT. 20, 1994

8/12/94

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	Totals
4	4	4	3	3	3	3	3	3	3	4	4	4	3											48
3	4	4	4	4	4	3																		26
6	4	4	4	5	6	4	4																	37
5	4	(1) 5	4	4	4	4	3	3	3															40
6	5	6	6	A 4 | B 4	5	6	5	6	4															57
3	3	3	4	3	4	4	4	4																32
4	4	5	4	3	3	3	3	3	4															36
3	3	3	3	3	3	3																		21
4	(1) 4	5	3	4																				21
3	3	3	4	3	3	3	4	4																30
3	3	4	3	3	3	3	3	3	3															31
3	4	3	3	3	(1) 3	3	3	3																29
3	3	3	3	(1) 3	3	3	4	4	4															34
4	(1) 4	3	3	3	3	3	3	3	3	3	3	3	3											45
3	3	3	3	3	3	3	3	3																27
4	3	3	4	4	3	4	4	4	4	4	4													45
3	3	3	4	3	3	3	3	3	3	3	3	3	3											43
(1) 3	3	3	3	3	(1) 4	3	5	4	5	3	4	4	4	(1) 4	4	4	4	5	5	3	4	(1) 4		92
3	6	3	3	3	4	(1) 4	3	3	4	(1) 4	(1) 4	3												50
4	3	4	3	4	4	3	3	4	5	3	4	4	3	5	5	5	3	4	5					78
3	3	(1) 3	3	3	3	3	3	3	3	3	3	(1) 4	3	3	4									52
4	4	4	(1) 4	3	3	(1) 4	4	4	5	3	3	4												51
																							TOTAL	925

(1) use mach. on site
(1) Mach. to be shipped

IN BOARD 11:00 A.M. AUGUST 12, 1994

PRESENT: Commissioner's Sheppard, Arrigal and Killilea. Also present Jack McElligott, J. Donovan Sr., M. Barry, G. Cushman, V.Cawley, M. Kain and M. Galvin.

COMMISSIONER KILLILEA: Called the meeting to order.

COMMISSIONER SHEPPARD: Requested an update on the Voting Tabulation Districts.

COMMISSIONER KILLILEA stated that Stephen Clark, Asst. Corporation Counsel would return from vacation on Monday and communicate with the legal counsel of the State Secretaties office to resolve the sitution.

COMMISSIONER SHEPPARD asked if all Polling location changes had been voted on and was informed Ward 22 Precinct 12 would have to be approved. The Board voted in favor.

COMMISSIONER SHEPPARD made a motion to accept the minutes of Aug. 5, 1994. All in favor.

COMMISSIONER ARRIGAL proposed that the Board establish regulations limiting the amount of Registration Forms to be distributed suggesting 500 forms per agency, 100 per individual. Comm. Arrigal suggested to inform agencies if they required additional Forms to contact the State Secretary.
Motion made to accept proposal. All in favor.

MARY BARRY submitted payrolls from week of Aug. 3 through August 9, 1994.

1401- $24,124.53.
1401-S-$3143.00. All in favor.

VINNIE CAWLEY submitted schedule of machines to be used at State Primaries. Vinnie stated his section would start delivering ballot boxes on August 15, 1994. Vinnie informed the Board that he would begin setting-up machines on August 15, 1994 and expected to receive ballot strips on Aug. 22, 1994. Vinnie contacted the School Department regarding keys and should receive the keys soon.

GEORGE CUSHMAN informed the Board that further work on the VTD's was on hold until the law department makes a decision.

JOHN DONOVAN SR. stated that the questions he had on S.Q.V. voters had been answered.

MARTIN KAIN submitted an update of Election Officers status, copy on file in this office. M. Kain submitted amendments to the training schedule regarding dates in Ward 20 and Ward 14.

cont.....

8/12/94

JOHN CUSHMAN discussed phone checking procedure; the telephone co. will begin installing phones on August 15, 1994 and the machine section will begin checking the phones August 22, 1994. John Cushman informed the Board that Absentee application requests were becoming heavy and requested help be assigned. John further informed the Board that Absentee Ballots were received this date and had to be proof read. John suggested to the Board V.I.P. voting commence on August 22, 1994.

COMMISSIONER KILLILEA stated the Board had received a certified letter from the Jewish Rehabilitation Center asking the Board to reconsider its vote regarding ballot processing. The Board will stay with its original decision.

MIKE GALVIN informed the Board that a meeting between EDIC and the Election department has been scheduled in regard to warehouse and storage space for the voting machines.

Motion to Adjourn

All in favor.

Attest: Everette Sheppard
Everette Sheppard, Secretary

I BOARD 11:00 A.M. AUGUST 19, 1994

esent: All Commissioners, J. McElligott, J. Donovan, Sr., J. Donovan, JR.
G. Cushman, J. Cushman, V. Cawley, E. White & M. Barry.

mmissioner Hantout Called meeting to order

mmissioner Sheppard - Made motion to accept minutes of previous meeting as amended.
Proposed food be made available for Primaries & Election.

mmissioner Killilea - Addressed the subpoena that was received from the District
urt - matter referred to Law Department.

bmitted letter from the Law Department regarding VTD's that the Commissioner
ggested was vague & intrusive (copy on file).

hn Donovan, Sr. - Asked for further directions regarding S.Q.V. from the State
cretary. John stated he received numerous registrations forms that belong to
her citis and towns. John further stated procedures were now in place to address
otor Voter" problems.

ncent Cawley - Informed the Board that all ballot boxes had been delivered to
e precincts with the exceptions of 5 precincts. Ballot strips have not been
livered because of a delay in proof.
s received two (2) surplus trucks from the Police Department.

hn Cushman - Reported that all phones were being installed. John suggested that
lunteers for the phones for Primary day be in two shifts of 30 people each shift,
d personnel from city year be utilized. Mary Barry was assigned to contact departments.

ry Barry - Submitted payrolls:

1401- ---------$24,124.53
1401-5---------- 3,143.00 All Approve

rtin Kain - Updated the Board on the election officers and confirmed that all
aining session sites had been approved. Suggested to the Board that separate
aining sessions be held for VTS precincts.

orge Cushman & George Cushman - Reviewed options available to the Board regarding
TD precincts and the procedures that would be required i.e. redrawing lines, moving
ters, moving ballots, notifying voters, updating street & code books, redrawing
aps.

mmissioner Hantout - Recommended a steering committee of Commissioner Killiea,
. Cushman, J. Cushman, J. McElligjott, J. Donovan, Sr., John Donovan, Jr. to
etermine the best method ot comply with the VTD requirements and report back to
e Board at the next meeting.

tion to adjourn:

ATTEST:

Everette Sheppard
EVERETTE SHEPPARD, SECRETARY

Helen E. Lockey
334 Beacon Street
Boston, MA 02116

(617) 536-9222

August 23, 1994

Board of Election Commissioners
City of Boston
Boston City Hall
Boston, Massachusetts

Dear Election Commissioners:

I would like to notify you that I will be conducting a write-in (sometimes called a paster or "sticker") campaign in the upcoming Republican Party Primary Election on September 20th, 1994. The position that I will be seeking write-in candidacy for is "Clerk of Supreme Judicial Court" elected by the voters of the County of Suffolk.

Any advice or assistance that you may be able to provide would be most welcome.

I can be contacted at the above address and telephone.

If there is any document or information that I must provide, please let me know.

Thank you.

Cordially,

Helen E. Lockey

Dr. Gary R. Dougherty
334 Beacon Street
Boston, MA 02116

(617) 536-9222

August 23, 1994

Board of Election Commissioners
City of Boston
Boston City Hall
Boston, Massachusetts

Dear Election Commissioners:

I would like to notify you that I will be conducting a write-in (sometimes called a paster or "sticker") campaign in the upcoming Republican Party Primary Election on September 20th, 1994. The position that I will be seeking write-in candidacy for is "Clerk of Superior Court (Civil Business)" elected by the voters of the County of Suffolk.

Any advice or assistance that you may be able to provide would be most welcome.

I can be contacted at the above address and telephone.

If there is any document or information that I must provide, please let me know.

Thank you.

Cordially,

Gary R. Dougherty

Dr. Gary R. Dougherty

9/24/96

I would like this letter entered into the offical minutes of today meeting Sept. 23,1994 of the Board of Election Commissioners. I would like to state for the offical record that John Donovan Sr. and myself John Donovan Jr. followed past pratices in regards to permitting candidates to examine public records. No laws or departmental regulations were violated in conducting this review. The review process was totally open and at any time anyone could walk in and observe the review taking place. And finally I would like to state for the record that the person or persons who informed outside sources that irregularities were taking place was totally incorrect and false and certainly not in the best interest of this department its personnel or the present administration.

John F. Donovan Sr.

John H. Donovan Jr.

IN BOARD 11:00 A.M. AUGUST 26, 1994

PRESENT: All Commissioners

STAFF: J. McElligott, J.Donovan, Sr., M. Barry, J.Cushman, G. Cushman, M. Kain, E.White, V. Cawley.

COMMISSIONER HANTOUT called the meeting to order.
The Chairman submitted a letter from the State Secretary re: Shoup voting machine ballot strips asking the CVM custodian to comment on the letter.
Commented that what occured in past was done and a new management team was in place.
Requested that all correspondence and matters pertaining to the Election Dept. be brought to the Board's attention.
Asked if a policy was in effect regarding vacations during heavy work load periods and was informed that a policy was not in place.

COMMISSIONER SHEPPARD made a motion to accept the minutes of August 19, 1994. All in favor.
Made a motion to move the next Commission meeting to Thursday September 1, 1994 at 11:00 A.M. All in favor.
Questioned Vinny Cawley about potential problems for the Primaries.

COMMISSIONER KILLILEA requested an update on number of voters for the State Primaries.
Mary Barry submitted payrolls for week of August 17-August 23, 1994.

1401 -- $25,178.17
1401-5 $3699.50 All approve.

Letter sent to Personnel dept., Attn: Roscoe Morris, requesting permission to contact various depts. regarding Volunteers for September Primary.
Advised the Board that 'City Year' will not participate in the Primaries, but will be available for the Election.

John Donovan Sr. reported to the Board that some cards had been mailed erroneously and the Precincts involved, Ward 22 Precincts 7 & 12, will be re-mailed immediately.
Notices have been sent to all applicants whose forms were received to late for the State Primary.
Acknowledgement forms are being processed and mailed.
Approximately 208,000 Voters for primaries.
Party changes have been mailed.

Vinny Cawley stated that Director of Elections is trying to get off hook for not printing appropriate ballots, that mock-up was inadequate for State Primaries and submitted mock-up's from prior years.
Reviewed ballot set-ups and submitted machine schedules and codes and furniture delivery schedule.

John Cushman informed Board that 703 Ballots had been mailed and that the (5) five day postmark required by Motor Voter requires additional research.
Requested additional experienced personnel for the absentee section.

Steven Tolman, candidate for Representative in the 18th Suffolk District relayed to the Board certain frustrations regarding the Board letter and schedules involving VTD line changes. Mr. Tolman expressed concern about the lateness of the line changes. Mr. Tolman was amazed that a law passed in 1993 was not implimented by the Board until now. Mr. Tolman further commented on precinct change cards that had been mailed erroneously, including one to his address. Mr. Tolman also disputed moving a voting precinct to the Vocational Adjustment Center, stating that the area was unsafe,

cont.....

cont.....

had a heavy traffic flow and no available parking.
The Board will dedicate a special phone line for precinct line changes.
The Board informed Mr. Tolman that no change would be made for the November election.

Mr. Tolman will make an effort to have the changes printed in the local paper.

George Cushman submitted working committee agenda on VTD's. (copy on file).

Motion to adjourn.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

9/30/94

CABLE ADDRESS, "DARTMOUTH BOSTON"

Boston Public Library

Boston, Massachusetts 02117

FAX TRANSMITTAL

Date: 9/30/94

To: Mr. Jack McElligott
Boston Election Department
(fax) 635-4483

cc: Dana Rizzotti
Program Development Analyst
Director's Office
(fax) 236-4306
(office) 536-5400 X366

From: Gloria L. Campbell GLC
Supervisor of Neighborhood Library Services

No. of pages including cover sheet: 1

Comment:

I have received the 9/29/94 fax transmittal of documents. While Mr. Dana Rizzotti, Program Development Analyst, was on vacation I served as the temporary coordinator for this worthwhile endeavor. Mr. Rizzotti has returned from vacation and will be reassuming the responsibility of any future distributions for the BPL system. I have met with Mr. Rizzotti and shared that I would contact you to share this change. I have given Mr. Rizzotti a copy of the 9/29/94 fax transmittal of documents. You should feel free to give him a call at your earliest convenience to discuss any questions you may have.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
		WARD 1 PATRICK KENNEDY SCHOOL - 6:00 P.M.	WARDS 21 + 22 JACKSON-MANN SCHOOL - 6:00 P.M.	WARDS 8, 9, 10 + 11 J.F. KENNEDY SCHOOL - 6:00 P.M.	WARDS 12 + 14 BOSTON LATIN ACADEMY - 6:00 P.M.	WARD 6 CONDON SCHOOL - 10:00 A.M. WARD 7 ST. BRIGID'S 1:00 P.M.
4	5 LABOR DAY	6 ROSH HASHANAH	7	8	9	10
	WARDS 13 + 15 JOSEPH LEE SCHOOL - 6:00 P.M.	WARDS 16 + 17 MURPHY SCHOOL - 6:00 P.M.	WARD 18 HYDE PARK MUNICIPAL BUILDING - 6:00 P.M.	WARDS 19 + 20 WEST ROXBURY BRANCH LIBRARY - 6:00 P.M.	MAKE UP SESSIONS CITY COUNCIL CHAMBERS 2:00 P.M. 6:00 P.M.	WARDS 2 + 3 CITY COUNCIL CHAMBERS 10:00 A.M. WARDS 4 + 5 CITY COUNCIL CHAMBER 1:00 P.M.
11	12	13	14	15 YOM KIPPUR	16	17
		STATE PRIMARIES				
18	19	20	21	22	23	24
25	26	27	28	29	30	

WARDS 1, 2, 3, 4, 5, 8, 9, 10, 11 - SHOUP MACHINES
WARDS 6, 7, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22 - AUTOMATIC VOTING MACHINES

8/15/74

9/1/94

MEMORANDUM

TO: Board of Election Commission

FROM: Vin Cawley

SUBJECT: September 20, 1994 Primary Ballots

DATE: September 1, 1994

A portion of our ballot strips were received on Aug. 24, 1994. This was our first indication how the machines should be programmed. We were surprised to find that all Shoup ballots were set up as handicapped ballots. When questioned, John Cloonan responded in a letter to the Board, that the ballots were printed exactly as the Boston Election Department wanted.

We received the rest of the ballots on August 31, 1994. This delay set us back a week. We will now have three four man teams setting up seven precincts a day. Excluding Sunday and a monday of the holiday weekend, we will have to work five hours overtime on week days and ten hours on Saturdays and Sundays in order to be completed by September 14, 1994.

We start shipping machines on September 13, 1994. It takes a week to complete this. Our men have to visit every location to raise machines that were shipped, deliver furniture, check all telephones and move machines into place.

Our original schedule called for 125 overtime hours. However, because of delays we now expect to work 150 hours. This problem could have been avoided if the State Election Department had given us a copy of the mock ballots on schedule and placed the candidates in the same position on both Shoup and Automatic machines. With such an unusual ballot set up and separate strips for Spanish statements, we definitely should have been notified.

I spoke with the State Election Department on August 29, 1994 asking why Senator Kennedy was on the first position on the Shoup machine but the second position on the Automatic. I also asked why Governor Weld is on the fourth position on Shoups and the sixth position on Automatics. His response was that it was necessary because of the Spanish ballots. Obviously this is wrong. He also stated in his letter of August 24, 1994 to the Board that the ballots were printed exactly as the Boston Board of Election Commission wanted them. This is inaccurate and should be addressed immediately. The Board had nothing to do with ballot position.

IN Board 11:00 A.M. September 1, 1994

Present: Commissioners Hantout, Sheppard & Arrigal
Staff : M. Boudreau, V. Cawley, E. White, G. Cushman, J. Cushman, M. Kain, J. Donovan, JR. & J. Donovan, Sr.

Commissioner Hantout - officially opened this meeting at 11:00 A.M.

Commissioner Sheppard motioned the Board to allow poll checkers throughout the city for the State Primary. All in favor.

Presented minutes of previous meeting for approval.
Commissioner Hantout stated that minutes required several corrections;

1). minutes state that policy regarding vacation time during election time exists. This statement is not true - policy did not exist.

2). Vinny Cawley referred to John Cloonan as Supervisor of Elections - not true. Mr. Cawley referred to John Cloonan as Director of Elections.

3). John Donovan, Sr. stated that we will have approximately 208,000 voters for the Primary- not 206,000.

4). Under Steve Tolman - page one last paragraph. Remove last sentence. The word horrendous was never used.

Page 2 - first paragraph - deleted first two lines which states that the Board will make every effort to find a new location for the State Election. Reference was made informing Mr. Tolman that no change would be made for this Election year.

With these corrections the Board voted to accept the minutes.

Commissioner Hantout - RE: V.D.T.

Some discussion took place regarding V.D.T. The Chairman thanked all who assisted in this project. His feeling is that this project was done in a proper manner.

Some calls are coming in with questions. Approximately 8 **calls have been received to date.** Some gave their names while others did not.
George Cushman stated that one of the questions ask is if this change is permanent? Commissioner Hantout said for now it is and we will deal with any future changes if and when they occur.

Reported that he met with John Donovan Jr. and John Cappadona of M.I.S. Subject being investigating possibilitiles of placing department functions on computer in order to operate more efficiently and to free employees for other service. Looking to modernize department with the state of the arts for the future.
If anyone has any suggestions Commissioner Hantout would be glad to hear them.

Commissioner Sheppard presented two letters from two candidates who will be conducting a sticker campaign (attached).

Mary Barry - Payrolls 8/24/94 thru 8/30/94

1401-------Permanent --------$25,085.10
1401-5 ----Emergency -------- 3,262.00

Motion was made to accept the payrolls as presented by Mrs. Barry -- All in favor.

Commissioner Hantout informed everyone that next week he will take a closer look at overtime. Will look to see if overtime hours are required and will look to see if 9 to 5 hours are being used effectively.

continued.....

If anyone has any suggestions on this Commissioner Hantout asked that they speak with him.

John Donovan, Sr. Stated that total registered voters for the September Primary is 208,454 ....1st. Supp. 10,126 -- out of the 1st. supp. 4,500 were generated from motor voter/mail in.

Stated that we receive an average of 50 to 100 affidavits daily that are received late and will go on the 2nd. supp.

John Donovan, Jr. stated that many have no postmarks. Said we may want to check with postal inspectors.

25 to 50 affidavits received have a postmark prior to midnight on August 23, 1994. These were received after the 5 days, therefore, will go on the 2nd. supp.

Vinny Cawley Suggested that we should send a letter to the State Election Department informing them that their statement that the ballots were printed exactly as the Board of Election Department wanted them is untrue.

Further suggested that we bring this matter up with the Law Department.

Also suggested that our printing plant do the Printing of ballots for the City and that they bill the State for State Elections. This would avoid many problems.

Stated that he hopes to be completed setting machines on September 14, 1994 at which time he will start shipping machines. Will require 150 hours of overtime. (memo attached).

Commissioner Hantout informed Vinny that if he is unable to contact the Director of Elections or the State Printer to notify him and he will make the call.

John Donovan, JR. Stated that we are currently proof reading. Hopes to complete this project prior to the weekend in order to print the list this weekend. If not completed we will have to print the list on Tuesday.

Said that on Tuesday he plans to start working down the vault. He does not speciment ballots nor voting authority slips (all will have to be checked). Will require overtime and will speak to the Chairman later .

Requested from the Board if the Omitted Listing to be used in the Primary should be 5 or 4 Years O.L. Said he needs answer by early next week.
Commissioner Hantout said he will give answer tomorrow.

George Cushman RE: Election Day Turn-out.

Candidates are requesting that we fax "Turn Outs" on election day.
After some discussion Board decided to follow the policy of previous years.

John Cushman RE: Absentee Voting

Reported:
1). to date mailed/V.I.P. 1,050
2). mail in registration/prisoners are causing problems in absentee voting.
3). approximately 200 letters of "U" had to be sent letters as they had not requested a party.
4). approximately 70 ballots have been returned with no witness signature, therefore, ballot has to be resumitted.

Reported that he is short on some ballots and others he has been waiting to receive for 3 weeks.

Stated that as of Tuesday morning he will need 2 additional employees.
Commissioner Hantout requested that John draw a schedule which he will discuss with John Donovan, Sr.

continued...

In Board

September 1, 1994

John Donovan, Jr. Stated that due to the closing of B.H.A. parking lot, we are without parking space for the department van.
Commissioner Hantout stated that he will bring this up with Mike Galvin.

Martin Kain - Election Officers

To date needs: 6 Wardens -- Clerks 17 -- Inspectors 80.

To the training - he has added the ballot box issue also the positions on the ballot.

Commissioner Hantout stated next meeting will be held on Friday, September 9, 1994.

Motion to adjourn - All in favor.

ADJOURN:

ATTEST:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

IN BOARD 11:00 A.M. SEPTEMBER 9, 1994

Present: Commissioners Hantout, Sheppard, Arrigal and Killilea.

Staff: J. McElligott, J. Donovan Sr., M. Barry, E. White, V. Cawley, J. Donovan Jr. J. Cushman, M. Boudreau, M. Kain, Michael Galvin.

COMMISSIONER KILLILEA opened the meeting at 11:00 A.M.

COMMISSIONER HANTOUT was delayed at budget meeting.

COMMISSIONER HANTOUT inquired of John Donovan Jr. about the progress on computerizing the acknowledgement letters and the availability of labels. John stated he was working with Mr. Cappadona of M.I.S. and would have a reply today.

Discussed the 4 year omitted list to be used primary day and made a motion to the Board to utilize this list. All in favor.

Reminded everyone of the policy on $7.00 an hour temporary help regarding completing paperwork before working.

Asked Vinny about machine status, and was updated, about signs at multiple precincts.

Requested an updating of volunteer help for Primary day.

Requested citation of outside voter registration.

COMMISSIONER SHEPPARD presented minutes of previous meeting for approval. All in favor.

Has contacted food provider regarding primary.

Submitted communication regarding voter in Ward 5 Precinct 10.

COMMISSIONER KILLILEA suggested the last pick-up at Post Office for A.V.'s be at 7:00P.M. on Primary day.

Asked Jack McElligott to contact voter in Ward 5 Precinct 10 about polling access problem.

Informed Board of mandated cost procedures.

COMMISSIONER ARRIGAL advised that Primary turnout will be light.

Mary Barry submitted payroll for the week of August 31, 1994 through September 6,1994.

1401--$24,616.05 permanent; 1401-5 $9030.00 emergency;

August Mac payroll-- $12,354.30. Motion made to accept payrolls as presented. All in favor.

Discussed volunteer personnel for primary day.

Vinny Cawley stated that there are 70 precincts to be done and as usual certain precincts can only be done on the last weekend.

Will be shipping machines on Tuesday.

Press release for Ward 6 and 7 regarding change in voting equipment was not printed, so a flyer was distributed to Catholic schools in Area. (copy on file). Suggested that the last pickup of AV's on primary for machine custodians be 3:00 p.m. Will be cutting back on estimated overtime hours.

Suggested that 40-50 Ballot boxes will not be stored on-site. Asked Board to determine who is responsible for setting boxes back both at the warehouse and at precincts. Commissioner Hantout replied Board will make a decision as to responsibility.

John Donovan Sr. asked for clarification on acknowledgement forms returned. Told that same policy regarding LB's (Listing Board) would apply.

Suggested additional sites for distributing mail-in forms be established. Commissioner Hantout said they should meet as soon as possible to discuss sites

Suggested J. Cushman and V. Cawley meet to set up game plan for absentee deliveries.

Stated that signs should be posted at multiple precincts.

John Cushman stated he had enough help. Has processed 1700 ballots.
Spoke to Jewish Rehab re: ballot correctness.
That mail received is generating a lot of additional mail inquiries.
Phones are now being checked, will meet with person from telephone company regardi problems.

Lines in Central office will be installed on weekend.

Will contact City Hall operators on private lines.

Commissioners agreed to answer phones in their offices on primary day.
No additional personnel to be assigned.

John Donovan Jr. has met with John Cappadona from M.I.S. regarding further computerization of mail-in process.

Requested dates on outside registration at fire houses. Commissioner Hantout would have answer soon.

Marty Kain has all but 56 election officers in place and will have all positions filled by primary.

Will meet with Commissioner Hantout regarding translators.

Estrella White emphasized Spanish Hot Line and will have information published in spanish papers.

Marie Boudreau updated Board on volunteer involvement on primary day.

Jack McElligott related conversation with State Secretary's election division regarding central office registrations.The voter has an option of accepting write-in forms or being registered.

Suggested Board make an effort to seek reimbursement funds due from mandated costs.

Motion to Aduourn.

All in favor.

Adjourned.

Attest:

Everette Sheppard
EVERETTE SHEPPARD, SECRETARY

IN BOARD 11:00 A.M. SEPTEMBER 16, 1994

Present: All Commissioners & Michael Galvin

Staff: M. Barry, V. Cawley, E. White, J. Cushman, M. Boudreau, G. Cushman
M. Kain & John Donovan, Sr.

Commissioner Hantout officially opened this meeting at 11:00 A.M.

Introduced a citizen named Marshal Armstrong. Mr. Armstrong is complaining that a neighborhood group sets up a table within 10 feet from voting booths (letter attached) at Copley Library & Fisher College. After some discussion it was agreed that this situation does interfere with the election process and that the police officer should not allow this set up. The Chairman and Board unanimously agreed to have this group removed if they show-up on Tuesday.

Commissioner Sheppard Informed all that he had received correspondence in the form of a complaint from a voter at 145 Pickney Street - ward 5, precinct 5. Her complaint is that she has not been notified of the changes in the Congressionl District. George Cushman responded that all were notified two years ago and that this is a one time notification. Commissioner Sheppard said that he would call this woman after this meeting and inform her that we inform voters only once.

Motioned the Board to accept the minutes of the previous week.
John Cushman said that the minutes state that he stated he did not need help.
Mr. Cushman would like the word STATED changed to RESPONDED that he did not need help.

Commissioner Killilea second the motion with the correction.

All in favor.

Commissioner Killilea said that he received a phone call regarding the posting of the warrant for the State Primary. Said that the Executive Secretary has incorrect numbers. Precinct numbers should read 254 (not 252) and polling locations should read 173 (not 252). Commissioner Hantout requested Marie Boudreau to make corrections. Number of polling locations was provided by Mr. Cawley.

Commissioner Killilea for the files gave a copy of the response of the Listing Board in reference to pending court proceedings.

Mary Barry - RE: Payrolls - week 9/7/94-9/13/94

Permanent ----------1401 -----$24,729.39
Temporary ----------1401-5 ----$ 2,940.00

Board voted to accepted payrolls.

Vinny Cawley - Presented report as to warehouse standings.

Further reported that all handicapped ramps are in place in Ward 3/4 - 18/20 & 20/15.

Also stated that we will use 904 machines.

Currently working on phones and said we are in good shape.

Said he has 14 City cars with radios and two (2) additional cars assigned to Central office.

John Donovan, Sr.said all is on schedule and in place. Assignments are in place and given to Commissioners.
Commissioner Killilea explained to Commissioner Hantout procedures of Election night and Election morning.

Commissioner Hantout requested that we meet again on Monday, September 19, 1994 at 4 P.M. to assure that all is in place.

Commissioner Killilea asked John Cushman if he could stop absentee ballots at 4 P.M. on Election day.

John Cushman responded that this could not be done without the proper help. John Cushman was unclear as to how much more help he required. He was unclear as to if the need was 3 or 4 people, more or less ?

John Cushman did state that he does not want to work on absentee ballots any longer. Said that he has sent this message before but no one listens.

George Cushman RE: Adjustment of Precinct Lines.

This procedure affects 14 precincts. Marty has trained election officers, however, to assure that all is understood he is requesting that the warehouse staff working in the precincts make a stop at each of the 14 locations affected first thing on election morning to assure that wardens have no questions in this matter.

Recommended that a thank you letter be sent to NYNEX on behalf of Charlie Mason representative from NYNEX who has been with us a couple of years on election days and does a great job. All in agreement.

Martin Kain reported that wardens and clerks are all in place.

Has 29 vacancies for Inspectors.
Stated that training sessions were well attended.

For the records: Ward X, Precinct X in now Ward 7, Precicnt 1B - L Street Bath House.

Estrella White RE: Area Police Assignment

Stated that in the past she would always get a ride with van to Police area. Since procedure has changed this year asked if she could get ride from here to station B-3.

Commissioner Hantout responded that this is not a problem, that if necessary that he will give her a ride home.

Michael Galvin - thanked all for their work. Expressed hope that all will go smoothly on election day.

Stated the Property Management has a van which will be available to us for delivery of leatheroids and should be able to get vans from Community Centers.

Stated that he will also look into getting volunteers for election day.

George Cushman reported that Constance Doty from Rent Equity will be conducting a massive mailing. Would like to enclose a voter registration affidavit in each envelo Commissioner Hantout said a more detail meeting with Ms. Doty will take place this afternoon. The Board will review again after meeting.

Commissioner Sheppard motioned to adjourn all in favor.

ADJOURN: ATTEST:

Everette Sheppard
EVERETTE SHEPPARD, COMMISSIONER

9/16/94 SEPTEMBER, 1994

COMMISSIONER HANTOIT

SUBJECT: 150 FEET FROM POLLING BOOTHS

IN RECENT ELECTIONS THE LOCAL NEIGHBOR-
OOD ASSOCIATION HAS PUT A TABLE WITHIN
N FEET OF VOTERS AT THE PUBLIC LIBRARY
COPLEY SQUARE. IF EVERYONE OR OTHERS
D SUCH A TABLE WE'D HAVE A
RCUS.

THE SAME GROUP ALSO HAS A
BLE INSIDE AT FISCHER COLLEGE
THE PURPOSE OF THE TABLES I'M TOLD
S TO GAIN MEMBERS. HOWEVER, WORKERS
THESE TABLES ROTATE AND HOLD SIGNS
OR THEIR FAVORITE CANDIDATES.

A LOT OF FOLKS BELIEVE THIS IS
LEGAL.

MARSHALL ARMSTRONG

ARD PRE

5 - 7,8,9

5 - 6

1994 SEP 15 PM 3:50
CITY OF BOSTON
ELECTION DEPT.

IN BOARD 11:00 A.M. SEPTEMBER 23, 1994

Present: All Commissioners & Michael Galvin

Staff: V. Cawley, M.Boudreau, G. Cushman, J. Cushman, John Donovan, Sr., John Donovan, Jr., E. White, J. McElligott.

Commissioner Hantout officially opened this meeting .

Jack McElligott:Presented to the Board for vote - Ward Registration

By statute Mr. McElligott informed all that we must conduct voter registration for 5 days. He is suggesting that we include the Monday, Columbus Day - 9 AM to 5 PM. (proposed scheduled on file).

Reported that audit for Governor's Council is complete:

Iannella ------unofficial ----16,432
official---- 16,473

Kerrigan ------unofficial----- 9,477
official------9,536

Reported that he should be completed by 5 P.M. today, if not, the Office of the Secretary of State has extended our deadline to Tuesday, Setpember 27, 1994 at 12:00 noon.

Jack said he may have selected managers come in on Saturday.

Michael Galvin suggested to the Board that they notify Jacque Goddard of the Mayor's Press office and explain this extension which is a normal situation.

Commissioner Sheppard reported that yesterday, Thomas White was here upset because his race (3rd. Suffolk Representative Candidate opposing DiMasi) was not on the print out. Commissioner Killilea stated that in the future all contested races should be included in unofficial computer list. Commissioner Killilea stated that imformation on this matter will take place later.

Michael Galvin requested a copy of law regarding one (1) hour opening after polls have closed.

Commissioner Sheppard - Stated he received a request from the Mattahunt Center for Voter Registration prior to the closing for the State Election.
John Donovan, JR. suggested that we distribute mail in forms to the center.
Commissioner Hantout stated an outreach program of voter registration is planned and will look to add the Mattahunt Center to this project.

Commissioner Sheppard asked if anyone would like to be heard at the Board Meetings on Fridays, he will be contacting managers on Tuesdays. If you have anything to add please give Commissioner the subject and he will add it to your name on the agenda.

11:20 A.M. Thomas White, Democratic Candidate for 3rd. Suffolk District entered meeting.
Commissioner Killilea reported that the Board held an emergency meeting on Thursday, September 22, 1994 to discuss a matter of concern to the Board. This meeting was adjourn within 30 minutes. No action was taken.

Mary Barry Payrolls 9/14-9/20

1401----------$24,729.39
1401-5---------- 3,577.00

Motion was made to accept the payrolls as presented. Motion seconded and accepted.

Vinny Cawley Said election went well

4/9 opened late opening due to election officers.

1/14 opened late - has attempted to obtain keys for this location but has been unsuccessful.

Requested from Marie Boudreau list of other locations with opening problems that he was not aware of.

Said he received call election day evening from Warden in Ward 1, precinct 5 -- George Loring asking him if he knew where HP ramp was?

Mr. Loring is well aware of HP law and this call should have come in first thing in th morning at which time situation would have been rectified.

Marie Boudreau said she brought this no ramp situation to the attention of M. Cloughe to Mr. Kain when she arrived at 1/5 her polling location at 5 P.M. to vote.

She was confronted by poll workers, voters, election officers and Representative Candidate(Warden 1/12) of existing situation.

Vinny Cawley made suggestion to the Board that Mr. Loring be dismissed of his duties as Warden. Marie Boudreau and Martin Kain were in agreement with Mr. Cawley.

Board voted to have George Loring come and meet with the Board.

Estrella White Stated 14/6 police was late.

Michael Galvin said he has received list of late arrivals of police and will bring it up with Superintendent Claiborne.

John Cushman - stated article in Globe today appeard to be saying that there was a problem with absentee ballots in the Iannella/Kerrigan race - not so says Mr. Cushman

Reported:

1). Said phones worked well on election day. Again recommends a thank you to to NYNEX on behalf of Charlie Mason.

2). Absentee ballots worked well.

3). Appeared to have had enough coverage on phones for morning but could use additio help for 2nd. shift.

George Cushman said lack of parking could be a problem. One cannot find a parking sp in Boston after 1:30 P.M. Suggested arrangements be made with Dock Square Garage.

Mary Barry said City Year would be used to man phones for State Election.

John Cushman further informed Board that he is willing to do Absentees,however, needs help to do job well.

Commissioner Hantout asked who he would like for help? John Cushman answered by the middle of next week he is requesting Jane, Jerry, Estrella and is requesting Joe Hanlon who worked with him last year. Will require additional help later.

continued.. page 3

In Board

September 23, 1994

John Cushman stated that some absentee ballots who were physically picked up at the South Postal Annex had no postal markings on them. In a recount candidates could challenge these as they appear to have been hand delivered.

John Donovan, Jr. Re: Ward Registration

Stated that he does not recall board voting on this.

George Cushman said he recalls Executive Secretary saying if a holiday fell on a Monday that Ward Registration would have to be open the previous two Saturdays.
Commissioner Hantout said law will be checked and we will be open as the law states.

Motion was made by Commissioner Killilea to conduct ward registration in accordance with the law. Seconded and accepted.

Read and presented to the board (attached) for the official minutes. Accepted by Board.

Commissioner Arrigal asked - are we going to allow records to be viewed without them being official records?

Michael Galvin responded that the Board will write a policy and this policy will be followed.

George Cushman recommended to the board that when they vote on this policy it is his suggestion that no one be allowed to examine records until he/she is certified and it is an official record.

Michael Galvin recommends that the Board in writing notify the office of the Secretary of State that the VDT lines have been completed for the September 20, 1994 State Primaries. This way we are covered.

Commissioner Arrigal motioned the Board to accept this recommendation by Mr. Galvin. Motion seconded by Commissioner Killilea and accepted.

George Cushman said he would sit with John Donovan, Sr. & Jr. to discuss VDT process.

George Cushman is requesting from the Board a computer.

Michael Galvin stated meeting will be held next week regarding the needs for computers.

George Cushaman asked who will be training employees?
Mr. Galvin responded Boston Consortium.

Martin Kain said he was unaware of Ward 4, precinct 9 opening late due to election officers.

Discussion took place regarding obtaining storage for voting machines at EDIC. Michael Galvin is staying on top of this matter.

Michael Galvin informed all that this was his first year working with the inside operation of an election and expressed that he enjoyed it.

Commissioner Sheppard motioned to adjourn - seconded and accepted.

ADJOURN: ATTEST:

Everette Sheppard
EVERETTE SHEPPARD, SECRETARY

amended September 28, 1994

91

Boston

Thomas M. Menino, Mayor

September 28, 1994

_____

_____

_____

Dear Sir/Madam:

You are hereby notified that a legal petition having been duly filed with the Board of Election Commissioners, said Board will on Saturday, October 1, 1994 at 9:00 A.M. commence the recount for the Fourth Governor's Council District at the four locations listed below:

TEAM	PLACE	WARD/PCT.	
1	Quincy School, 885 Washington Street	3	8
2	Kennedy School, 6 Bolster Street	10	6
3	O'Hearn School, 1669 Dorchester Avenue	16	1
4	Election Department Warehouse, 400 Frontage Road		

From these locations we will proceed to the other voting machine prcincts in the above named district.

The recount of paper ballots will be held in the Central Office, Room 241, City Hall, Boston after all the voting precincts have been counted. It is estimated that this count will start on Monday at approximately 11:00 A.M. If you have any questions please call me at 635-4634.

You may be present at this recount or be represented by persons of your choosing.

For the Board,

ABE HANTOUT, CHAIRMAN
BOARD OF ELECTION COMMISSIONERS

AH/mb

ELECTION DEPARTMENT / Boston City Hall / City Hall Plaza 02201
ABE HANTOUT, CHAIRMAN

Printed on recycled paper

IN BOARD 11:00 A.M. SEPTEMBER 30, 1994

PRESENT: All Commissioners and Michael Galvin

STAFF: M. Barry, J. McElligott, J. Donovan, Sr., V. Cawley, G. Cushman, J. Cushman, J. Donovan Jr., M. Boudreau, E. White.

COMMISSIONER HANTOUT officially opened the meeting. Discussion held on recount assignments and on team composition, starting, estimated time involved and letter to candidates (copy on file in office).
Presented and discussed new form for requested information (copy on file in office).
Asked John Donovan Jr. on status of ward registration, party changes and voting certificates.

COMMISSIONER SHEPPARD submitted minutes of prior meeting. All in favor.

COMMISSIONER KILLILEA has drawn a uniform format for all Commissioners for recount. Asked John Donovan Jr. about procedures for acknowledgement forms.

COMMISSIONER ARRIGAL will be available on Sunday Oct. 2, 1994 to assist in recount where a Commissioner is required.

Mary Barry submitted the payrolls for week of Sept. 21, 1994 through Sept 27, 1994.
1401 - $24,729.36
1401-5 $4802.00

Jack McElligott stated Escrow ballots have been researched for recount;at this time nine (9) must be counted.
Stated Library Dept. has agreed to have Election Dept. distribute mail-in forms to branch Libraries (copy of letter on file).

John Donovan Sr. informed the Board 150 Mail-in forms are arriving daily.

John Donovan Jr. informed the Board that Ward Registration will commence on time, that 978 Mail in forms have been entered into the system and 169 acknowledgement forms have been entered.
That 150 English Mail-in forms and 50 Spanish Mail-in forms will be available at each Ward Registration site. In addition, an effort will be made to have forms in other languages available where appropriate.

Vinny Cawley discussed recount procedures, routes to be followed and starting times. Vinny also disagreed with law department's interpretation of leaving ballot boxes on site (Mass. Gen. Law Chapter 54 Sec. 107). Copy on file in this office.
Also submitted letter to Board on estimated overtime to be required for State Election.

George Cushman discussed complaint forms, Fire drill October 12,1994, procedures for VTD'S for Election and mailing of 60,000 Mail-in forms by Rent Equity Board.

John Cushman discussed absentee ballot procedures for November Election.

Marie Boudreau will submit Ward Registration schedule to Press Office for dissemination.

Motion to Adjourn: All in favor.

ATTEST:

Everette Sheppard
EVERETTE SHEPPARD, SECRETARY

The Commonwealth of Massachusetts
Office of the Secretary of State
Michael Joseph Connolly, Secretary

) ı K. McCarthy
ss tant Legal Counsel

October 20, 1994

Abe Hantout
Election Department
Boston City Hall
City Hall Plaza
Boston, MA 02201

RE: Appointment of Monroe Inker, Esq. as Election Monitor

Dear Mr. Hantout:

Please be advised that Attorney Monroe Inker of White, Inker & Aronson was appointed by Secretary of State Michael J. Connolly as Election Monitor for the City of Boston.

Attorney Inker has been asked by the Secretary in conjunction with a conversation with Mayor Menino to examine alleged irregularities relative to the election of the fourth Governor's Council District (Iannella and Kerrigan)

Attorney Inker is to conduct an investigation of the following allegations:

The City of Boston Elections Department allegedly:

1. Failed to complete the recount by the 10/3/94 deadline.
2. Failed to properly handle the retrieval and storage of the ballot boxes.
3. Gave unfair access to ballots and tally sheets to one of the candidates.

Attorney Inker is to submit a report which will include the findings of fact and a recommendation for further action if the facts warrant same.

Room 1710, One Ashburton Place, Boston, Massachusetts 02108 (617) 727-9121

Present: Commissioner Hantout, Killilea, Sheppard and Michael Galvin.

Staff: M. Barry, J. Donovan Sr., J. Donovan Jr., G. Cushman, J. Cushman, V. Cawley, M. Kain, M. Boudreau, E. White, J. McElligott.

COMMISSIONER KILLILEA opened the meeting at 11:00 A.M. and conducted meeting until commissioner Hantout arrived.
Commissioner Killilea reviewed communication received regarding having a cam corder in polling location. Board will make a decision and inform person inquiring.

COMMISSIONER HANTOUT arrived and conducted remainder of meeting.

COMMISSIONER SHEPPARD submitted minutes of previous meeting to be approved. All in favor.

Mary Barry presented payrolls 9/28/94 through 10/4/94.
1401--- $24,729.39. 1401-5--$4231.50. Motion made to accept payrolls all in favor.

John Donovan Sr. informed the Board that 250 mail-in forms are received daily. He further advised Board that groups involved in Voter Registration are not returning forms promptly.

Vincent Cawley discussed late openings of certain precincts.

John Donovan Jr. stated that Ward Registration was running smoothly. 100 Registrations so far. Asked when Vault would be available to begin preparations for Election.

George Cushman made inquiry of Quincy City Clerk regarding recount and was informed that recount was finished on time because of few protests.
Suggested to the Board that certificates of right to vote that were issued at precincts and no proof was shown by voter, that voter be returned to list.

John Cushman discussed absentee ballots, requested direction from the Board regarding permanent physical disabilities and times to pick up ballots at Post Office.
He was informed to continue past practices.

Michael Galvin informed Board that space has been secured for Voting Machine Division on the 9th floor at E.D.I.C in South Boston.

Marie Boudreau inquired if the moving of voting machines to this location would require a contract amendment. Ms. Boudreau was assured by Mr. Cawley that no contract amendment would be required. Current monies in contract w/Larkin Movers will cover cost of moves.

Jack McElligott advised the Board that each voter that voted by certificate on Primary day that did not exhibit sufficient proof should be "LB" (Listing Board) on the 2nd Supplementery list and sent a letter informing the voter to bring proof with them on Election day.

Martin Kain submitted election officers payroll of 1038 people for $103,474.00.
Board voted to approve.

Motion to Adjourn. Seconded and accepted.

ADJOURN:

ATTEST:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

IN BOARD 11:00 A.M. OCTOBER 14, 1994

PRESENT: All Commissioners

STAFF: J. Donovan, Sr., J. Donovan, Jr., G. Cushman, J. Cushman, M. Barry, V. Cawley, E. White, M. Kain, M. Boudreau & J. McElligott.

Commissioner Hantout opened meeting at 11:00 A.M. Emphasized that in order to complete the work for the election that all personnel must give an additional effort and to cut down on the number of break, extended breaks, casual conversations, personal telephone calls and errands. Further stated that in order to accomplish this task he will supervise operation personally if necessary.

Reminded all members of the department that the Chairman was the official spokesman for the department and in order for any one else to be a spokes-person it must be approved by a Commissioner.

Commissioner Sheppard submitted minutes of previous meeting to be approved. All in favor.

Commissioner Killilea suggested that copy of the results of preliminaries, primaries and elections be given to the clerk of the City Council. All Commissioners agreed.

Mary Barry submitted payrolls of 10/5/94 thru 10/11/94

1401----------$24,766.41
1401-5 ----------$ 3,311.00

Motion was made to accept payrolls - all in favor.

John Donovan, Sr. Informed the Board that 69 mail-in registration forms were received after the deadline.

John Donovan, JR. Informed the board that 3,365 confirmation forms had been mailed to date and approximately between 3,000 to 6,000 more to be processed.

Will strip leatheroid boxes this weekend.

Vinny Cawley Spoke to printer- absentee ballots to be available on the 18th. of October and ballot strips on the 24th. or 25th. of October.
Will complete setting back and setting up machines on the 20th. of October, will then suspend overtime until ballot strips are received.

Marty Kain Has completed election officers payrolls and hopes to mail checks next week. Submitted training session schedule to board, October 22 thru November 5th. Discussed training sessions with Board and staff.

John Cushman Stated he was behind in the absentee section.

Motion to adjourn: Attest:

Everette Sheppard
EVERETTE SHEPPARD, SECRETARY

Present: All Commissioners and Michael Galvin.

Staff: M. Barry, V. Cawley,John Donovan Sr., J. Donovan Jr., G. Cushman, J. Cushman, M. Kain, E. White and J. McElligott.

COMMISSIONER KILLILEA opened the meeting until Commissioner Hantout arrived. Commissioner said he will request an opinion from the Law Dept. regarding returned Absentee Ballot Envelopes with insufficient postage.

COMMISSIONER HANTOUT requested from John Donovan Sr. copies of receipts with money amounts of completed information requests.
Commissisoner updated V. Cawley on status of E.D.I.C on machine storage.
Requested from J. McElligott a plan for annual reports.

COMMISSIONER SHEPPARD submitted minutes of previous meeting to be approved. All in favor.

COMMISSIONER ARRIGAL voiced concerns about the size of the handout on the Ballot Questions holding up voting on election day.
Commissioner requested of Michael Galvin input from Mayor's office regarding changing the polling lòcation in Ward 13 Precinct 10.

Mary Barry submitted the payrolls of 10/12/94 thru 10/19/94.
1401 -- $24,766.41 1401-5 -- $11,725.00.
Motion made to accept payrolls. All in Favor.

John Donovan Sr. informed the Board that 725 Mail-in-Forms had arrived late. Related route monies and forms received from sales of certificates take to treasury.

Vinnie Cawley as of this date has picked up all absentee ballots and handouts. Will receive ballot strips on October 26, 1994 and will commence working overtime through election day.
He will commence delivering ballot boxes on Monday Oct. 24, 1994.

George Cushman reviewed complaint forms. Most complaints received about Ward 13 Precinct 10.

John Donovan Jr. stated 11,274 Mail-in-Forms received, mailed 7448 confirmations with approximately 4000 to be processed.

M. Kain: Election officers payroll held-up; at this point checks not mailed. Has received approval for all training sites.

John Cushman-- Absentee Ballots arriving. Ballot large. Three Thousand to mail at this point. V.I.P. voting has begun. Hours 8:00A.M. until 8 P.M. Saturday, 8A.M. to 2 P.M.

Mike Galvin suggested to Board that because of the'question handout', the Press office be contacted and the Mayor's office be utilized to familiarize the voters with the questions in order to speed-up voting on election day.

cont.....

..... Michael Galvin inquired as to who is responsible for finding new polling locations. He commented on a meeting held with the Allston-Brighton community concerning polling location changes and primary day. He reported no negative observations and suggested the department work with community groups.

... There was a general discussion on ways to handle the question situation on Election day. The discussion was necessary because the text of the question will be on a handout and not printed on machine labels. Various suggestions were made:

George Cushman suggested extra inspectors.

John Donovan Jr. suggested signs at locations.

MIchael Galvin suggested publicity to familiarize voters with questions.

Commissioner Killilea discussed logistic problems involved.

Motion to Adjourn: All in favor.

ATTEST:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

IN BOARD 11:00 A.M. OCTOBER 28, 1994

Present: All Commissioners and Michael Galvin

Staff: M. Barry, V. Cawley, J. Donovan, Sr., J. Donovan, JR., G. Cushman, J. Cushman, M. Kain, E. White, J. McElligott & M. Cox.

Commissioner Hantout opened the meeting-discussed the review of voter mail-in forms and specified, after the review, that certain voters would be placed on list.

Board voted to change Ward 13, Precinct 10 to 113 Savin Hill Avenue and to inform voters.

Asked John Donovan, Sr. for copies of receipts for sales.

Informed Board Station WRKO had inquired of a large turnout precinct to have van stationed election day.

Requested that minutes of Board meeting be completed by 5 P.M. on Monday's.

Board applauded the efforts of Kevin Chapman in the Ward 13, Precinct 10 change.

Informed Marty Kain to have inspectors hand out question summary election day.

Commissioner Sheppard submitted minutes of previous meeting with amendments (John Donovan, JR.amended confirmation form mailings to reflect 7000.
Commissioner Hantout amended minutes to delete word computerize from annual report plan submitted by J. McElligott.

Commissioner Killilea assisted Commissioner Hantout in reviewing postmarks on late arriving mail-in forms.
Suggested painting yellow lines 150 feet from entrance to polling locations to control campaigners for candidates.

Mary Barry submitted payrolls 10/20/94-10/26/94.

1401----------$24,952.54
1401-5---------- 5,752.81

John Donovan, JR. informed board that 16,997 voters for 2nd. Supplementary List. Of this number 11,462 are mail-in registration.

Was informed by a candidate of street work being performed at Garfield School.

Vinny Cawley has received keys to E.D.I.C. space and will move all shoup machines to this location and will store AVM at Frontage Road.
Has received Spanish strips on October 27th. and will finish setting--up machines on November 5th. or 6th. and shoup machines on November 2nd.
Has made arrangements with John Donovan, Jr. for distribution of booklets and question summaries to polling locations.
Expressed concerns on length of lease for E.D.I.C. space.

George Cushman discussed V.T.D. mailing to second supp. voters informing them of their polling location.

John Donovan, Sr. discussed telephone inquiries received basically regarding ballot questions.

M. Kain stated checks have been mailed to poll workers for primary.
Discussed ballot question handouts and emphasized at training sessions procedures to be followed.

Will submit to board precincts where extra help will be needed on election day.

Commissioner Arrigal discussed campaign workers blocking polling location entrances and suggested board send letter to Police Commissioner directing each area police commander to enforce statutory distance law.

John Cushman has processed 4000 absentee ballots so far. Had to reprocess ballots in Ward 1 that were printed erroneously.
Voting In Person (V.I.P.) has been heavy.

Jack McElligott presented plan to board regarding annual reports that have to be compiled and printed. Original letter amended to reflect three years to be completed rather than two.

Michael Galvin suggested a meeting with the new State Secretary regarding motor voter registration.

Will contact Public Works Department regarding Garfield School Street repairs and Gate of Heaven sidewalk cut and handicapped sign.

Will discuss with Board and V. Cawley storage space at Frontage Road and E.D.I.C.

Motion to Adjourn:

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

IN BOARD 11:00 A.M. NOVEMBER 4, 1994

PRESENT: All Commissioners & Michael Galvin
STAFF: M. Barry, V. Cawley, J. Donovan, JR., G. Cushman, John Cushman, M. Kain, M. Boudreau, J. McElligott, M. Cox.

COMMISSIONER HANTOUT opened meeting - requested M. Barry to submit comparison payrolls .
Asked if signs had been posted at old Ward 13, Precinct 10 location.

Noted council resolution from Councillor Hennigan concerning postage for Absentee Ballots.

Wants all labels request routed thru board.

Inquired about signs regarding question handout on election day - all signs will be in place.

Inquired about construction at Garfield School - was assured polling will not be interrupted.

Scheduled meeting of staff Monday at 4 P.M.

COMMISSIONER SHEPPARD submitted the minutes of previous meeting - all approved.
Informed board that 9 request for poll checkers have been received.

Mary Barry submitted payrolls - 11/26/94-11/2/94

1401---------$25,331.74
1402--------- 5,294.27

Stated that sufficient volunteers are available.

COMMISSIONER KILLILEA Inquired about V.T.D. lists and informing procedures.
George Cushman assured the board all is in place.
Suggested extra help at Copley Square Library.

COMMISSIONER ARRIGAL asked if letter had been sent to police department regarding campaign workers at polling locations. Answer is not at this time.

JOHN DONOVAN, JR. discussed separate delivery times for absentee ballots that may not be fitted in leatheroids for morning delivery.
Exhibited signs that will be posted at polling locations concerning question handouts (copy on file).
MARTY KAIN has identified 31 precincts for extra inspectors (copy on file).
GEORGE CUSHMAN discussed Ward 13, Precinct 10 polling location change - updated board on V.T.D. procedures and steps to inform voters concerning V.T.D.'s.

JOHN CUSHMAN stated that approximately 4,915 A.V. Ballots will be cast at election, of that number 900 will be V.I.P's - has some staffing problems on AV's.

VINNY CAWLEY will complete setting-up machines Monday night - will ship 140 machines on Monday - Ballot boxes are in place.
Extra question handouts will be dropped off Monday morning. Machine section has

set-up 900 machines.

MICHAEL GALVIN - Inquired as to how many second (correct) ballots have been sent to Ward One (1) - Had hoped publicity regarding ballot questions had been done earlier - Inquired of Vinny Cawley if access to all polling locations had been arranged and if not to contact him.

Maureen Cox discussed tardiness, sick time, and signing-in practices and their impact on overtime. Commissioner Hantout stated hours were 9:00 A.M. to 5 P.M. unless he personnaly had approved a change.

JACK MCELLIGOTT discussed a conversation with the State Secretary regarding ballot question handouts and express voting - Informed the board as to regulations governing poll checkers (observers). Requested a Handicapped sign be placed at Gate of Heaven polling location.

ADJOURN:

ATTEST:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

In Board November 7, 1994 4 P.M.

At a special meeting held by the Board this day, a vote was taken and seconded to increase the hourly rate of Security Personnel from $13.50 to $15.00.

All in favor.

Everette Sheppard, Secretary

Board of Election Commission

Meeting minutes for November 18, 1994

In attendance:		Absent:
Commissioner Hantout		Mary Barry
Commissioner Sheppard		Jack McElligott
Commissioner Killilea		John Cushman
Commissioner Arrigal		
Michael Galvin		Estrella White
		Joanne Toomey
Marie Boudreau		
Vinny Cawley	Marty Kain	
John Donovan, Sr.	George Cushman	
John Donovan, Jr.	Maureen Cox	

Commissioner Hantout opened the meeting promptly at 11:00 A.M.

Commissioner Killilea reported on the following issues:

1. The official recount petitions for the Fifth Suffolk Representative District has been filed by Representative Althea Garrison. Both candidates will be notified today that the recount will commence on Tuesday, November 22, 1994, at 9:00 A.M. at the election warehouse on Frontage Road. The notification letters will be hand delivered. **Vinny Cawley** said he will pick up recount petitions and keys for the voting machines and ballot boxes here on Tuesday morning at 8:30 A.M. He also said that he will have someone from the warehouse staff pick up **Commissioner Arrigal** at his home at 8:30 A.M., so that he can be present at the recount.

2. Absentee Ballots from outside the U.S.A will be counted tonight at 5:01 P.M. **George Cushman** and **Maureen Cox** agreed to be here tonight for this process, **Commissioner Killilea** felt that this would take no more than ten minutes.

3. On Monday, November 21, 1994 at 2:00 P.M., the completed tally will be read for Ward 22, Precinct 13 at the election warehouse. **Marty Kain** said he will notify the warden and clerk to be present. **Marie Boudreau** said she will check to see if Officer Marciano is scheduled for a day off on Monday.

Michael Galvin entered the meeting and was briefed on the above mentioned issues. He informed **Vinny Cawley** that he needed the key back to the Community Center. Then he thanked all present for a job well done on Election Day and stated he will be out of town for the next two weeks but that someone will be available in his absence.

Commissioner Sheppard announced the payrolls for the week of 11/09/94 thru 11/15/94.

1401	$25,517.85
1401-5	$ 5,544.00

A comparison was made for the same time period last year and the difference calculated.

11/10/93 thru 11/16/93		The difference:	
1401	$24,909.70	1401	$ 608.15
1401-5	$ 3,899.00	1401-5	$ 1,645.00

He also motioned the Board to accept the minutes of the previous week along with the payrolls. The motion was seconded and both were accepted.

There was much discussion concerning computerizing the code on registration affidavits, VTD's, the redrawing of precinct lines and mandated costs.

Commissioner Hantout stated that he will have a special meeting after Thanksgiving to address these issues.

Marty Kain stated that he plans to address all Election Day complaints after he has completed the election officer payrolls.

Maureen Cox stated that she would like to redesign the minutes and agenda of the Board to make them look more professional. She also issued letters to all staff concerning vacation day balances and explained the ten day carry over policy as stated prior in the memo from personnel.

The next Board meeting will be held on Friday December 02, 1994 at 11:00 A.M.

Commissioner Killilea motioned to adjourn. The motion was seconded and the meeting was adjourned.

ATTEST:

_____

Commissioner Everette Sheppard,
Board Secretary

IN BOARD 11:00 A.M. NOVEMBER 18, 1994

Present: All Commissioners & Michael Galvin

Staff: V. Cawley, M. Boudreau, G. Cushman, Maureen Cox, John Donovan, JR., John Donovan, Sr. & Marty Kain

COMMISSIONER HANTOUT officially opened this meeting at 11:00 A.M.

COMMISSIONER KILLILEA reported:

1). that official recount petition for the 5th. Suffolk Representative District had been filed by Representative Althea Garrison. Candidates will be notified today (hand delivered), that recount will commence on Tuesday, November 22, 1994 at 9:00 A.M. at Election Warehouse, Frontage Road.
Mr. Cawley will pick up papers/ keys for machines and for ballot boxes here on Tuesday morning at 8:30 A.M. Warehouse staff will also pick up Commissioner Arrigal at home at 8:30 A.M. for the recount.

2). Absentee Ballots from out of the Country will be counted tonight at 5:01 P.M. George Cushman and Maureen Cox will be here for this process. Commissioner Killilea anticipates that this will take about 10 minutes.

3). Monday, November 21, 1994 at 2:00 P.M. at Election Warehouse completed tally will be read for Ward 22, Precinct 13.

Marty Kain is to notify Warden/Clerk and instruct them to be present.
Marie Boudreau will check to see if Officer Marciano is scheduled for a day off on Monday.

Michael Galvin entered meeting and was briefed on above situations.

COMMISSIONER KILLILEA motioned the Board to accept the minutes of the previous week. Motion seconded and accepted.

COMMISSIONER SHEPPARD payrolls -- 11/9/94 thru 11/15/94

1401----------$25,517.85
1401-5 ---------- 5,544.00

Week 11/10/93 thru --- 11/16/93

1401 ----------$24,909.70
1401-5 ---------- 3,899.00

Difference ----1401----$ 608.15
1401-5 $ 1,645.00

Minutes accepted.

Much discussion took place regarding computerizing the code on registration affidavits. Discussion also took place on VTD and re-drawing of precinct lines and mandated cost.

Commissioner Hantout stated that a special meeting will be held after Thanksgiving to address these concerns.

MICHAEL GALVIN - Informed Vinny that he needed the key back to Community Center.
Thanked all for Election Day and stated that he would be out of town next week.

MARTY KAIN -Stated that he plans to address Election Day complaints after he has completed the election officer payrolls.

MAUREEN COX - Stated that her and the Chairman would like to re-design the weekly agenda to look more professional.

Explained letters issued to all who have a vacation balance for 1994. All must be used by December 31, 1994 except 10 days which must be used by March 31, 1994.

Commissioner Killilea motioned to adjourn.

ADJOURN:

ATTEST:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

IN BOARD NOVEMBER 21, 1994

CERTIFIED ON THIS DAY:

Recount Petition for the 5th. Suffolk Representative District.
1-21

For the Board,

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

MEMORANDUM

TO: Abe Hantout

FROM: Vin Cawley

DATE: December 1, 1994

SUBJECT: Voting machines

The City of Springfield is replacing their AVM voting machines with the OPTEC system. They have 253 voting machines in good working order. I have been talking with them regarding buying their machines.

They have agreed to sell us all the machines, parts, drills and 75 ballot boxes for $15.00 per machine. In addition to getting a good price ($3795.00), we would not have to pay until next fiscal year. If our new truck that's in the process is available, we could move these machines ourselves at a considerable savings.

We are now in the process of converting all our wards from Shoup machines to AVM's. Wards 6,7 & 21 have already been completed. We intend to complete ward 11 this year. Having these machines would enable us to complete more Wards and have extra machines in reserve to add to existing precincts to satisfy any increases required by the motor voter law now in effect. It would also protect us from being forced into buying a new and more expensive system.

I strongly recommend that you authorize this purchase.

Board of Election Commission

Meeting minutes for December 2, 1994

In attendance:		Absent:
Commissioner Hantout		**Commissioner Sheppard**
Commissioner Killilea		Mary Barry
Commissioner Arrigal		George Cushman
Michael Galvin		Joanne Toomey
Jack McElligott		
Marie Boudreau	Marty Kain	
Vinny Cawley	John Cushman	
John Donovan, Sr.	Maureen Cox	
John Donovan, Jr.	Estrella White	

Commissioner Hantout opened the meeting at 11:00 A.M.

He reiterated to all present that the working hours are to be from 9:00 A.M. to 5:00 P.M. He also stated that he was approached by the local 285 steward concerning an agreement made with the former Commissioner allowing one employee per month, on a voluntary basis, to work from 8:00 A.M. to 4:00 P.M. The union wants to pursue this issue, but in the mean time that employee will continue to work on the 8:00 A.M to 4:00 P.M. shift for up to 14 days per the union contract. On the 15th day that employee must work 9:00 A.M. to 5:00 P.M. until **Commissioner Hantout** and the Union reach an understanding.

The Commissioner then stated that he wants to improve the working environment for all employees by doing a general cleaning, painting and reorganization of the department. He also asked **Michael Galvin** for his cooperation in this matter.

Commissioner Killilea reported on the following issues:

1. On Friday, November 18, 1994 at 5:01 P.M., Absentee Ballots from outside the U.S.A were counted by **George Cushman** and **Maureen Cox**, with **Commissioners Hantout** and **Killilea** as observers.

2. On Monday, November 21, 1994 at 2:00 P.M., the voting machines were read for Ward 22, Precinct 13, at the election warehouse, in order to complete the official tally for November 8th's election.

3. On Tuesday, November 22, 1994, the recount for the Fifth Suffolk Representative District was conducted and there were no changes. The Secretary of State was duly notified.

4. A letter was received from Representative Althea Garrison regarding V.T.D. changes for the November election. The Board responded to this letter.

In Mary Barry's absence **Commissioner Killilea** announced the payrolls for the week of 11/23/94 thru 11/29/94

1401	$25,739.04
1401-5	$ 1,645.00

A comparison was made for the same time period last year and the difference calculated.

11/24/93 thru 11/30/93		The difference:	
1401	$25,573.88	1401	$ 165.17
1401-5	$ 5,187.00	1401-5	$ 3,542.00

Commissioner Arrigal motioned the Board to accept the payrolls and the minutes of the previous week. The motion was seconded and both were accepted. He also mentioned his involvement in the recount for the Fifth Suffolk Representative district and the efficiency of the recount.

Vincent Cawley informed the Board of a discussion he had with the City of Springfield regarding the purchase of 253 Automatic voting machines at $15.00 per machine. For that price they will also include seventy-five ballot boxes and related tools. He also urged the Board to act on this quickly; and then discussed various ways the machines, if purchased, could be transported and stored. The Board complimented him on his efforts and assured expeditious action.

Marty Kain will submit the election officer payrolls to the Auditing Department today.

Maureen Cox asked all present if they liked the new agenda and Board minutes style. There were no objections.

Estrella White thanked **Michael Galvin**, on behalf of the department, for his quick response in improving the lighting at the entrance outside the department.

Michael Galvin suggested that the Board meet with Mr. Warren of Capital Planning regarding the purchase of new voting machines.

Commissioner Killilea motioned to adjourn. The motion was seconded and the meeting was adjourned.

ATTEST:

Commissioner Abe Hanout

MEMORANDUM

TO: Board of Election Commissioners

FROM: Vin Cawley

DATE: December 9, 1994

SUBJECT: Purchasing voting machines from Springfield

I have talked to Springfield and finalized the deal. We can purchase 253 AVM machines plus parts and 85 ballot boxes. My plan is to rent a 40 foot trailer and 24 foot Ryder truck with lift gate. We would make one trip a day carrying 40 machines. At this rate, it would take 7 days. Our own personnel would do the job. Here is an estimate of costs:

Trailer rental daily $400 (x 7 days)	$2800.00
Ryder truck daily $101 (x 7 days)	$707.00
Insurance (approximate)	$150.00
253 voting machines (x $15)	$3795.00
Total	$7452.00

This total averages out to less than $30.00 per machine. The cost estimates will be further reduced if we have our own truck available when we start this project in January 1995. This is another illustration of how we can utilize a truck of our own.

Needless to say, this is a very good deal for the election department. It's important to make the decision now so I can make all necessary arrangements.

City Personnel

Board of Election Commission

Meeting minutes for December 9, 1994

In attendance:		Absent:
Commissioner Hantout		**Commissioner Sheppard**
Commissioner **Killilea**		**Michael Galvin**
Commissioner Arrigal		Jack McElligott
		George Cushman
Mary Barry	Maureen Cox	Vinny Cawley
Marie Boudreau	Estrella White	Marty Kain
John Cushman	Joanne Toomey	
John Donovan, Sr.	John Donovan, Jr.	

Commissioner Hantout opened the meeting at 11:00 A.M.

Commissioner Killilea stated the following issues:

1. That we have received a revised Memorandum of Understanding between the Jury Commissioner, City and Listing Board. He motioned the Board to accept this memorandum and to authorize Abe Hantout to sign on behalf of the Listing Board. The motion was seconded and accepted.

2. Suggested that all present read today's newspaper regarding the recounts in Chelsea.

3. Motioned the Board to accept the minutes of the previous week. The motion was seconded and accepted.

4. In Mary Barry's absence he announced the payrolls for the week of 11/30/94 thru 12/06/94

1401	$25,639.36
1401-5	$ 1,316.00

   A comparison was made for the same time period last year and the difference calculated.

12/01/93 thru 12/07/93		The difference:	
1401	$25,998.96	1401	$ 359.60
1401-5	$ 525.00	1401-5	$ 791.00

   He then motioned the Board to accept the payrolls. The motion was seconded and accepted.

Maureen Cox distributed a memo from the Mayor regarding the conducting of the Annual Census of the Homeless this coming Monday evening, December 12, 1994, from 12:00am to 3:00am. She asked that if anyone was interested to please let her know. Joanne Toomey and John Cushman expressed an interest. She also distributed information on this year's Christmas party and Secret Santa. The Secret Santa drawing will be held this Monday and gifts will be distributed Friday before the Christmas party.

Marie Boudreau spoke to the Board about the sudden death of a former employee, Cathy Sorrentino and stated that we are in the process of taking-up a cash collection to be given to the family. **Commissioner Hantout** stated that a flower arrangement will be sent from the Election Department.

Commissioner Hantout stated the following issues:

1. He remarked as to how fast the cleaning of the office is going and that he anticipates the floors being cleaned, walls being painted, paintings to be put up and obtaining new office furniture.

2. Presented a proposal from Vinny Cawley for the purchase of voting machines, insurance and transportation (see attached). He also requested a vote of the Board to accept this proposal so that he can go to Budget and obtain financing for this project. Motion was made by **Commissioner Killilea,** seconded by Commissioner Arrigal and accepted.

3. He has put in place a Listing Team consisting of Maureen Cox, John Cushman, John Donovan, Jr., George Cushman, Marty Kain and himself. This team will meet weekly, or more often if necessary, and will report weekly to the Board.

4. Stated that the Team met with a planning committee at the Office of the Secretary of State last week regarding Motor Voter. John Cappadona from M.I.S also attended the meeting. **Commissioner Hantout** stated that there has been very little input from Boston and many concerns exist. He feels that what will work for Boston will work for other cities and towns.

5. On Thursday 12/15/94, he will be meeting with Bill Galvin, who will be taking over the Office of Secretary of State this January.

Commissioners Killilea and **Arrigal** will be meeting this Monday afternoon to get a ruling on mandated cost. They should have the results to Commissioner Hantout's meeting with Bill Galvin.

Commissioner Killilea motioned to adjourn. The motion was seconded and the meeting was adjourned.

ATTEST:

Commissioner Abe Hantout

Board of Election Commission

Meeting minutes for December 16, 1994

In attendance:	Absent:
Commissioner Sheppard	**Commissioner Hantout**
Commissioner Killilea	Jack McElligott
Commissioner Arrigal	Marie Boudreau
Michael Galvin	Vinny Cawley

Mary Barry	Maureen Cox
George Cushman	Estrella White
John Cushman	Joanne Toomey
John Donovan, Sr.	John Donovan, Jr.
Marty Kain	

Commissioner Killilea opened the meeting at 11:00 A.M.

Commissioner Killilea presented a review of the letter sent to the Secretary of State from the Auditor's Office, Mandated Cost Section, as per attached. The Commissioner further stated that a meeting of the Listing Board would be held on Wednesday, December 21st.

Commissioner Sheppard made a motion to accept the minutes of the Board from the previous week. The motion was seconded and accepted.

Commissioner Arrigal stated that he and Commissioner Killilea discussed the upcoming Listing of Residents and both came to the conclusion that the proposed draft of the Listing Agreement with the Jury Commissioner covers all of the necessary steps.

Mary Barry announced the payrolls for the week of 12/07/94 thru 12/13/94

1401	$26,378.63
1401-5	$ 1,645.00

A comparison was made for the same time period last year and the difference calculated:

12/08/93 thru 12/14/93		The difference:	
1401	$25,533.63	1401	$ 845.00
1401-5	$0.00	1401-5	$ 1,645.00

Commissioner Killilea motioned the Board to accept the payrolls. The motion was seconded and accepted.

George Cushman said that he disagreed with the possibility of a second mailing for the Listing of Residents. George feels that if residents did not answer the first mailing, they would not answer the second.

Commissioner Killilea pointed out that it was an option; not a mandate.

George Cushman discussed that the VTDs be concurrently done with the Annual Listing of Residents.

Commissioner Killilea suggested that the full Board be present for this discussion.

John Donovan Jr. discussed the Motor Voter Bill. In response to the earlier presentation of Mandated Costs, John said that some of the forms would require more information than we presently have in our files, i.e. Date of Birth. Presently, we use Year of Birth.

Commissioner Killilea responded that these kind of changes, when done 300,000 times here in Boston will be submitted to the Mandated Cost Section of the State Auditor's Office for review.

John Cushman concurred with the idea of doing the VTDs in conjunction with the Listing. He estimated that there were hundreds of changes in the VTDs.

Martin Kain stated that the Election Officer's Payroll had been mailed.

Maureen Cox reminded all of the Toys for Tots Drive. She asked the Board to get the Agenda Items in by Wednesday.

Commissioner Killilea agreed that it was a good idea but felt that **Commissioner Hantout** needed to be present before a vote was taken.

Michael Galvin thanked all of the employees for their participation in the counting of the Homeless.

Commissioner Killilea also thanked the employees for their volunteering to help with this project. He then made a motion to adjourn. Motion seconded and the meeting was adjourned.

ATTEST:

Everette Sheppard

Commissioner Everette Sheppard,
Board Secretary

12/21/94

THE BOSTON LISTING BOARD
City Hall
Boston, MA 02201

The Boston Listing Board, pursuant to its statutory authority, hereby adopts the following plan to create the 1995 list of residents in the City of Boston.

VOTED: To the extent possible, subject to appropriation, the Board directs a diligent inquiry be made to create a true list containing, as nearly as can be ascertained, the name, date of birth, occupation, nationality if not a citizen of the United States, residential address, and mailing address, if different, on January 1, 1995, of every person seventeen years of age or older residing in the City of Boston.

The Board is of the opinion that an accurate listing in 1995 can be made using a combination of mailing, street canvassing, and multiple listing techniques.

The Board appoints Mr. Abe Hantout as coordinator of the 1995 listing. The Board authorizes the Chair, in its discretion, to appoint such other coordinator as may be required in the event Mr. Hantout can no longer serve. The Mayor has directed the following departments of the City to provide all needed support and services to create the 1995 listing: Management Information Services, the Police Department, the Election Department, the Administrative Services Department and the Budget Department.

The Board directs that a mailing be prepared and sent no later than January 15, 1995 to all registered voters on the 1994 voters list and to all residents of the City who will not be listed through the multiple listing process, all pursuant to G.L.c.51,s.4. Other mailings may be made as time and resources permit to assist the completion of the 1995 Listing.

Returns and non-returns from the January mailing shall be sorted expeditiously. Data received as a result of the January mailing shall be entered as soon as possible after it is received. The reasons for all undeliverable mail shall be investigated as part of a street canvass effort.

The Board directs that the listing of residents in apartment buildings and other buildings with more than eight residential units be accomplished pursuant to the multiple listing procedures set forth in G.L.c.51,s.10A. By the end of February 1995, the Election Department will mail suitable census forms to owners, managers, condominium trustees, or landlords of such buildings, or will visit or contact by telephone such owners, managers, trustees and landlords. An individual will be appointed to coordinate the multiple listing effort, and subject to the direction of the Board's appointed coordinator.

MEMORANDUM

TO: Board of Election Commission

FROM: Vin Cawley

DATE: December 23, 1994

SUBJECT: Estimated costs for special election

If the State Representative of the Tenth Suffolk district resigns as reported in a recent newspaper article, we will have to prepare for a special election. This will include a Primary and Election.

The tenth district includes Ward 20, Precincts 3,5-20 (17 total). Here are some of our expenses:

Warden	$125.00
Clerk	$100.00
2 Inspectors	$150.00
Cop	$300.00
Custodian	$100.00
Total per Precinct	$775.00
Number of Precincts	x17
Total	$13,175.00

Transportation (60 machines in & out)	$4560.00
Private property rent	$400.00
Machine division OT	$1000.00
Total	$5960.00

This total is for just the Primary. You would also have to consider costs generated by City Hall.

12/23/94

MEMORANDUM

TO: Board of Election Commission

FROM: Vin Cawley

DATE: December 23, 1994

SUBJECT: Purchase of voting machines

Here is a summary of values and costs of the equipment we are purchasing from Springfield.

Values	
Factory cost per machine	$2,000.00
Ballot box estimate	$500.00
Paper roll cost	$22.00
Other machine parts	$1000.00

Costs	
253 voting machines @ $15.00 each	$3,795.00
Transportation	$3,500.00

We will receive 253 machines, 80 ballot boxes, 250 paper rolls and assorted parts.

Considering these values, we cant afford to miss this deal. It's important that we complete the bid process as soon as possible.

IN BOARD 3:00 P.M. DECEMBER 21, 1994

LISTING MEETING

PRESENT: Commissioners Hantout, Sheppard, Arrigal, Killilea & Betty Eng, Esq.

With quorum present Commissioner Hantout opened meeting.

Commissioner Killilea motioned the Board to adopt the proposal, "Boston Listing Board," plan to be approved (copy attached).

Motion seconded with all in favor.

CC: Paul Evans, Police Commissioner
Frank Davis, Jury Commissioner
William Tierney, Chief Justice BMC

Attest:

ABE HANTOUT, COMMISSIONER

12/21/94

The Board directs that a street canvas be planned and executed so that all voters and residents who do not respond to the January mailing may be found and listed. Such canvass shall commence not later than April 15, 1995, and to the extent possible, record all data as may be needed or desirable to update existing mailing lists, to the end that future listings of residents, including the 1996 list of residents, may be accomplished in a cost-effective and efficient manner.

The Board directs that all street canvass and multiple listing results be recorded on a daily basis to the extent possible. The completed 1995 Listing shall be finished no later than June 1, 1995.

The Board directs that the Election Department utilize reliable existing lists of current Boston residents that may be in its files, including current school department lists of parents and students and the resident parking permit list.

In accomplishing the 1995 Listing, the Board directs that, to the extent feasible, community based organizations be invited to enter into appropriate contracts with the City of Boston so that persons familiar with specific areas of the City may be employed to assist in the street canvass and/or multiple listing procedures to be followed in the 1995 Listing.

The Board directs that progress reports concerning the operation of the 1995 Listing be prepared and submitted to it, in accordance with the terms specified, in that certain memorandum of understanding entered into with the Jury Commissioner, approved by this Board, and signed by Commissioner Hantout on or about December 9, 1994. Specifically, progress reports shall be submitted by Election Department Staff to this Board at the end of March, April, May, and at the end of the listing process, and at such other times as the Board may direct.

The Board directs that the foregoing be spread upon the minutes of this meeting.

IN WITNESS WHEREOF, a majority of the members of the Board hereunto set their hands this 21st day of December, 1994.

James M. Kelliher

William F. Connolly Jr.

Rosanne Sheppard

IN BOARD 11:00 A.M. DECEMBER 23, 1994

Present: Commissioners Hantout, Killilea, Sheppard, Arrigal & Michael Galvin .

Staff: J. McElligott, M. Barry, M. Boudreau, M. Cox, J. Cushman, J. Donovan, Sr., M. Kain, E. White & Vinny Cawley.

Commissioner Hantout - Opened the meeting, wished all a Merry Christmas and left the commission meeting to attend a meeting at the law department.

Commissioner Killilea continued the meeting.

Commissioner Sheppard Made a motion to accept the minutes of the Board from the previous week the motion was seconded and accepted.

Mary Barry announced the payrolls for the week 12/14/94 thru 12/20/94. A comparison was made for the same time period last year and the difference was calculated.

12/15/93 thru 12/14/93	The difference
1401---$25,533.63	1401 ---- + $940.00
1401-5 - $0.00	1401-5--- + 1,778.00

Commissioner Killilea - Motioned the Board to accept the payrolls. The motion was seconded and accepted.

John Cushman read a memo to the Board for George Cushman - Re: a meeting on V.T.D's is scheduled for Tuesday, December 27, 1994 with Boab Consalvo and others from the B.R.A.

Marie Boudreau asked if a post office box had been set-up for the upcoming Annual Listing?

Vinny Cawley - Suggested moving in Ward 20 precincts 19 & 20 from the Lyndon School to Holy Name Hall and Precinct 10 from the library to the Temple on Corey St. Mr. Cawley submitted estimates for Primaries only, when a special election is called for the Tenth Suffolk Representative District (copy on file). Mr. Cawley submitted a memo dated December 23, 1994 regarding the purchase of voting machines (copy on file). Commissioner Killilea reported to the Board that he had spoken to the hosue democratic whip regarding this anticipated special election.

Michael Galvin thanked everyone for thier efforts for the year. Mr. Galvin informed the Board that he had positive meetings iwth the law department regarding the Annula Listing of Residents.

Motion to adjourn: Attest:

Everette Sheppard

EVERETTE SHEPPARD, COMMISSIONER

IN BOARD 10.00 A.M. DECEMBER 30, 1994

PRESENT: Commissioner Hantout, Sheppard, Arrigal & Killilea
STAFF: J. McElligott, V. Cawley, J. Donovan, Sr. & M. Kain.

Commissioner Hantout wished everyone a Happy New Year. Motioned the Board to change the mailing criteria for the Annual Listing to reflect neighborhoods in the address rather than Boston. Motion seconded and accepted. Requested that any leasing agreements for the upcoming budget be submitted immediately. Inquired as to the status of the Annual Reports past due.

Commissioner Sheppard made a motion to accept the minutes of the Board from the previous week. The motion was seconded and accepted.

Jack McElligott announced the payrolls for week 12/21/94 thru 12/27/94:

1401 ----------$26,672.04
1401-5 ----------$ 1,253.00

A comparison was made for the same time period last year and the difference was calculated:

12/22/93 thru 12/28/93		The Difference	
1401----------	$25,533.63	1401 ------+	$ 1,138.41
1401-5----------	$ 0.00	1401-5 ----+	$ 1,253.00

**

Commissioner Killilea discussed pending legislation in the Superior Court regarding the ballot questions. Referred to a letter from the law department (copy of file) regarding the Annual Listing, the Commissioner suggested the listing was on schedule but should be carefully monitored and progress reports required.

V. Cawley submitted estimates for leasing of a vehicle $18,000.00. Leasing of space at EDIC $3,000.00 per month and costs of purchasing machines from Springfield $7,500. Mr. Cawley requested these items be included in the FY/96 Budget.

Motion to Adjourn:

Attest:

Everette Sheppard
EVERETTE SHEPPARD, SECRETARY

*** Should be Commissioner Killilea.**

**** Replace legislation with Election.**

Board of Election Commission

Meeting minutes for January 6, 1995

In attendance:	Absent:
Commissioner Hantout	Jack McElligott
Commissioner Sheppard	George Cushman
Commissioner Killilea	John Cushman
Commissioner Arrigal	
Michael Galvin	

Mary Barry	Maureen Cox
Marie Boudreau	Estrella White
Vinny Cawley	Joanne Toomey
John Donovan, Sr.	John Donovan, Jr.
Marty Kain	

Commissioner Hantout opened the meeting at 11:00 A.M.

Commissioner Sheppard motioned the Board to accept the minutes of the previous meeting.

Commissioner Killilea stated that under his name the following additions/corrections be made. Insert: 1. Motion to accept minutes. 2. Cross out Legislation and replace this word with Election. With these revisions Commissioner Killilea seconded the motion to accept the minutes. Motion was accepted.

Commissioner Hantout stated that many staff members were out in the last couple of weeks. Commissioner wants the minutes to return to the new format.

Commissioner Arrigal stated that the Board should be more accessible to the Public. Suggested that the Board meet on Tuesday, Wednesday or Thursday afternoon instead of Friday mornings. Further, suggested that the Board meet once a month in the evening in the various neighborhoods. **Commissioner Arrigal's** feeling is that this will increase the Hispanic vote or overall voter participation.

Commissioner Hantout stated that Commissioner Arrigal's suggestions would be taken into consideration.

Mary Barry announced the payrolls for the week of 12/28/94 thru 1/3/95.

1401	$26,632.53
1401-5	$ 1,036.00

A comparison was made for the same time period last year and the difference calculated:

12/29/93 thru 1/4/94		The difference:	
1401	$25,533.63	1401	$ 1098.90
1401-5	$0.00	1401-5	$ 1,036.00

Commissioner Sheppard motioned the Board to accept the payrolls as presented by Mrs. Barry. The motion was seconded and accepted.

Vincent Cawley asked if the purchasing of the voting machines from Springfield had been approved? **Commissioner Hantout** responded that it was still on hold.

John Donovan Sr. Recommended that the Board prepare the Election Calendar for the current year and run it by the Law Department.

Commissioner Killilea stated that this will be a difficult one because of (2) two Jewish Holidays in September.

Michael Galvin stated he spoke to the Mayor briefly today on holding off on special Election until Judge rules on Rent control or questions.

Commissioner Killilea said he had contacted the House Clerk, and that he would call him again.
Stated that a word from the Mayor to the Speaker could be beneficial.

Michael Galvin suggested that the Board contact Bob Finneran from Intergovernmental Relations to lobby on our behalf.

Commissioner Killilea said he would call Finneran today.

Michael Galvin further asked where we stand on the Census?

Commissioner Hantout responded that all appears to be in place for the Annual Listing. Said there was a minor problem with the Form itself but expects that it will be rectified by Monday. Due to the Holiday weekend the mailing may be deferred for a couple of days. Said he will call the Jury Commissioner on this matter. Also stated that the work on multiples has commenced and is ready to move. Foresees no problems. Informed all that, **we are doing the Listing.** If any directions on this matter comes from Galvin's office, the Law department or anybody else they are to go through the Chairman.

Commissioner Killilea motioned to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Commissioner Everette Sheppard
Board Secretary

Board of Election Commission

Meeting minutes for January 13, 1995

In attendance:		Absent:
Commissioner Sheppard		Jack McElligott
Commissioner Killilea		Joanne Toomey
Commissioner Arrigal		
Mary Barry	Maureen Cox	
Marie Boudreau	Estrella White	
Vinny Cawley	John Donovan Jr.	
John Donovan, Sr.	George Cushman	
Marty Kain	John Cushman	

Commissioner Hantout and **Michael Galvin** have gone on Retreat with Mayor Menino.

Commissioner Killilea opened the meeting at 11:00 A.M. He announced that he would serve as Chairman for this meeting.

Commissioner Sheppard motioned the Board to accept the minutes of the previous meeting as presented. Motion was seconded and accepted.

Commissioner Killilea stated that, at the request of Michael Galvin, he contacted Bob Finneran regarding question # 9 and the potential special election in West Roxbury.

Mary Barry announced the payrolls for the week of 1/4/95 thru 1/10/95.

1401	$27,152.73
1401-5	$ 868.00

A comparison was made for the same time period last year and the difference calculated:

1/5/94 thru 1/11/94		The difference:	
1401	$25,828.54	1401	$ 1324.19
1401-5	$0.00	1401-5	$ 868.00

Commissioner Killilea motioned the Board to accept the payrolls as presented by Mrs. Barry. The motion was seconded and accepted.

Vincent Cawley stated that at the last meeting he requested the Board take action regarding his suggestion to purchase voting machines from Springfield. The bid request was dated December 5, 1995 and was supposed to be returned by January 10, 1995 by 2:00 P.M. He was informed that the bid was sent by Fax on the 10th but has not heard yet if our bid was received on time or whether it has been accepted. Mr. Cawley was subsequently informed that another party had expressed interest in the bid and upon further inquiry was told that the interested party was a City of Boston employee. He also stated that if we get this contract, we must move on it right away.

1/20/95

The Commonwealth of Massachusetts

Office of the Secretary of State
State House, Boston, MA 02133-1053 (617) 727-9180

Michael Joseph Connolly, Secretary

January 13, 1995

Mr. Abe Hantout
Chairman
Boston Elections Commission
Boston, MA 02201

Dear Mr. Hantout:

On October 20, 1994, you received notice by mail (a copy of which is attached) relative to the appointment of Monroe Inker, Esq. as Election Monitor for the City of Boston. Please consider the following as the final report of said Election Monitor.

After a thorough investigation, including, but not limited to interviewing a dozen witnesses, the Election Monitor concluded that there existed no evidence that anything improper transpired beyond the technical violation of procedural election laws. It was further concluded that the irregularities in the process did not change the election results.

It is recognized by this office the admirable manner in which the Election Division of the City of Boston administers the election process. Your commitment to the election process was truly demonstrated by the manner in which you cooperated with the Election Monitor. Fortunately, the investigation confirmed the original election results were correct and that no impropriety existed.

We will, therefore, be able to close our file on this matter as soon as we receive a brief letter from you providing assurances that these technical violations will not occur at future elections.

We greatly appreciate the cooperation of you and your staff during this investigation.

Sincerely,

Michael J. Connolly
Secretary of State

Board of Election Commission

Meeting minutes for January 20, 1995

In attendance:		Absent:
Commissioner Hantout		Jack McElligott
Commissioner Sheppard		George Cushman
Commissioner Killilea		Vinny Cawley
Commissioner Arrigal		Marty Kain
Michael Galvin		
Mary Barry	Maureen Cox	
Marie Boudreau	Estrella White	
John Donovan Jr.	Joanne Toomey	
John Donovan, Sr.	John Cushman	

Commissioner Hantout opened the meeting at 11:00 A.M.

Commissioner Sheppard motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Commissioner Killilea submitted to the Board, the proposed Election Calendar for 1995. The Preliminary Election will be held on September 19, 1995, so that there will be no conflict with the Jewish Calendar. September 25th and 26th are Jewish Holy Days. He also suggested the Calendar be reviewed by the Law department prior to the Board voting on it. **Mr. Galvin** asked, what is the policy of other cities and towns? **Commissioner Killilea** said that he will look into it. **John Donovan Jr.** suggested that we do not release the Calendar until it has been reviewed and accepted by the Law department. Regarding the Special Election, **Commissioner Killilea** said that he spoke to Bob Finneran about our concerns. Representative Mannering has not yet resigned. The Commissioner then submitted a letter from The Secretary of State regarding an investigation over alleged irregularities in the Fourth Governor's Council District race, between Iannella and Kerrigan. The finding was that no impropriety existed. (copy attached). Regarding the residency requirement, the **Commissioner** stated that two documents will be required for proof of residency and suggested they be current. **Commissioner Hantout** said he will make sure that they are current.

After some discussion it was unanimously agreed that the Election Department will continue to charge $4.00 to City employees looking for address verification through voter registration cards. This is the standard charge for the public.

Commissioner Arrigal said that he worked with **Commissioner Killilea** on the Election Calendar and that he is looking forward to a Special Election in West Roxbury.

Mary Barry announced the payrolls for the week of 1/11/95 thru 1/17/95.

1401	$28,398.03
1401-5	$ 245.00

A comparison was made for the same time period last year and the difference calculated:

1/12/94 thru 1/18/94		The difference:	
1401	$25,828.54	1401	$2569.49
1401-5	$0.00	1401-5	$ 245.00

Commissioner Killilea motioned the Board to accept the payrolls as presented. Motion seconded and accepted.

Michael Galvin asked if anything was done on the purchase of voting machines from the City of Springfield? **Commissioner Hantout** responded that a bid was submitted but we have not yet heard if the bid was accepted. **Mr. Galvin** stated that he will be meeting with the C.E.O. of City Year and asked the Board if we would like to use City Year Volunteers to help with the Listing. The Board felt that there are several issues to be addressed: **1.** Most of the volunteers do not live in the City and therefore are not familiar with the different areas. **2.** Listing hours could conflict with their work hours. **John Donovan Sr.** suggested that maybe we could use City Year volunteers on the multiples. **Mr. Galvin** thought it would be a good idea for us to meet with a City Year representative after his meeting to further discuss the idea. **Commissioner Killilea** stated that our past experiences with the City Year volunteers on Election Day have been excellent and that if we had to make a choice between using their services for the listing or Election Day, he would much rather have them here in the department on Election Day. **Mr. Galvin** further briefed the Board on the Mayor's Retreat. He stated that additional information will be coming down. He also informed us that a suggestion box has been placed in the 3rd floor lobby. He said that he reads all of the suggestions.

John Donovan Jr. stated that J.L.S. had mailed 86,000 pieces of mail (Listing Forms) on Tuesday, January 17th. An additional 200,000 forms are to be mailed by Monday. **Commissioner Hantout** said that the Jury Commissioner has been informed and is happy with the schedule. The Commissioner also stated that the Listing Forms state that if you are not registered to vote, the Election department telephone number is given to call for a mail-in form. To date we have received calls of this nature in the hundreds. If calls of this nature continue at this rate, or increase, it could add to our postage costs.

1/20/95

Maureen Cox requested that the Board adopt a policy on the weekly agenda; that all Board members interested in presenting issues at the Board meeting should have their ideas ready for Commissioner Sheppard no later than Wednesday, so that he can have them typed for the weekly agenda. A motion was made by **Commissioner Killilea**. Motion seconded and accepted.

Commissioner Hantout informed all that he intends to reorganize the department. He will be restructuring the duties of all personnel. The bottom line is to simplify work and become more efficient. He stated that he is open to suggestions. Please feel free to see him.

Commissioner Sheppard motioned to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Commissioner Everette Sheppard
Board Secretary

ELECTION COMMISSION BOARD AGENDA
FOR FRIDAY JANUARY 20, 1995

BOARD MEMBERS:

1. **Commissioner Hantout**
   a.

2. **Commissioner Sheppard**
   a. Minutes of the Previous meeting

3. **Commissioner Killilea**
   a. Election Calendar Vote

4. **Commissioner Arrigal**
   a.

5. Mary Barry
   a. **PAYROLLS 1401 AND 1401-5**

6. Vinny Cawley
   a. Machines

7. John Donovan, Sr.
   a.

8. Jack McElligott
   a.

9. George Cushman
   a.

10. John Donovan, Jr.
    a.

11. John Cushman
    a.

12. Martin Kain
    a.

13. Maureen Cox
    a. Agenda Items Vote

14. Marie Boudreau
    a.

15. Estrella White
    a.

16. Joanne Toomey
    a.

17. Michael Galvin
    a. Remarks

January 20, 96

Secretary Connolly spoke with the Mayor earlier and both agreed an independent monitor would be the best course of action to follow so as to uphold the integrity of the election process. It is assumed that your Department will cooperate fully wth Attorney Inker and his staff.

Should you require additional information please feel free to contact me at 727-9180 at the State House.

Your attention to this matter is greatly appreciated.

Very truly yours,

John K. McCarthy

John K. McCarthy

cc. Attorney Al Wallis

MEMORANDUM

TO: Abe Hantout

FROM: Vin Cawley

SUBJECT: Springfield voting machines

DATE: January 26, 1995

The City of Springfield is very anxious to have the voting machines removed from their warehouse to make room for the new equipment they purchased. I have been in constant contact with them coordinating this move.

We have a schedule set up to start moving machines on monday January 30, 1995. Now is the time to do this.

Here is a breakdown of costs:

Option #1

Larkin Movers	$9614
Springfield Mover	$1800
Total	$11,414

Option #2

Larkin Movers	$5054
Springfield Mover	$1800
Rented Trailer	$200
Public Works Driver	$500
Total	$7554

In option #1, our moving contractor would move all 253 machines. In option #2, our contractor would move about 133 machines and our Public Works driver with a rented trailer would haul the rest. Option #2 is obviously the best way to go.

I've made all the necessary arrangements. I need an answer today.

Board of Election Commission

Meeting minutes for January 27, 1995

In attendance:	Absent:
Commissioner Hantout	Jack McElligott
Commissioner Sheppard	Marie Boudreau
Commissioner Killilea	
Commissioner Arrigal	
Michael Galvin	

Mary Barry	Maureen Cox
Joanne Toomey	Estrella White
John Donovan Jr.	John Cushman
John Donovan, Sr.	Vinny Cawley
George Cushman	Marty Kain

Commissioner Hantout opened the meeting at 11:00 A.M.

Commissioner Sheppard motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Commissioner Killilea spoke briefly concerning Mannering. It's still up in the air. He has signed a contract with Water and Sewer. He has not resigned as of yet. Commissioner said that he will continue to monitor the situation.

Mary Barry announced the payrolls for the week of 1/18/95 thru 1/24/95.

1401	$28,877.55
1401-5	$ 196.00

A comparison was made for the same time period last year and the difference calculated:

1/12/94 thru 1/18/94		The difference:	
1401	$25,828.54	1401	$3049.31
1401-5	$0.00	1401-5	$ 196.00

Commissioner Killilea motioned the Board to accept the payrolls as presented. Motion seconded and accepted.

Vinny Cawley stated that we have the Voting Machines from Springfield. He said a deal was made to remove machines as soon as possible, as they need the space for new equipment.

Commissioner Hantout asked why we have three plans.

Vinny Cawley replied that; " at first, we were going to use our own personnel. Now I gave you a copy of the second plan. That is all I have to say."

Commissioner Hantout said that after the meeting, he would speak with Vinny.

John Donovan Sr. stated that he will need $7.00 an hour people or Warehouse personnel, due to the heavy influx of mail. He would prefer not to use Key Punchers to open the mail, he feels that John Jr. needs them.

Commissioner Hantout said that we will use people from the Warehouse. Any people to be hired will go through him.

John Cushman asked John Sr. if there were many requests for Voter Registration Forms.

John Sr. replied that there were many such requests.

George Cushman stated that we should move on the V.T.D.'s after the Listing.

John Jr. asked George if lines had to be moved.

George Cushman responded yes, due to the number of changes that he would like to recheck the lines by going back out on the streets.

Commissioner Hantout told George to check with the B.R.A. on maps for this purpose.

George Cushman said that he will contact the B.R.A..

John Jr. stated that he would like some direction from the Board with reference to the changing of names through marriage on the Listing Forms.

Commissioner Hantout asked what the current procedure is.

John Jr. replied, through re-registration.

George Cushman suggested making a copy of the form and attaching it to a Registration form. This would re-register them.

Commissioner Hantout asked if there were a lot of them.

John Jr. said about two thousand. Asked if we should or shouldn't change their names.

George Cushman suggested that we mail a new form in order to re-register them.

Commissioner Killilea said that he would call the Secretary of State's Office to make further inquiries.

John Sr. stated that he felt that it was the intent of the Voter to change his/her name.

Commissioner Killilea said that **intent** is for voting, not for registration.

1/27/95

John Jr. stated that the Registry of Motor Vehicles had made copies of registration forms. He further stated that he spoke with the Post Office regarding listing forms sent out and returned for one reason or another -some marked **"Vacant"** or **"Undeliverable".** John sent people out to check on some of this returned mail and after investigation this should not be. The Post Office personnel said that this returned mail would be re-delivered at no additional cost. To date, approximately 30,000 returns.

George Cushman asked John Jr. as to the number of forms mailed.

John Jr. stated that 289,000 were sent out.

John Cushman related that the phone system in City Hall would be changing in June or July; and that M.I.S. would be looking at existing phone service.

Commissioner Hantout inquired as to how long it would take.

John Cushman said that he will do a walk-through with M.I.S. in the near future. Monies for this project will come from our budget.

George Cushman suggested that at the same time a permanent system for the phone bank be installed.

Michael Galvin stated that most departments are in the same situation; and that some departments already have had the enhanced system installed.

Martin Kain stated that the Document 10 for 1992-1993 has been sent to the Printing Plant, and that 1993-1994 is near completion.

Michael Galvin stated that he had talked to the Secretary of State and was setting up a meeting with him on the Motor Voter Bill in order to make sure that he knows that we have tried to do all we can in the Listing. Second point, he spoke with City Year, and told them that the City Year group did an excellent job in past Elections. He talked about door-to-door for the Listing. He agreed that some areas were unsafe for them.

Commissioner Killilea said that the Calendar was sent to the Law Department and that he was waiting for same.

Michael Galvin said that it's possible that there will be no Special Election; or if there is one called, perhaps it may be held on the same day as the City Preliminary.

Commissioner Hantout motioned to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Board Secretary

January 30, 95

John Donovan Jr. asked if the Board had prepared an Election Calendar. **Commissioner Killilea** responded that Jack McElligott has put together a Calendar. However, due to a question concerning the Jewish holiday, the Board will hold the vote on the Calendar until the next Board meeting.

Marty Kain has received a letter from Robin hall regarding the questionable handicapped accessibility of the Police Academy polling location. Marty said he spoke with Robin Hall and asked if checking the location could await his return from vacation so that he, Chairman Hantout and Vinny Cawley could physically observe the location. Mrs. Hall was agreeable to this arrangement. **Vinny Cawley** said that it is handicapped accessible.

Commissioner Sheppard motioned to adjourn. Motion seconded and accepted.

Attest:

_____

Commissioner Everette Sheppard
Board Secretary

2/3/95

removed his residence until the expiration of six months from such removal.

51:1A. Repealed, 1988, 79, Sec. 2.

51:1B. Repealed, 1966, 367, Sec. 2.

51:1C, 1D. Repealed, 1962, 437, Sec. 3.

51:1E. Repealed, 1988, 79, Sec. 3.

51:1F. Persons not included in register of voters.

Section 1F. A person who resides in the commonwealth and in the city or town where he claims the right to vote in an election at which electors of president and vice-president are to be chosen, but whose name is not included in the current annual register of voters of the city or town where he claims the right to vote, may qualify for voting only for such electors upon application to the registrars of voters of said city or town, not later than ten o'clock post meridian of the twenty-eighth day preceding such election. Any form of written communication containing the name, age, citizenship, former residence and present residence of such person shall cause the registrars to make an investigation relative to the qualifications of such person to vote and, for the purpose of such investigation, the officer in charge of the police force of each city and town shall give the registrars such assistance as they may require. Upon determining that such person is qualified to vote under the provisions of this section, the registrars shall forward an absentee ballot to him and shall include his name on a list of persons qualified under this section which shall be sent to the city or town clerk. The provisions of sections ninety-four to ninety-six, inclusive, of chapter fifty-four shall apply to such ballots.

51:2. Name of registered voter changed.

Section 2. A registered voter who chooses to adopt a new name shall continue to be registered in his former name until June first of the following year at which time the voter shall be registered in his new name; provided, however, if such voter appears in person prior to the close of registration for any preliminary, primary, or election to notify the registrars of such adoption of a new name, the registrars shall correct the current annual register so that such voter shall be registered in his new name.

If a voter does not choose to adopt a new name as a result of marriage, the registrars shall make no change in the name of such voter entered in the current annual register.

8/89

NOTES FROM SECRETARY CONNOLLY'S ELECTIONS DIVISION

Voters Need Not Re-Register After Name Change

The Elections Division has learned that there is confusion among some local election officials regarding the consequences of voters' name changes (because of marriage or for any other reason) on their voter registration. Chapter 51, section 2 of the general laws requires the Board of Registrars of Voters to change the name of a registered voter as of June 1, of the year after the name change, if they know of it. Voters may inform the registrars in writing of a name change, or may make a notation of the name change on the street listing form. They need not appear in person before the registrars to re-register. However, if the person wishes the name change to be made on the registration records before June 1 of the following year, he or she may appear in person to notify the registrars of the name change, and registrars must then immediately correct the current annual register. Of course, the registrars can make no name change if a woman does not change her name after marriage.

CLERKS' NEWS

A Thank You Note from Betsy M. Powers

"I want to thank the Association for approving the $5,000. additional pay for my work on the Massachusetts Town Clerks' Manual. This expression of continued support for the manual project means a great deal to me. My heartfelt thanks to each and everyone of you!" S/Betsy M. Powers, Editor, Massachusetts Town Clerks' Manual.

Roommate Coordinator

Lois Lehn, Manchester Town Clerk, is the official "Roommate Coordinator" for the Massachusetts Town Clerks' Association. If you need assistance for either the New England Fall Conference in September or the Massachusetts Town Clerks' Association Fall Conference in October, call Lois at (508) 526-1731.

Nancy Smith Wished A Speedy Recovery!

Nancy Smith, Edgartown Town Clerk, is staying with her daughters in Norwood during a recent illness. Let's boost her spirits by sending cards and letters from her fellow clerks. The mailing address is Nancy K. Smith, c/o Paula Smith, Apt. 107, 851 Coventry Lane, Norwood, MA 02062. Best wishes to you Nancy on a speedy recovery.

Condolences to Robert N. Bruynell

Our sympathy is extended to Robert N. Bruynell, Braintree Town Clerk, on the recent loss of his father. Our thoughts and prayers are with you, Bob.

Elden R. Salter, Andover Town Clerk, Retires in June

Elden R. Salter, Andover Town Clerk, retired on June 30th after 20 years of service. At the Summer Conference, his one wish was that all Town Clerks would go forward with honor and dignity. We'll miss you, too, Elden. Best wishes for a happy, healthy future!

* * * * * * * * * *

BOARD OF ELECTION COMMISSIONERS
241 CITY HALL
BOSTON, MASSACHUSETTS

CALENDER ---1995

MAY 31	First day for making application for nomination papers for Priliminary Electio
June 14	Nomination Papers (Preliminary Election) to be distributed.
	500 Names of Registered Voters required for nomination for City Councillor at Large.
	200 Names of Registered Voters required for nomination for District City Council, except for Districts:
	4 -- 121
	7 -- 124
	8 -- 145
	9 -- 179
July 5	5 P.M. last time for filing nomination papers.
July 26	5 P.M. certification of nomination papers to be completed.
July 31	5 P.M. last time for filing Withdrawals to Nomination of Candidates for City Offices where substitutuons are to be made.
July 31	5 P.M. last time for filing Substitutions caused by Withdrawals or Inelegibility.
Aug. 1	5 P.M. last time for filing Withdrawals and Objections to Nomination of Candidates for City Offices.
Aug. 30	Registration of Voters closes for Preliminary Election.
Sept. 19	PRELIMINARY ELECTION
Oct. 18	Registration of Voters closes for City Election.
Nov. 7	CITY ELECTION

FOR DISTRICT COUNCILLOR RESIDENCY REQUIREMENT IS ONE (1) YEAR IN DISTRICT (M.G.L.) CHAP. 605-SECTION 6 OF THE ACTS OF 1982.

Board of Election Commission

Meeting minutes for February 3, 1995

In attendance:	Absent:
Commissioner Hantout	**Michael Galvin**
Commissioner Sheppard	**Jack McElligott**
Commissioner Killilea	**John Donovan Sr.**
Commissioner Arrigal	**George Cushman**
Maureen Cox	**Estrella White (excused)**
Mary Barry	**Joanne Toomey**
Marie Boudreau	
John Donovan Jr.	
John Cushman	
Vinny Cawley	
Marty Kain	

Commissioner Killilea opened the meeting at 11:00 A.M.

Commissioner Sheppard motioned the Board to accept the Election Calendar for 1995. Motion seconded by Commissioner Killilea and accepted (attached). Motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Commissioner Killilea stated that he received a letter of complaint from a voter in Ward 19, Precinct 6 (Green Street M.B.T.A. Station). The nature of the complaint was political signs on public buildings & poll workers too close to polling locations. He said he is in the process of drafting a response. He suggested that the Board draft a letter to be given to all potential candidates upon making application. The letter should include a copy of the law. John Cushman suggested that a copy of the law also be given when candidates request a poll checker letter.

Commissioner Hantout suggested that we meet with the new Director of Code Enforcement. He stated that he has received correspondence from the office of The Secretary of State, with a copy of a publication from The Reporter regarding change of name allowed on Census form. Chapter 51-Sec.2 (attached).

Commissioner Arrigal stated that he is working with Commissioner Killilea on the letter of complaint from Ward 19, Precinct 6.

Mary Barry presented the payrolls for the week 1/25/95-1/31/95.

1401	-	$28,741.09
1401-5	-	$ 245.00

A comparison was made for the same time period last year and the difference calculated.

1/26/95 thru 2/01/95		The difference:	
1401	$28,828.54	1401	$87.45
1401-5	$400.00	1401-5	$155.00

Commissioner Killilea motioned the Board to accept the payrolls as presented. Motion seconded and accepted.

Vinny Cawley updated the Board on the purchase of voting machines from Springfield. Stated that 210 machines will be moved from Springfield to the Army Base by the end of the day. He expects to have the moving completed by next Monday or Tuesday, including ballot boxes and parts. He informed all that he is looking into obtaining 100 free machines from Holyoke. Would cost $10 to $12 a machine to move.

John Donovan Jr., regarding the Listing, reported 80,000 pieces of mail out of 289,000, approximately 25%, have been returned. Also, the Post Office has taken back a number of undeliverables. He expects that returns will taper off by the end of next week.

Commissioner Hantout asked about colleges & nursing homes. John Jr. responded that as of today all of the above mentioned had been contacted. All nursing homes are completed. Colleges still need to be picked up. Commissioner Hantout then scheduled a meeting for Monday morning at 9:00 A.M. with John Jr., John Sr., Officer Marciano and Mark Donovan.

John Cushman briefed everyone on the new telephone system to be implemented soon. Each department will be responsible for it's own costs. The Secretary of State set- up of computers in this office will be paid by the State.

Martin Kain stated that the 93/94 Document 10 is on his desk and ready to go to the printing plant after this meeting.

Marie Boudreau asked several questions regarding the purchasing phase of supplies etc. for the upcoming street enumeration phase of the Listing. Items such as jackets, door knockers, ID's and other supplies were discussed. It was also suggested that it is not too early to look into ordering omitted listing forms at this time.

Commissioner Hantout suggested that we meet on Monday at 10:00 A.M. regarding Listing, and to bring copies of anything pertaining to Listing. He has no answer for any orders at this time. He should be able to have answers after an upcoming meeting next week. He is aware of the Budget moratorium starting March 6, 1995 for 3 weeks.

Commissioner Sheppard motioned to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Board Secretary

BOARD OF ELECTION COMMISSION

Meeting minutes for February 10, 1995

In attendance:	Absent:
Commissioner Hantout	**Maureen Cox (excused)**
Commissioner Sheppard	**Martin Kain**
Commissioner Killilea	**John Donovan Sr. (excused)**
Commissioner Arrigal	**Mary Barry**
Michael Galvin	**Estrella White (excused)**
Jack McElligott	**Joanne Toomey (excused)**
John Donovan Jr.	**Marie Boudreau**
George Cushman	
John Cushman	
Vinny Cawley	

Commissioner Hantout opened the meeting at 11:00 A.M.

Commissioner Sheppard motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Commissioner Killilea submitted a response to the Board re: a complaint received concerning political signs and access to polling locations (copy on file in this office).

Commissioner Arrigal stated that he assisted Commissioner Killilea in drafting the letter of response.

John Cushman presented the payrolls for the week 2/1/95-2/7/95.

1401	-	$29,220.30
1401-5	-	$ 245.00

A comparison was made for the same time period last year and the difference calculated.

2/2/94 thru 2/8/94		The difference:	
1401	$25,828.54	1401	$1031.76
1401-5	$ 00.00	1401-5	$245.00

Commissioner Killilea motioned the Board to accept the payrolls as presented. Motion seconded and accepted.

George Cushman updated the Board on the status of the VTD's. Suggesting that the number of precincts involved would be about 65, and that the amount of residents involved will be substantial. **Michael Galvin** asked as to the amount of residents involved in a precinct, and George replied up to 500. George went on to state that he has submitted an itemized list of costs totaling $7865.00, to the mandated costs division for congressional redistricting. He will present to the Board, estimates of councillor, senatorial, and representative apportionment costs, which will also be presented to the mandated costs division. He felt confident that both submissions will be acted upon favorably.

Vinny Cawley reported to the Board that all machines and materials from Springfield are now in storage at the E.D.I.C. site. He is still negotiating for machines from Holyoke. **Commissioner Hantout** inquired whether the cost was for transportation only. Vinny assured him that this was the full cost. He went on to ask if it was at all possible to purchase items locally, up to a fixed amount, rather than to wait for long periods of time for small items to be approved. **Commissioner Hantout** urged some prior planning regarding local purchasing options, he also suggested that a certain quantity of basic supplies be kept on storage, enough to cover at least three months.

Commissioner Hantout has met with Steve Crosby regarding payment of the machines purchased from Springfield. The Commissioner will have a meeting with the State Secretary on Tuesday, February 14, 1995 at 10:00 a.m.. Discussed lag time problems with vehicle lease and purchase.

John Donovan Jr. stated that, of this date, he estimates 92,000 of the 289,000 forms mailed have been returned. In addition, approximately 7500 forms have been returned from the Post Office as undeliverable. These should be enumerated individually, to ascertain the accuracy of the return endorsement and that cards for the enumeration be ordered immediately. John submitted a letter from a political committee requesting a free voting list.

The Board decided to table this request until next week.

Commissioner Sheppard motioned to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Board Secretary

BOARD OF ELECTION COMMISSION

Meeting minutes for February 17, 1995

In attendance:	Absent:
Commissioner Hantout	Maureen Cox
Commissioner Sheppard	Mary Barry
Commissioner Killilea	Estrella White
Commissioner Arrigal	Joanne Toomey (excused)
Michael Galvin	Marie Boudreau
Jack McElligott	George Cushman
John Donovan Sr.	
John Donovan Jr.	
Martin Kain	
John Cushman	
Vinny Cawley	

Commissioner Hantout opened the meeting at 11:00 a.m..

Commissioner Sheppard motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted. He asked John Cushman to comment on the new telephone system, John replied that all is well.

Commissioner Killilea discussed a response to a communication received from one of the question nine committees. He will have a response by the next Board meeting. (copy on file in this office)

John Cushman presented the payrolls for the week 2/8/95-2/14/95.

1401 - $29,220.38
1401-5 - $ 245.00

A comparison was made for the same time period last year and the difference calculated.

2/2/94 thru 2/8/94		The difference:	
1401	$25,828.54	1401	$3391.84
1401-5	$ 00.00	1401-5	$245.00

Commissioner Killilea motioned the Board to accept the payrolls as presented. Motion seconded and accepted.

Vinny Cawley inquired as to the effect of the V.T.D's on the size of precincts.

Commissioner Hantout discussed the setting up of teams for the listing, and stated that the hours will be from 11:00 a.m. to 7:00 p.m..

John Donovan, Jr. stated that, of this date, he estimates 95,000 of the 289,000 forms mailed have been returned. In addition, over 50% of those forms received have been key punched. John asked the Board for direction on Ward 5 Precincts 5A and 5B.

Michael Galvin discussed the meeting with the State Secretary. He thought it had been positive; and applauded the Secretary for his involvement. Predicts a cooperative relationship in the future.

Commissioner Sheppard motioned to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Board Secretary

BOARD OF ELECTION COMMISSION

Meeting minutes for February 24, 1995

In attendance:	Absent:
Commissioner Hantout	Michael Galvin
Commissioner Sheppard	John Donovan, Jr.
Commissioner Killilea	John Donovan, Sr. (excused)
Commissioner Arrigal	Joanne Toomey (excused)
Jack McElligott	
George Cushman	
Maureen Cox	
Mary Barry	
Martin Kain	
Estrella White	
Marie Boudreau	
John Cushman	
Vinny Cawley	

Commissioner Hantout opened the meeting at 11:00 A.M..

Commissioner Sheppard motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Commissioner Killilea informed the Board that all questions posed by the Question Nine Committee had been answered, except the number of complaints.

Mary Barry presented the payrolls for the week 2/15/95 thru 2/21/95.

1401	$29,256.14	---	1401-5	$245.00

A comparison was made for the same time period last year and the difference calculated.

2/16/94 thru 2/24/94		The difference:	
1401	$25,828.54	1401	$3429.60
1401-5	$ 00.00	1401-5	$245.00

Commissioner Killilea motioned the Board to accept the payrolls as presented. Motion seconded and accepted.

Vinny Cawley discussed converting certain Wards from Shoup to Automatic machines.

Commissioner Hantout discussed the listing. He discussed such things as the formation of teams, obtaining ID's and a review of all forms used in last year's listing.

Motion made to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Board Secretary

BOARD OF ELECTION COMMISSION

Meeting minutes for March 3, 1995

In attendance:	Absent:
Commissioner Sheppard	Commissioner Hantout (sick)
Commissioner Killilea	Jack McElligott
Commissioner Arrigal	Estrella White
Michael Galvin	Vinny Cawley
Jack McElligott	John Donovan Sr.
George Cushman	Joanne Toomey
Maureen Cox	
Mary Barry	
Martin Kain	
John Donovan Jr.	
Marie Boudreau	
John Cushman	

Commissioner Killilea opened the meeting at 11:00 A.M..

Commissioner Sheppard motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Mary Barry presented the payrolls for the week 2/22/95 thru 2/28/95.

1401	$28,242.62	---	1401-5	$196.00
1402	$469.00			

A comparison was made for the same time period last year and the difference calculated.

2/23/94 thru 2/29/94		The difference:	
1401	$25,828.54	1401	$2414.08
1401-5	$ 00.00	1401-5	$196.00
1402	0.00	1402	$469.00

Commissioner Sheppard motioned the Board to accept the payrolls as presented. Motion seconded and accepted.

George Cushman stated that on Thursday, March 2, the area managers for the listing met with Commissioner Hantout. Stated that procedures are in order. However, other matters are to be ironed out. The Chairman will again meet with managers on Monday. George further stated that calls are coming into this office requesting census tracts.

Commissioner Killilea suggested that we inquire as to who can punch out this information from their computers. Suggested that we start from the census bureau at the O'Neil building. George Cushman will make calls, and report to the Board at the next meeting. Michael Galvin further suggested that the cost for having this information be merged into our system. Re: Request for number of complaints, Commissioner Killilea informed George Cushman that in discussion with Betty Eng it was decided that these are public records. Further , that the complaints are available for viewing upon request, and copies of any complaint will be made at the cost of $.50 per copy.

John Donovan Jr. Re: Ward Registration. This process has been done away with in all cities and towns, except for Boston which has a special ordinance. Suggested that this process should no longer be a mandate. There was much discussion regarding this matter. The question arose as to whether Boston would be in violation of state law in conducting voter registration. Commissioner Killilea further suggested that we change the cut-off date for signatures in Boston to coincide with the state law, which is two weeks.

Commissioner Killilea motioned the board that we notify Betty Eng, Esq., to draft legislation for the above two items. Motion seconded by Commissioner Sheppard and accepted.

John Cushman stated that the current election calendar states that the last day to register is August 19 at 10:00 P.M. if this is changed we will need to adjust calendar.

Michael Galvin said that if an additional vehicle is needed, the Bronco is available.

Commissioner Killilea informed all that the Board will be meeting on March 7, 1995 at 10:00 A.M. with save our "Save Our City" regarding residency.

Michael Galvin suggested that Jacquie Goddard of the Mayor's press office be notified of this meeting.

Motion to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Board Secretary

Board of Election Commissioners

Meeting minutes for March 16, 1995

In Attendance:	Absent:
Commissioner Hantout	Marie Boudreau
Commissioner Sheppard	Jack McElligott
Commissioner Arrigal	John Donovan, Sr.
Mary Barry	John Donovan, Jr.
George Cushman	Maureen Cox
John Cushman	Michael Galvin
Vincent Cawley	Esterella White
Martin Kain	Joanne Toomey

Commissioner Hantout: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting and to correct an error in the spelling of waving to waiving. Motion seconded and accepted.

Mary Barry: Announced the payrolls for the week of 3/8/95 thru 3/14/95:

1401	$28,741.09
1402	$ 2,814.00

A comparison was made for the same time period last year and the difference calculated:

3/9/94 thru 3/15/94		The difference:	
1401	$25,381.10	1401	$3,359.99
1402	2,303.00	1402	511.00

Commissioner Sheppard: Motioned the Board to accept the payrolls as read. Motion seconded and accepted.

Commissioner Hantout: Presented a memo from the City Council concerning the Special Election in West Roxbury. (Copy attached).

Vincent Cawley: Informed the Board that it would require a Legislative Act to hold the Special Election on the same day as the City Election. However, the Primary could be held on the same day as the Preliminary.

Commissioner Arrigal: Stated that there is a third party, that of the Libertarian Party.

Vincent Cawley: Stated that the three parties could be placed on the Voting Machines.

Commissioner Arrigal: Questioned - three parties, Republicans, Democrats and Libertarians?

3/16/95

Vincent Cawley: Stated that he could use machines for just the City Election, but he feels that the easiest way is to use Primary Bars. Vinny feels that the Board should talk about using the same machines.

Commissioner Hantout: Announced that a meeting of all listing managers would be held on Friday, March 24 at 10:00 A.M.

Motion to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Board Secretary

3-16-95

CITY OF BOSTON

IN CITY COUNCIL

ORDERED:- That a petition to the General Court, accompanied by a bill for a special law relating to the City of Boston to be filed with an attested copy of this order be, and hereby is, approved under Clause (1) of Section eight of Article two, as amended, of the Amendments to the Constitution of the Commonwealth of Massachusetts, to the end that legislation be adopted providing precisely as follows, except for clerical or editorial changes of form only:—

SECTION 1 - Notwithstanding any provisions to the contrary in Massachusetts General Laws Chapter 53, Section 28 and also in Chapter 54, Section 141, both regarding the calling of a special legislative election to fill a vacancy in the General Court, an exception shall apply in the year 1995 only in the case of the 10th Suffolk House District in Boston.

SECTION 2 - A special primary election to nominate party candidates for election to fill a vacancy in the 10th Suffolk House District shall be held in applicable precincts in Boston Ward 20 on Tuesday, September 19, 1995.

SECTION 3 - The special election among candidates nominated in a special primary election September 19 to fill a vacancy in the 10th Suffolk House District shall be held in applicable precincts in Boston Ward 20 on Tuesday, November 7, 1995.

3-16-96

0489

MOTIONS, ORDERS AND RESOLUTIONS:

Coun. Iannella offered the following:

0489 Order approving a petition for a special law re: legislative primary and election in West Roxbury to coincide with scheduled 1995 municipal preliminary and general election dates.

:OME RULE ORDER OF COUNCILLOR IANNELLA FOR SPECIAL LEGISLATIVE
MARY AND ELECTION IN WEST ROXBURY TO CO-INCIDE WITH SCHEDULED
5 MUNICIPAL PRELIMINARY AND GENERAL ELECTION DATES

AS: A special legislative election is contemplated this coming fall for an anticipated vacancy in the 10th Suffolk House district comprising 17 precincts in Ward 20, West Roxbury, plus one precinct in the town of Brookline;

AS: Plans being formulated call for the special election primaries to be held Tuesday, September 19, 1995 on the same date as the scheduled Boston municipal preliminary election to save costs of a separate voter caucus;

AS: State statute General Laws Chapter 53, Section 28, specifies that a special legislative primary election to fill a vacancy shall be four weeks preceding the special general election, which, in the instant case, would be Tuesday, October 17;.

AS: The regular general election for City Council positions is already scheduled for a date just three weeks later, Tuesday, November 7:

AS: Expense of opening and staffing precinct polling places for the special legislative election could be saved if it were to be held the same day as the city election;

AS; This would provide the same seven-week period that is stipulated in law between regular biennial primary and general elections for the Massachusetts General Court;

AS: A companion home rule measure applying to the Town of Brookline to schedule the special legislative elections in Precinct 16 for September 19 and November 7, 1995, would impose no additional cost on the Town, while helping its Boston neighbor; therefore be it:

MEMORANDUM

TO: Board of Election Commission

FROM: Vin Cawley

SUBJECT: Projected transportation budget for FY 1996

DATE: March 23, 1995

Here is a summary of probable moves of voting machines for fiscal year 1996:

		Machines
1995	conversion Wd 8 to AVM	42
1995	conversion Wd 9 to AVM	40
1995	conversion Wd 10 to AVM	60
1995	conversion Wd 11 to AVM	62
1995	Special Primary	120
1995	Special Election	120
1995	Preliminary	696
1995	Election	696
1996	Presidential Primary	1516
1995	Eviction from Frontage Rd.	353
		3705
	2.5%	95
	Total	3800

The additional machines needed for the Presidential Primary and the possibility of a third party have increased our numbers considerably. The additional 95 machines indicated is to cover the expense of moving Polling locations.

If we figure a cost of $40.00 per machine, our transportation budget would be $152,000 for next year.

Board of Election Commissioners

Meeting minutes for March 24, 1995

In Attendance:	Absent:
Commissioner Hantout	Marie Boudreau
Commissioner Sheppard	Jack McElligott
Commissioner Killilea	John Donovan, Sr.
Commissioner Arrigal	John Donovan, Jr.
Mary Barry	Maureen Cox
George Cushman	Estrella White
John Cushman	Joanne Toomey
Vincent Cawley	Michael Galvin
Martin Kain	

Commissioner Killilea: Opened the meeting at 11:40 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting and to correct an error in the spelling of Estrella. Motion seconded and accepted.

Commissioner Killilea: Stated that he had received a call from a resident of another State (Michigan). This person informed the Commissioner that when he was in Boston, he used a Company owned Condo located at 39 Bay State Road. Commissioner Killilea asked Martin Kain to look into this matter.

Commissioner Arrigal: Stated that this was the first complaint received on the Listing.

John Cushman: Announced the payrolls for the week of 3/15/95 thru 3/21/95:

1401	$28,930.95
1402	$ 2,261.00

A comparison was made for the same time period last year and the difference calculated:

3/16/94 thru 3/22/94		The difference:	
1401	$25,381.10	1401	$3,549.85
1402	3,570.00	1402	1,309.00

Commissioner Killilea: Motioned the Board to accept the payrolls as read. Motion seconded and accepted.

Vincent Cawley: Informed the Board that he spoke to the Secretary of State's Office and that the Libertarian Party will be on the Presidential Primary Ballot as a Presidential Preference. Vinny further stated that an extra machine for this party would have to be used.

Cont.

Commissioner Killilea: Stated that there would be a need for extra monies.

Vincent Cawley: Stated that he has submitted figures on machines to be used to the Chairman. Copy attached.

Commissioner Killilea: Questioned if there are enough machines?

Vincent Cawley: Stated that with the machines from Springfield there would be enough. Vincent stated that ten (10) or twelve (12) precincts would have to be changed due to size.

Martin Kain: Stated that he had received two (2) letters complaining that the Police Academy was not handicap accessible.

Vincent Cawley: Replied that this location is handicap accessible. Vinny stated that the front entrance is not but that a back entrance is. Further, Vinny said that signs are posted and the entrance is lighted.

Commissioner Hantout: Asked if there was any further business?

Commissioner Sheppard: Made a motion to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Board Secretary

Board of Election Commissioners

Meeting minutes for March 31, 1995

In Attendance:	Absent:
Commissioner Hantout	Marie Boudreau
Commissioner Sheppard	Jack McElligott
Commissioner Killilea	John Donovan, Sr.
Commissioner Arrigal	Maureen Cox
Mary Barry	Estrella White
George Cushman	Martin Kain
John Cushman	Joanne Toomey
Vincent Cawley	
John Donovan, Jr.	
Michael Galvin	

Commissioner Hantout: Opened the meeting.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting.

Motion seconded and accepted.

Commissioner Killilea: Discussed the situation at Police Academy in Hyde Park. He stated that he will attempt to schedule a meeting with Robin Hall of the Secretary of State's Office to visit the Police Academy to determine if it is handicap accessible.

Commissioner Arrigal: Inquired whether the listing was on schedule and also, the budget?

Commissioner Hantout: Responded that he was in contact with the Jury Commissioner and that he was satisfied with the progress to date.

Mary Barry: Announced the payrolls for the week of 3/22/95 thru 3/28/95:

1401	$28,930.95
1402	$19,299.00

A comparison was made for the same time period last year and the difference calculated:

3/23/94 thru 3/29/94		The difference:	
1401	$25,846.43	1401	$ 3,084.52
1402	3,927.00	1402	15,372.00

Commissioner Sheppard: Motioned the Board to accept the payrolls as read. Motion seconded and accepted.

Cont.

Vincent Cawley: Informed the Board that Frontage Road is being set forth for the conversion to the Police Department. Vinny stated that Nynex is all set with the Phone set-up. Vinny further stated that this Department was never notified of the change that is taking place.

Commissioner Hantout: Suggested that a meeting be held on this matter on Monday.

Michael Galvin: Stated that he is leaning towards the South Boston Facility.

Vincent Cawley: Stated that there are no lights and that there is much needed repairs in this facility.

Commissioner Hantout: Stated that Michael Galvin would set up a meeting with Public Facilities to discuss this matter.

Vincent Cawley: Stated that it would take a lot of money to move. Vinny feels that we should have a firm commitment allowing us to remain in this facility.

Michael Galvin: Stated that the meeting should be held over in South Boston.

Commissioner Hantout: Agreed with Michael Galvin to hold the meeting in South Boston. Commissioner asked Vinny how he was making out with the conversion of the Voting Machines?

Vincent Cawley: Replied that everything was okay.

Commissioner Hantout: Asked Vinny if he had enough machines to convert?

Vincent Cawley: Stated that he was holding back now due to the third party. Vinny would like to see the Board set up a date and have a demonstration of all new Voting Equipment on the market which has been approved by the Secretary of State.

George Cushman: Questioned if there was any word on the Presidential Preference in November?

Vincent Cawley: Replied that he had not heard any more on this.

George Cushman: Asked if Vinny heard any more on the Special Election?

Vincent Cawley: Answered that he had not.

John Donovan, Jr.: Stated that Joanne Toomey asked if she could be excused from attending Board meetings during the Listing Period.

Commissioner Hantout: Agreed with Joanne's request.

John Donovan, Jr.: Asked if the letter was sent to the Law Department to repeal Ward Registration?

Commissioner Killilea: Agreed to check on it with Betty Eng.

Commissioner Sheppard: Made a motion to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Board Secretary

In Board 11:00 AM April 14, 1995

Present: All Commissioners
Staff: J. McElligott, M. Barry, G. Cushman, V. Cawley, M. Cox, J. Donovan, Jr.

Comm. Hantout - Opened the meeting.

Comm. Sheppard - Motioned the Board to accept the minutes of the previous meeting. Motioned seconded and accepted.

Comm. Killilea - Motioned the Board, seconded by Comm. Arrigal.
To: Designate Ward X Prec. X as Ward 7 Prec. 11; designate Ward 5 Prec. 5a as Ward 5 Prec. 5; designate Ward 5, Prec. 5b as Ward 5 Prec. 11. All in favor. The Board voted to send aletter to the State Secretary regarding the foregoing vote.

Comm. Killilea - Motioned the Board to install a bell at the Ward 18 Prec. 16 handicapped entrance and post required handicapped signs. Motioned seconded by Comm. Arrigal all in favor. The Board voted to inform the State Secretary of this action.

V. Cawley - Informed the Board that Ward 10 Prec. 6 & 7 had to be moved per order of the Fire Department.

Mary Barry - Announced the payrolls for the week of 4/5/95 thru 4/11/95
1401 $28,725.54
1402 $27,384.00

A comparison was made for the same period last year , and the difference calculated:

		Difference
1401	$25,846.43	1401 $3084.52
1402	$3927.00	1402 $15,372

Comm. Sheppard: Motioned the Board to accept the payrolls as read. Motion seconded and accepted.

Biard voted to inform the State Secreatary of the conversion of Ward 11 from Shoup to AVM voting machines.

Comm. Hantout - Inquired as to the staus of the ward registration legislation, Comm. Killilea said he would ask the corporation counsel where the bill is now.

George Cushman - Updated the board on the progress of the VTDs.

Motioned to adjourn :

Attested :

Everette Sheppard
Everette Sheppard
Secretary

BOARD OF ELECTION COMMISSIONERS
MEETING MINUTES FOR APRIL 28, 1995

In Attendance:	Absent:	
Commissioner Hantout	Marie Boudreau	
Commissioner Sheppard	John Donovan, Sr.	excused
Commissioner Killilea	Estrella White	excused
Commissioner Arrigal	Martin Kain	
Mary Barry	Joanne Toomey	excused
George Cushman	Vincent Cawley	
John Cushman	Michael Galvin	
John Donovan Jr.		
Maureen Cox		

Commissioner Hantout - Opened the meeting - And discussed the department heads meeting re:Emergency procedures and implimentation in case of fire or bomb scare.

Commissioner Sheppard - Motioned the Board to accept the minutes of the previous meeting. Motion - seconded and accepted.

Commissioner Killilea - Informed the Board, letters have been sent to the State Secretary re: Ward 18 Precinct 17 and new Precinct designations.

Mary Barry - Announced Payrolls for the week of 4/19/95 thru 4/25/95.

1401	$28,648.32
1402	$25,252.50
	$53,900.82

A comparison was made for the same period last year and the difference calculated

	4/20/94
1401	$23,828.87
1401-5	$ 1,323.00
1402	$30,394.00

Difference	
1994	$55,545.87
1995	$53,900.82
	1,645.05

Commissioner Arrigal - Informed the Board he had been in touch with the Governers Office and a check had been cut for mandated costs for the new Precinct.

John Donovan Jr. - Inquired as to the status of the Bill eliminating ward registration? Asked what city councillor district Ward 7 Precinct 11 would be in? Has printouts of the latest updates re: Motor Voter.

George Cushman - In answer to the Ward 7 Precinct 11 question will resolve the matter when VTD'S are finalized, George informed the Board that he has received maps from the BRA re: VTD'S, George suggested to the Board a meeting with the BRA.

George updated the Board on the meeting of the Fire Marshalls and what procedures are to be followed.

Maureen Cox - Inquired of John Cushman the status of the new phone system , John stated that he was clarifying procedures on position layouts with M.I.S.

Motioned to Adjourn. Motion - seconded and accepted.

Attest:

Everette Sheppard

Board Meeting, April 28, 1995

John Donovan, Jr.: Inquired as to the status of the Bill eliminating Ward Registration? He asked which City Councillor District that Ward 7, Precinct 11 would be in? John stated that he had printouts of the latest updates on Motor Voter.

George Cushman: In answer to the Ward 7, Precinct 11 question, this matter will be resolved when the VTD's are finalized. George suggested to the Board that he would like to see a meeting with the B.R.A. George updated the Board on the meeting of the Fire Marshals and what procedures are to be followed.

Maureen Cox: Inquired of John Cushman the status of the new phone system.

John Cushman: Stated that he was clarifying the procedures on position layouts with M.I.S.

Motion to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Secretary

BOARD OF ELECTION COMMISSIONERS
MEETING MINUTES FOR MAY 5, 1995

In Attendance:
Commissioner Hantout
Commissioner Sheppard
Commissioner Killilea
Commissioner Arrigal
Mary Barry
George Cushman
John Cushman
John Donovan Jr.
Maureen Cox
Vincent Cawley
Michael Galvin

Absent:
Marie Boudreau excused
John Donovan, Sr. excused
Estrella White excused
Martin Kain excused
Joanne Toomey excused

Commissioner Hantout - Opened the meeting, Inquired as to the status of document 10, was informed two are in the process of being printed, one being proof read and another being compiled.

Commissioner Sheppard - Motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Commissioner Killilea - Discussed a communication from the School Department re: custodians overtime.

John Donovan Jr. - Discussed rules and regulations from State Secretary, Informed the Board of an extension granted by State Secretary and inquired of the status of the bill on Ward Registration. Commissioner Killilea stated he and Jack McElligott would formulate a home rule petition, Michael Galvin suggested coordinating this effort with Howard Liebowitz.

George Cushman - Discussed mail-in registration and its impact on the department.

Mary Barry - Announced payrolls for the week of 4/26/95 thru 5/2/95

1401	27,904.46
1402	26,775.00
	54,679.46

A comparison was made for the same period last year and the difference calculated

4/27/94 thru 5/3/94

1401	23,549.67
1401-5	1,610.00
1402	33,348.00
	58,507.67

Difference

1994	58,507.67
1995	54,679.46
	3,828.21

Vincent Cawley - Stated that construction on Frontage Road has begun and we must vacate by the end of November. Michael Galvin remarks that a meeting had been held on this matter with John Simmons and hopefully we will be compensated.

Motion to Adjourn: Motion seconded and accepted

Attest:

Everette Sheppard

Everette Sheppard

BOARD OF ELECTION COMMISSION

Meeting minutes for May 12, 1995

In attendance:	Absent:
Commissioner Hantout	John Donovan Sr.
Commissioner Sheppard	Joanne Toomey
Commissioner Killilea	Mary Barry
Commissioner Arrigal	Michael Galvin
Jack McElligott	Marie Boudreau
George Cushman	Estrella White
Martin Kain	
John Donovan Jr.	
John Cushman	
Vinny Cawley	

Commissioner Hantout opened the meeting at 11:00 A.M..

Commissioner Hantout designated Commissioner Killilea as the liaison for submitting all legislation.

Commissioner Killilea motioned the Board that Ward x , Precinct x be assigned to Ward One for Ward Committee purposes. Motion seconded and accepted.

Commissioner Sheppard motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

John Cushman presented the payrolls for the week 5/03/95 thru 5/09/95.

1401	$28,216.86
1402	$26,275.50

A comparison was made for the same time period last year and the difference calculated.

5/04/94 thru 5/10/94		The difference:	
1401	$23,549.67	1401	$4667.19
1401-5	$ 1,610.00	1401-5	$1610.00
1402	$36,148.60	1402	$9873.10

Vinny Cawley inquired about the status of the Special Election. He suggested to the Board that if the City Preliminary is to be held on the same day, that both ballots be on the same machine. Commissioner Killilea will contact the Clerk of the House of Representatives' as to the status of the special election.

George Cushman suggested to the Board that inquiries be made as to the status of the urban Presidential Preference Primary.

Jack McElligott submitted to the Board a draft of a Home Rule Petition re: Ward registration. He submitted to the Board for approval, updated nomination petitions for the City Preliminary. Approval was granted and the petitions will be sent to the printing plant to be printed.

Martin Kain updated the Board on the status of the Ward Committee contacts and the mailing procedures for election officers.

John Donovan Jr. discussed the procedures to be followed under the motor voter regulations regarding nomination petitions.

Motion to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Board Secretary

BOARD OF ELECTION COMMISSION

Meeting minutes for May 19, 1995

In attendance:	Absent:
Commissioner Hantout	Vinny Cawley
Commissioner Sheppard	John Donovan, Sr.
Commissioner Killilea	Martin Kain
Commissioner Arrigal	Estrella White
Mary Barry	Joanne Toomey
Jack McElligott	Michael Galvin
George Cushman	
John Donovan, Jr.	
John Cushman	
Maureen Cox	
Marie Boudreau	

Commissioner Hantout opened the meeting at 11:00 A.M.. He inquired as to the status of the document 10's, the annual report. Announced a meeting with the law department at 10:00 A.M. Tuesday, May 23rd regarding the annual listing. Commissioner also discussed the redesign of the office and new furniture.

Commissioner Sheppard motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Commissioner Killilea reviewed the proposed new fee schedules and will discuss any changes with John Donovan, Sr.

Mary Barry announced the payrolls for the week of 5/10/95 thru 5/16/95.

1401	$28,241.87
1402	$22,631.00

A comparison was made for the same time period last year and the difference calculated.

5/11/94 thru 5/17/94		The difference:	
1401	$23,642.74	1401	*
1401-5	$ 1,589.00	1401-5	* $6,796.87 (total)
1402	$32,438.00	1402	*

John Donovan, Jr. inquired as to the status of the ward registration repeal bill: Commissioner Killilea is discussing the Bill with the House Clerk. John also informed the Board of a meeting with the representative of the Secretary of State and the telephone company in regards to the installation of computers in the office.

John Cushman discussed absentee ballot procedures under motor voter. John also discussed costs of installation of the new telephone system.

Motion to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Board Secretary

BOARD OF ELECTION COMMISSION

Meeting minutes for May 26, 1995

In attendance:	Absent:
Commissioner Hantout	Commissioner Arrigal
Commissioner Sheppard	Jack McElligott
Commissioner Killilea	George Cushman
Michael Galvin	Maureen Cox
John Donovan Jr.	John Donovan, Sr.
John Cushman	Estrella White
Marie Boudreau	Joanne Toomey
Mary Barry	
Vinny Cawley	
Martin Kain	

Commissioner Killilea officially opened the meeting at 11:00 A.M.

Commissioner Sheppard motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted. The commissioner reported that we have been notified that we must move our double polling location at the New England Conservatory of Music, Ward 4, Precincts 5 & 8. Mr. Cawley stated that this location will be hard to replace. Previously the polling location was in the Northeastern Arena but we were asked to move due to a conflict with the school activities.

Michael Galvin suggested we contact a Tom Keating at Northeastern.

Commissioner Killilea stated that he was contacted by a Ms. Foster who recommended that we move Ward 17, Precinct 9 from the Codman Square Library, a triple precinct, to 784 Washington Street. Mr. Cawley visited the location this morning and said it has been newly renovated and will accomodate our needs and ease the crowding at the Library. He will attempt to get storage in between elections, which could present a problem as we will be using the recreation room.

Commissioner Hantout informed all that any new polling location arrangements should allow for the machines to be delivered a few days before an election and also give us a few days after an election to remove them. Also, a major concern should be storage, at the polling location, between the September Primary or Preliminary and the final election in November.

Commissioner Killilea reported that Ward Registration falls under the Voting Rights Act and requires a pre-clearance and this will not happen this year. John Donovan Jr., stated the new law states that voter registration will close at 8:00P.M. Under the current system closing is 10:00P.M. Commissioner Killilea said 10:00P.M. prevails under Chapter 50 - Section 6. He will get a clarification from the law department.

Mary Barry submitted the payrolls for the week of 5/17/95 thru 5/23/95.

1401 - $28,281.40
1402 - $13,930.00

A comparison was made for the same time period last year and the difference was calculated.

5/18/94 thru 5/24/94

1401 - $23,642.74
1401-5 $ 1.036.00
1402 - $27,321.00

The difference:

$9,78 .34

Commissioner Killilea motioned the Board to accept the payrolls as read by Mrs. Barry. Motion seconded and accepted.

John Cushman discussed proposed changes in absentee voting as mandated by motor voter which is on-going. Commissioner Hantout praised Mr. Cushman for the good job he is doing. Further discussion took place on the return of an absentee ballot by a member of one's household. The word household is defined as one who lives under the same roof.

Commissioner Hantout stated that swearing in ceremonies for new citizens takes place at Faneuil Hall. Recommends that we make arrangements for voter registration at these sessions. Commissioner also noted that starting in July U.L.A.C. will hire approximately 20 young spanish people for the summer. U.L.A.C. will pay half the cost of their salary. We possibly will use these young people for voter registratio and ward registration.

Regarding the special election for the 10th suffolk district, the Commissioner heard that the current representative is to resign on June 1st. It appears that both elections can take place on the same day in September.

Commissioner Hantout wished all a pleasant Memorial Day weekend.

Commissioner Sheppard motioned to adjourn. Seconded by Commissioner Killilea and accepted.

Attest:

Everette E. Sheppard

Everette Sheppard, Board Secretary

BOARD OF ELECTION COMMISSION

Meeting minutes for June 2, 1995

In attendance:	Absent:
Commissioner Hantout	John Donovan Sr.
Commissioner Sheppard	Estrella White
Commissioner Killilea	Joanne Toomey
Mary Barry	Marie Boudreau
Jack McElligott	Maureen Cox
George Cushman	
John Donovan Jr.	
John Cushman	
Martin Kain	
Vinny Cawley	
Commissioner Galvin	

Commissioner Killilea opened the meeting at 11:00 A.M. He reported on communication to State Secretary from Mass. Office on Disability re: Ward 18, Precincts 16 & 17 handicapped accessibility. Stated he will send a letter to the State Secretary, requesting a meeting to discuss this location.

Commssioner Sheppard motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Commissioner Hantout inquired as to the status of the VTD's. He scheduled a meeting at 1:00 P.M. on Monday to discuss and finalize the VTD's.

The Commissioner also notified the Board of the new department flex time shifts. The new shifts will take place begining Monday June 5, 1995 on a six (6) months trial basis.

The Commissioner also scheduled a meeting for 10:00 A.M. Monday to discuss all of Election Department contracts.

Mary Barry submitted the payrolls for the week of 5/24/95 thru 5/30/95.

1401 - $28,259.94
1401-5 - $ 3,885.00

A comparison was made for the same time period last year and the difference was calculated.

5/25/94 thru 5/31/94		The difference:
1401	- $23,549.67	
1401-5	- 1,078.00	$10,927.73
1402	- $18,445.00	

Vincent Cawley discussed the VTD's. He then inquired about the voting machine contract and said that he will attend the meeting on Monday.

Mr. Cawley also urged the Board to purchase AVM machines from the City of Holyoke.

George Cushman updated the Board on the progress of the VTD's and estimates of how many people will have to be moved to other precincts.

John Cushman asked about Spanish translation for A.V. materials and ballots.

John also stated that the Russians left happy.

Martin Kain stated he has received no responses from Ward Committees.

John Donovan Jr. updated the Board on alternative lists meeting at the Secretary of State's office.

John Jr. also inquired as to the time City Hall will be open to the public in the morning as well as the evening.

Commissioner Galvin suggested the Board contact the new director of the Commssion on Disability and also contact Mr. Cataldo of the D.P.W. regarding the Police Academy, (Ward 18, Precincts 16 & 17), accessibility.

He also informed the Board that the new vehicle is available to the department.

Motion to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Board Secretary

BOARD OF ELECTION COMMISSION

Meeting minutes for June 9,1995

In attendance:	Absent:
COMMISSIONER HANTOUT	John Donovan Sr.
COMMISSIONER SHEPPARD	Martin Kain
COMMISSIONER KILLILEA	Maureen Cox
Mary Barry	Marie Boudreau
Vinny Cawley	Joanne Toomey
Jack McElligott	
George Cushman	
John Donovan, Jr.	
John Cushman	
Estrella White	

Commissioner Hantout stated that the next meeting will be June 23, 1995.

Commissioner Killilea opened the meeting.

Commissioner Sheppard motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Mary Barry submitted the payrolls for the week of 5/31/95 thru 6/6/95.

1401	$27,493.66
1402	$ 2,275.00

A comparison was made for the same time period last year and the difference was calculated.

6/1/94 thru 6/7/94:		The differance:
1401	$25,105.25	$6,970.59
1402-5	$ 539.00	
1402	$11,095.00	

George Cushman announced that the VTD's were completed. He suggested implementing them after the November election.

John Donovan Jr. informed the Board that a meeting on data conversion with the State Secretary's office, the Registry of Motor Vehichles and M.I.S. had taken place.

Suggested to the Board that the required informational packet be distributed with the nomination petitions.

Motion to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Board Secretary

In Board June 21, 1995

Certified on this day:

City Councillor -----District 9
#13-22, #23 N.C. , # 200 - 204 N.C.

City Councillor ---- District 1
#1 - 3, # 129-130, #149-153, # 195, # 198

City Councillor - District 3

#24-32, # 33 - 59 N.C.

City Councillor at Large

#4-12, #84-89, #93

June 22, 1995

Certified on this day:

For City Councillor at Large:

Anthony Crayton ---#94-128

Richard Iannella --#176-180, #180, #181-182 N.C., #218-222 N.C.

For District 7 City Councillor:

Roy Owens ---#154-159

Althea Garrison #90-92, #160-161 N.C., #199 N.C.

For District 6, City Councillor

Maura Hennigan # 205-215

For District 9 City Councillor

Cathleen E. Campbell - #162-168, #169-171 N.C.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, COMMISSIONER

Board of Election Commissioners

Meeting minutes for June 23, 1995

In Attendance:	Absent:
Commissioner Hantout	Marie Boudreau
Commissioner Sheppard	John Donovan, Sr., excused
Commissioner Killilea	Estrella White, excused
Mary Barry	John Cushman
George Cushman	Joanne Toomey
Martin Kain	Vincent Cawley
John Donovan, Jr.	Jack McElligott
Maureen Cox	
Michael Galvin	

Commissioner Killilea: Opened the meeting.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting.

Motion seconded and accepted.

Commissioner Killilea: Informed the Board that the Bills concerning the Special State Primary, Special State Election and Presidential Primaries have not been signed as yet. However, Commissioner feels that the both Bills should be signed by this afternoon.

Commissioner Hantout: Questioned Commissioner Killilea as to the status of the Special Act concerning Ward Registration.

Commissioner Killilea: Said that as of now we would have to abide by this Statute. Commissioner said that we would have to be exempted from the Federal Government in order to lessen the hours for registrattion. He said that he would contact the Attorney General's Office to clear this.

Commissioner Hantout: Agreed that Commissioner Killilea should contact the Attorney General's Office to amend this Statute.

John Donovan, Jr.: Thought that it would be a good idea to leave registration forms at all of the registration sites.

Commissioner Hantout: Suggested to distribute forms in all locations, Community Centers, Banks, etc.

Commissioner Killilea: Suggested that everyone, for next week's meeting, give their ideas on the upcoming dual Elections

Cont.

Mary Barry: Submitted the payrolls for the week of 6/14/95 thru 6/20/95.

1401	$27,452.58

A comparison was made for the same time period last year and the difference calculated:

	6/15/94	The difference:
1401	$23,549.67	$563.09
1401-5	105.00	
1402	4,361.00	

Commissioner Sheppard: Motioned the Board to accept the payrolls as read. Motion seconded and accepted.

Martin Kain: Informed the Board that he was preparing for the printing plant, corrected and updated Certificates, to be used for Election Officers for the 1995 Elections.

Commissioner Hantout: Said that he had attended a meeting at the Secretary of State's Office concerning the new motor voter system. Discussed were terms we need, contemplated changes, etc. Stated that next week, there will be a Computer Training Session at Harbor Point (State Archives Building), at 8:30 A.M. on Tuesday, June 27th. Commissioner further stated that there will also be training with M. I. S.
Motion to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard
Everette Sheppard, Secretary

IN BOARD JUNE 27, 1995

Certified on this day:-

City Councillor at Large:-

#223-241, #261-263, #264-279 N.C.

District 7 City Councillor
#273 N.C., # 288 N.C., # 286, #286A-287 N.C.

District 3 City Councillor
281-282

District 2 City Councillor
#284-285

JUNE 29, 1995

Certified on this day:-

For District 5 City Councillor
#364-371, #372-378 N.C.

For District 4 City Councillor

#298-301, #316-335, #336-339 N.C., #356-361 N.C., #383-394 N.C., #468-474 N.C.,

For City Councillor at Large

#347-355, #183-185, #379-382, #243-251, #252-260 N.C., #261-263, #264-279 N.C., #307-315 N.C., #172-174, #196-197, #216-217, 242, #284-285, #362-363

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

Board of Election Commissioners

Meeting minutes for June 30, 1995

In Attendance:	Absent:
Commissioner Hantout	Marie Boudreau
Commissioner Sheppard	John Donovan, Sr.
Commissioner Killilea	Estrella White
Mary Barry	John Cushman
George Cushman	Joanne Toomey
Martin Kain	Maureen Cox
John Donovan, Jr.	Jack McElligott
Vincent Cawley	Michael Galvin

Commissioner Killilea: Opened the meeting.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting.

Motion seconded and accepted.

Commissioner Killilea: Informed the Board that the Bill, Chap. 46, was passed, making the Special Election in West Roxbury, to be held simultaneously with the City Elections.

John Donovan, Jr.: Questioned whether or not we would receive a calendarfor the Special State Primary and Election.

Commissioner Killilea: Stated that there would be, and that he would check on Monday to see when the calendar would be ready.

Mary Barry: Submitted the payrolls for the week of 6/21/95 thru 6/27/95.

1401 $27,425.19

A comparison was made for the same time period last year and the difference calculated:

	6/22/94 thru 6/28/94	The difference:
1401	$24,015.00	$530.81
1401-5	455.00	
1402	3,486.00	

Cont.

Vincent Cawley: Expressed concern about Frontage Road. He stated that Frontage Road wwould not be available for use after November. Vinny stated that the E.D.I.C. Building is not a good spot, he feels that more space is needed for the machines. Also, he feels that this location would be very costly to update, as there is no electricity, no toilet facilities, etc. He says that there is a building in Hyde Park, and he feels that this site could be available and suitable for our needs.

Commissioner Sheppard: Asked Vinny if there was security at this location and if a long term contract was available?

Commissioner Hantout: Reported that he and Vinny had discussed this situation previously. Commissioner said that E.D.I.C. was temporary, and that the Board would move on this immediately.

Vincent Cawley: Stated that he would have three (3) Democratic Machines in every precinct in West Roxbury for the Special State Primary, and that the Preliminary Ballot would be on the same machine. Also, there will be one machine for the Libertarian Party. Vinny said that he had spoken to John Cloonan, and John says that Paper Ballots cannot be used. Vinny feels that all Election Officers should be trained, including the Inspectors.

John Donovan: Asked why a machine for the Libertarians? John said there is only one person enrolled.

Vincent Cawley: Reported that he had spoken to John Cloonan and John says that we must have a Libertarian machine.

John Donovan, Jr.: Questioned Commissioner Killilea whether or not seperate Voting Authority Slips and Tally Sheets will be used?

Commissioner Killilea: Responded that more thought and discussion should be given to this matter.

Vincent Cawley: Stated that two (2) Voting Lists should be used.

Commissioner Killilea: Feels that more training would help.

George Cushman: Suggested that publicity in local Newspapers would be a good way of alerting the voters of the two (2) elections on the same day.

Vincent Cawley: Said that he is fearful of a recount. He would like to see extra Inspectors in the seventeen (17) precincts.

Commissioner Hantout: Suggested that all put down any problems or concerns that they may have.

Cont.

Vincent Cawley: Stated that he would like to use the Fire Station instead of the Jewish Temple, due to the shifting of polling locations, when a Jewish Holiday occurs during an Election.

Commissioner Killilea: Agreed with Vinny, and he said that the Board will give some thought to this change.

Commissioner Hantout: Suggested that this day, June 30, be designated as Marty Clougherty Day. (Martin retired today after twenty-five (25) years.

Motion to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Secretary

IN BOARD JULY 1, 1995

Certified on this day:-

For District 1 City Councillor:
#453-458, #459-456 N.C., #491 N.C.

For District 9 City Councillor:
#406-422, #423-438 N.C., #540 N.C.

For City Councillor at Large
#479-487, #488-489, #175, #439-452

For District 4 City Councillor:
#475-478

For District 6 City Councillor:
#395-404, #289-297, #405, #467 N.C., #490 N.C., #527 N.C.

For District 8 City Councillor:
#340-346

For District 3 City Councillor:
#280-283, #492

Attest:

Everette Sheppard
EVERETTE SHEPPARD, SECRETARY

IN BOARD JULY 3, 1995

Certified on this day: -

City Councillor at Large:-

#49, 495, #513-524

District 3 City Councillor:-

#592-608 N.C., #503-508

District 8 City Councillor:-

#509-510

District 7 City Councillor:-

#499-502

District 1 City Councillor:-

#541-546 N.C.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

IN BOARD July 7, 1995

Certified on this day:-

For City Councillor at Large-
#1041-1047 NC, #535-539, #496-498, #513-526, #566-582, #583-590NC, #831-853 NC

For City Councillor District 1
#719 NC, #955-972 N.C.

For City Councillor District 4

#825-828 NC

For City Councillor District 6

#794-804, #805-806 NC, #547-556, #557-565 NC, #591 NC, #647-649 NC, #686-692 NC, #810 NC

For City Councillor District 7

#646, #302-306, #652-655, #656-663 NC, #896 NC, # 903-905 NC, #973 NC

For City Councillor District 8

#829-830

Attest:

Everette Sheppard

Everette Sheppard, Commissioner

BOARD OF ELECTION COMMISSION

Meeting minutes for July 7, 1995

In Attendance	Absent
Commissioner Hantout	John Donovan Sr.
Commissioner Sheppard	Vincent Cawley
Commissioner Killilea	Estrella White
Mary Barry	John Cushman
Jack McElligott	Joanne Toomey
George Cushman	Michael Galvin
Maureen Cox	
Marie Boudreau	
Martin Kain	
John Donovan Jr.	

COMMISSIONER KILLILEA opened the meeting.

COMMISSIONER SHEPPARD motioned the Board to accept the minutes of the previous meeting as amended. Commissioner Hantout's remarks are amended to read, "suggested that all put in writing any problems or concerns that they may have regarding the special election. These written concerns should be presented at the next meeting."

Motion seconded and accepted.

Mary Barry submitted the payrolls for the week of 6/28/95 thru 7/4/95.

1401	$26,782.80

A comparison was made for the same time period last year and the difference calculated:

	6/29/94 thru 7/5/94	The difference:
1401	$24,015.00	$1782.20
1401-5	$ 518.00	
	$ 4,032.00	

John Donovan Jr. discussed review procedures and notification requirements of those candidates failing certification. Commissioner Killilea suggested that past practices be followed.

Marie Boudreau informed the Board that the opening of bids for the transportation of voting machines would be at 12:00 noon on July 11, 1995.

Motion to adjourn: Motion seconded and accepted.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

Certified this day: July 11, 1995.

City Councillor at Large.

#639-645, #811-823 MB., #915-920, #609-610, #722-731, #753, #906-907, #974-975, #186-194, #922-927, #650-651, #693-718, #792-793, #902, #634, #635-638 N.C. #914-915A N.C., #766-791, #921, #908-910, #911-913 N.C., #611-633, #664-685 N.C., #874-895 N.C., #732-751, #752 N.C.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

In Board July 11, 1995

Certified on this day:-

City Councillor - District 1
#1021-1031

City Councillor - District 2

#1032-1040, # 1046-1047 N.C., #1048-1058

City Councillor- District 3

#754-765, #854-868, #869-873 N.C.

City Councillor - District 9

#897-901 N.C., #928-940

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

IN BOARD JULY 13, 1995

For City Councillor at Large -

#941-954, #976-996, #997-1020 N.C.

For District 6, City Councillor

#794-804, #805-806 N.C.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

Board of Election Commission

Meeting minutes for July 14, 1995

In Attendance:	Absent:
Commissioner Hantout	John Donovan, Sr.
Commissioner Sheppard	Vinny Cawley
Commissioner Killilea	Jack McElligott
Mary Barry	Estrella White
George Cushman	Joanne Toomey
Maureen Cox	Michael Galvin
Marie Boudreau	
Martin Kain	
John Donovan, Jr.	
John Cushman	

Commissioner Killilea opened the meeting.

Commissioner Sheppard presented minutes and list of certified candidates to be accepted by Board.

Commissioner Hantout stated that minutes should read under payrolls: the difference $782.20 should read $1,782.20. With correction minutes and certification accepted. Review process is on going for candidates who failed certification.

Commissioner Killilea stated that City wide candidates, including Mayor no longer file finances with the office of the City Clerk. Filing will now be with the office of Campaign and Political Finance. Mrs. Barry will forward names of candidates who are certified to the above named office.

Mary Barry announced the payrolls for the week of 7/5/95 thru 7/11/95

1401	$27,197.91
1401-5	$49.00

A comparison was made for the same time period last year and the difference calculated:

7/6/94 thru 7/12/94		The difference:
1401	$24,068.67	$140.24
1401-5	$301.00	
1402	$2,737.00	

Motion made to accept the payrolls as presented. Motion seconded and accepted.

John Donovan, Jr. discussed the review process pertaining to the candidates who fail certification. As in the past the Board will notify those candidates by mail.

Informed all that the first phase of records has been sent to the office of the Secretary of State. Board will send John Cappadona a thank you letter for his role in this process.

cont.....

John Cushman discussed changes in the Absentee Ballot process. He stated his intentions to submit letters to all physically disabled next week and will require space that will be available at night.

Commissioner Hantout inquired as to whether John Cushman had heard about the new phone system. John responded he had not heard, but would call and inquire.

Commissioner Killilea stated that he spoke with Mr. Harry Petrucci of the office of the Secretary of State and was informed that the Libertarian Party would be placed on machines. He will further discuss this in the presence of Vinny Cawley.

John Donovan Jr. inquired of Commissioner Killilea as to voter registration closing state wide at 8 P.M. while we (Boston) normally close at 10:00 P.M.. Commissioner Killilea will check to see if Boston can close at 8:00 P.M..

John Jr. further stated that he needs clarification regarding the 3 year O.L. versus inactive voters list.

Martin Kain stated Election Officers will begin to be sworn in on Monday, July 24, 1995.

Maureen Cox informed all that she is working on the following two projects:

1. Latino Community with L.U.L.A.C.;
   Giving out voter registration and naturalization applications throughout the City.

2. Voter Registration w/ Mark Donovan & Summer Interns in Brighton;
   Following the completion of the door to door registration in Brighton this group will visit nursing homes in an attempt to register the residents.

Motion to adjourn. Motion seconded and accepted.

Attest:

_____

EVERETTE SHEPPARD, COMMISSIONER

Attest:

7/14/95

PRELIMINARY ELECTION - SEPTEMBER 19, 1995

CITY COUNCILLOR AT LARGE

Anthony Tony Crayton Former District City Councillor	3 Douglas Park	District 7/Ward 9 ✓
Dick Czubinski	793 Columbia Road	District 2/Ward 7 ✓
Peggy Davis-Mullen Present City Councillor at Large	508 East Broadway	District 2/Ward 6 ✓
Joseph P. Donnelly	10 Harbor Point Boulevard	District 3/Ward 13 ✓
Michael F. Flaherty	833 East Third Street	District 2/Ward 6 ✓
Paul J. Gannon Former State Representative	145 N Street	District 2/Ward 6 ✓
Richard Iannella Present City Councillor at Large	142 Commercial Street	District 1/Ward 3 ✓
Frank N. Jones	21 Lochstead Avenue	District 6/Ward 19 ✓
Matthew D. Malloy	111 Tonawanda Street	District 4/Ward 17 ✓
Stephen J. Murphy	933 Metropolitan Avenue	District 5/Ward 18 ✓
Albert L. O'Neil Present City Councillor at Large, Veteran	4354 Washington Street	District 5/Ward 18 ✓
Mickey Roache Veteran	29 Beaufield Street	District 3/Ward 16 ✓
Edgar Williams, Jr.	9 Atwood Square	District 6/Ward 11 ✓

Cont.

7/14/95

FOR DISTRICT CITY COUNCILLOR

PRELIMINARY ELECTION, SEPTEMBER 19, 1995

John Hugo	142 Gove Street	District 1/Ward 1
Diane J. Modica Present District City Councillor	4 Brigham Street	District 1/Ward 1
Vincent F. Zarrilli	125 Salem Street	District 1/Ward 3
James M. Jim Kelly Present District City Councillor	5A Bantry Way	District 2/Ward 7
Maureen E. Feeney Present District City Councillor	160 Milton Street	District 3/Ward 16
W. Scott Rae	58 Belfort Street	District 3/Ward 13
Vikki Middleton	541 Norfolk Street	District 4/Ward 18
J. R. Rucker	103 Tonawanda Street	District 4/Ward 17
Charles C. Yancey Present District City Councillor	3 Hooper Street	District 4/Ward 17
Daniel F. Conley	55 Badger Road	District 5/Ward 18

Cont.

7/14/95

FOR DISTRICT CITY COUNCILLOR

Maura A. Hennig Present Dis t City Councillor	56 Woodland Road	District 6/Ward 19
Francis X. Cron tone	61 Aldworth Street	District 6/Ward 19
John M. Tobin,	92 Redlands Road	District 6/Ward 20
David Vaughn	29 Yale Terrace	District 6/Ward 11
Althea Garrison Former presentative	18 Jerome Street	District 7/Ward 13
Roy ens	6 Woodville Street	District 7/Ward 8
R. t City Councillor, Veteran	145 Harrishof Street	District 7/Ward 12
E. .	28 Deckard Street	District 7/Ward 12
s Mic e, Jr. Present t City Councillor	193 Beacon Street	District 8/Ward 5
Cathleen E. 1	58 Aldie Street	District 9/Ward 22
Honan	38A Ridgemmont Street	District 9/Ward 21
Jerry McDermott	72 Burton Street	District 9/Ward 22
Stephen Montgom	649 Washington Street	District 9/Ward 22

7/14/95

FAILED OF CERTIFICATION

CITY COUNCILLOR AT LARGE

Anthony L. Dantona Veteran	63 West Eagle Street	District 1/Ward 1
Maceo Carl Dixon	100 Ocean View Drive	District 3/Ward 13
Richard J. Feeney Veteran	63 Crescent Avenue	District 3/Ward 13

DISTRICT CITY COUNCILLORS

Thom L. Neff Veteran	207 West Springfield Street	District 2/Ward 4
James V. Nagle	1411 Washinton Street	District 2/Ward 3
Valerie Johnson	26 Grant Street	District 3/Ward 13
Garnett D. Long Veteran	80 Adamson Street	District 9/Ward 22

IN BOARD JULY 25, 1995

CERTIFIED THIS DAY: -

Representative 10th. Suffolk District-

#1056-1068, 1079-1090, 1091-1099

ATTEST:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

July 27, 1995

Certified on this day:

For State Representative in the 10th Suffolk District;

#1100-1101, #1103-1104

Attest:

EVERETTE SHEPPARD, SECRETARY

BOARD OF ELECTION COMMISSION

Meeting minutes for August 1, 1995

In Attendance	Absent
Commissioner Hantout	John Donovan, Sr.
Commissioner Sheppard	Estrella White
Commissioner Killilea	Joanne Toomey
Mary Barry	Michael Galvin
Jack McElligott	John Donovan Jr.
George Cushman	Martin Kain
Maureen Cox	
Marie Boudreau	
John Cushman	
Vinny Cawley	

COMMISSIONER KILLILEA opened the meeting. He informed Board the report indicating the number of machines to be used in the special election, (primary and final), has been forwarded to the Secretary of State's office (copy on file).

COMMISSIONER SHEPPARD motioned the Board to accept minutes of the previous meeting as amended. Motion seconded and accepted.

Mary Barry announced the payrolls for the week of 7/19/95 thru 7/25/95.

1401	-	$26,902.35
1401-5	-	$ 6,388.95

A comparison was made for the same period last year and the difference calculated.

1401	$24,068.67	The difference:
1401-5	$ 3,605.00	$5,617.67 more in 1995

Motion made to accept the payrolls as presented. Motion seconded and accepted.

Vincent Cawley recommended to the Board that, since we are converting Ward 11 to Automatic Voting machines, the machines be placed on display at both the Jackson Sq. and Green St. M.B.T.A. stations.
The Board approved the recommendation, with a suggestion from Commissioner Killilea that the exhibition be advertised in both J.P. community papers.
Mr. Cawley also recommended to the Board the following polling location changes;

Ward 1	Precinct 12
Ward 4	Precinct 5 & 8
Ward 13	Precinct 10
Ward 17	Precinct 19
Ward 20	Precinct 14

Commissioner Killilea motioned the Board to accept the changes. Motion was seconded and accepted. (copy on file in this office).

George Cushman informed the Board that he had received inquiries regarding placing a non-binding referendum on a city ballot.

John Cushman stated that he was in the process of mailing letters to permanent physically disabled voters.

cont.....

John also is discussing with NYNEX the possible use of cellular phones.

Maureen Cox updated the Board on the L.U.L.A.C. registrations. There are 600 to date. The team working in Brighton is finished and will now begin in Allston. After Allston they will continue with registrations in nursing homes. Ms. Cox will meet with representatives of "Part of the Solution", to discuss a registration effort.

Jack McElligott requested the Board set a date for the drawing for ballot position in the City Preliminary. Commissioner Killilea motioned the Board to hold the drawing at 12: 00 O'clock noon on August 4, 1995 in the City Council chambers. All in favor.

COMMISSIONER HANTOUT motioned the Board to award the contract for the transportation of voting machines to Larkin Movers, the only qualified bidder. Motion seconded by Commissioner Killilea and accepted.

Motion to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

August 8, 1995

CERTIFIED THIS DAY;

For Representative in the 10th Suffolk District;
#1176 - 1188, #1189 - 1195 N.C., #1196 - 1197.

ATTEST:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

BOARD OF ELECTION COMMISSIONERS

Certified this day: August 9, 1995

For representative in the 10th Suffolk District:

#1198 - 1199

ATTEST:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

IN BOARD AUGUST 3, 1995

CERTIFIED ON THIS DAY:-

For Representative in the Tenth Suffolk District-

#1114-1131, #1132-1172 N.C., #1100-1113, #1173-1175

For the Board,

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

8/3/95

PRELIMINARY ELECTION - SEPTEMBER 19, 1995

CITY COUNCILLOR AT LARGE

Anthony Tony Crayton Former District City Councillor	3 Douglas Park	District 7/Ward 9
Dick Czubinski	793 Columbia Road	District 2/Ward 7
Peggy Davis-Mullen Present City Councillor at Large	508 East Broadway	District 2/Ward 6
Anthony L. Dantona Veteran	63 West Eagle Street	District 1/Ward 1
Maceo Carl Dixon	100 Ocean View Drive	District 3/Ward 13
Joseph P. Donnelly	10 Harbor Point Boulevard	District 3/Ward 13
Michael F. Flaherty	833 East Third Street	District 2/Ward 6
Paul J. Gannon Former State Representative	145 N Street	District 2/Ward 6
Richard Iannella Present City Councillor at Large	142 Commercial Street	District 1/Ward 3
Frank N. Jones	21 Lochstead Avenue	District 6/Ward 19
Matthew D. Malloy	111 Tonawanda Street	District 4/Ward 17
Stephen J. Murphy	933 Metropolitan Avenue	District 5/Ward 18
Albert L. O'Neil Present City Councillor at Large, Veteran	4354 Washington Street	District 5/Ward 18
Mickey Roache Veteran	29 Beaufield Street	District 3/Ward 16
Edgar Williams, Jr.	9 Atwood Square	District 6/Ward 11

Cont.

8/3/95

FOR DISTRICT CITY COUNCILLOR

PRELIMINARY ELECTION, SEPTEMBER 19, 1995

John Hugo	142 Gove Street	District 1/Ward 1
Diane J. Modica Present District City Councillor	4 Brigham Street	District 1/Ward 1
Vincent F. Zarrilli	125 Salem Street	District 1/Ward 3
James M. Jim Kelly Present District City Councillor	5A Bantry Way	District 2/Ward 7
Maureen E. Feeney Present District City Councillor	160 Milton Street	District 3/Ward 16
W. Scott Rae	58 Belfort Street	District 3/Ward 13
Vikki Middleton	541 Norfolk Street	District 4/Ward 18
J. R. Rucker	103 Tonawanda Street	District 4/Ward 17
Charles C. Yancey Present District City Councillor	3 Hooper Street	District 4/Ward 17
Daniel F. Conley Present District City Councillor	55 Badger Road	District 5/Ward 18

Cont.

8/3/95

FOR DISTRICT CITY COUNCILLOR

Maura A. Hennigan Present District City Councillor	56 Woodland Road	District 6/Ward 19
Francis X. Cronin Stone	61 Aldworth Street	District 6/Ward 19
John M. Tobin, Jr.	92 Redlands Road	District 6/Ward 20
David Vaughn	29 Yale Terrace	District 6/Ward 11
Althea Garrison Former State Representative	18 Jerome Street	District 7/Ward 13
Roy Owens	6 Woodville Street	District 7/Ward 8
Gareth R. Saunders Present District City Councillor, Veteran	145 Harrishof Street	District 7/Ward 12
Moses E. Wilson, Jr. Veteran	28 Deckard Street	District 7/Ward 12
Thomas Michael Keane, Jr. Present District City Councillor	193 Beacon Street	District 8/Ward 5
Cathleen E. Campbell	58 Aldie Street	District 9/Ward 22
Brian Honan	38A Ridgemont Street	District 9/Ward 21
Jerry McDermott	72 Burton Street	District 9/Ward 22
Stephen Montgomery	649 Washington Street	District 9/Ward 22

8/3/95

FAILED OF CERTIFICATION

CITY COUNCILLOR AT LARGE

Richard J. Feeney Veteran	63 Crescent Avenue	District 3/Ward 13

DISTRICT CITY COUNCILLORS

Thom L. Neff Veteran	207 West Springfield Street	District 2/Ward 4
James V. Nagle	1411 Washington Street	District 2/Ward 3
Valerie Johnson	26 Grant Street	District 3/Ward 13
Garnett D. Long Veteran	80 Adamson Street	District 9/Ward 22

8/3/95

Districts - No Preliminary

District 2

James M. Jim Kelly Present District City Councillor	5A Bantry Way	District 2/Ward 7

District 3

Maureen E. Feeney Present District City Councillor	160 Milton Street	Distrect 3/Ward 16
W. Scott Rae	58 Belfort Street	District 3/Ward 13

District 5

Daniel F. Conley Present District City Councillor	55 Badger Road	District 5/Ward 18

District 8

Thomas Michael Keane, Jr. Present District City Councillor	193 Beacon Street	District 8/Ward 5

BOARD OF ELECTION COMMISSION

Meeting minutes for August 25, 1995

In Attendance:	Absent:
Commissioner Hantout	Marie Boudreau
Commissioner Sheppard	Maureen Cox
Commissioner Killilea	John Donovan Sr.
Mary Barry	Estrella White
Jack McElligott	Joanne Toomey
George Cushman	Michael Galvin
John Cushman	
Vinny Cawley	
John Donovan Jr.	
Martin Kain	

COMMISSIONER HANTOUT opened the meeting. He announced that the Board will maintain the present meeting schedule.

COMMISSIONER KILLILEA discussed publicity for AVM display with the J.P. Gazette re; exhibiting A.V.M's. at police station located on the corner of Washington St. and Green St. in Ward 11, Jamaica Plain on September 9, 1995 from 9:00am to 3pm.

COMMISSIONER SHEPPARD motioned the Board to accept the minutes of the previous meeting as amended. Motion seconded and accepted.

Mary Barry announced payrolls for the week of 8-16-59 thru 8-22-95.

1401	-	$25,661.61
1401-5	-	$ 7,643.30

A comparison was made for the same period last year and the difference calculated.

1401	-	$25,178.17	The difference:
1401-5	-	$ 3,699.50	$4427.24 more in 1995

Motion made to accept the payrols as presented. Motion seconded and accepted. Mrs. Barry discussed volunteers for election day. She will send a letter to personnel requesting departments recruit volunteers. She also asked the Board to approve poll checkers for the Preliminary and the special Primary. Board approved.

Vincent Cawley will be shipping approximately 500 machines for upcoming functions. Absentee Ballots for the special State Primaries will arrive August 25, 1995. Modified specimen ballots will be available for the Preliminary/Primaries.

John Donovan Jr. discussed mailing polling location changes. He expects to mail all changes as soon as printed.

John Cushman updated and discussed A.V. activity. He expressed concern about combination of city preliminary and special primaries re: hand delivery of ballots. John also discussed installing phones city wide and in central office and he will give a list to Vinny Cawley when it is available.

Martin Kain announced classes for election officers running from Sept. 5, 1995 through Sept. 16, 1995. Copy on file with this office. Marty requested extra inspectors for the tenth (10th) suffolk primaries. He will have inspectors attend classes in Ward 11 regarding the machines conversion.

cont:

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
3	4 Labor Day	5 PATRICK KENNEDY SCHOOL 6:00 P.M. WARD 1	6 CONDON SCHOOL 6:00 P.M. WARDS 6 + 7	7 JOHN F. KENNEDY SCHOOL 6:00 P.M. WARDS 8, 9 + 10	8 MURPHY SCHOOL 6:00 P.M. WARDS 16 + 17	9 POLICE STATION GREEN STREET 10:00 A.M. WARD 11 JACKSON-MANN SCHOOL 1:00 P.M. WARDS 21 + 22
10	11 BOSTON LATIN ACADEMY 6:00 P.M. WARDS 12 + 14	12 HYDE PARK MUNICIPAL BUILDING 6:00 P.M. WARD 18 WARD 20 1-2-4	13 ROSLINDALE LIBRARY 6:00 P.M. WARD 19	14 JOSEPH LEE SCHOOL 6:00 P.M. WARDS 13 + 15	15 WEST ROXBURY LIBRARY 6:00 P.M. 10th SUFFOLK DISTRICT	16 CITY COUNCIL CHAMBERS 10:00 A.M. 1:00 P.M. WARDS 2, 3, 4 + 5
17	18	19 CITY PRELIMINARY 10th SUFFOLK STATE PRIMARY	20	21	22	23
24 Rosh Hashanah begins at sundown	25 Rosh Hashanah	26	27	28	29	30

SEPTEMBER 1995

BOARD OF ELECTION COMMISSION

Meeting minutes for September 1, 1995

In Attendance:	Absent:
Commissioner Hantout	Marie Boudreau
Commissioner Sheppard	Maureen Cox
Commissioner Killilea	John Donovan Sr.
Mary Barry	Estrella White
Jack McElligott	Joanne Toomey
George Cushman	
John Cushman	
Vinny Cawley	
John Donovan Jr.	
Martin Kain	
Michael Galvin	

COMMISSIONER HANTOUT opened the meeting. He made inquiries relating to the City Preliminary and the special State Election.

COMMISSIONER KILLILEA discussed publicity for A.V.M. display in Jamaica Plain.

COMMISSIONER SHEPPARD motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted. Recommended food for the preliminary election be supplied by the same vendor. All in favor.

Mary Barry Announced the payrolls for the week of 8-23-95 through 8-29-95.

1401 - $25,661.61
1401-5 - $ 7,763.00

A comparison was made for the same period last year and the difference calculated.

1401 -	$25,085.10	The difference:
1401-5 -	$ 3,262.00	$5077.51 more in 1995

Vincent Cawley informed the Board that voting machines will be displayed at the West Roxbury Library on Saturday, September 16, 1995 from 9:00 A.M. until 2:00 P.M. Copies of specimen ballots published in the West Roxbury Transcript prior to the preliminary. He also stated he will be shipping machines on the eleventh (11th) of the month. A shipping list is available.

John Cushman has processed 1152 A.V. applications for the city preliminary and has processed 189 A.V. applications, 164 Democratic and 25 Republican, for the special state primaries. The V.I.P. is proceeding well. John discussed phone installations in the precincts and the central office and he will distribute telephone lists to election personell. John also introduced a new control form for election day.

John Donovan Jr. asked to be notified of the location of any new electrical outlets that may be needed for the computers.

Michael Galvin discussed neighborhood voter registration. Commissioner Galvin informed the Board that he met with the Secretary of the Commonwealth.

Marty Kain updated the Board on the election officers.

Motion to Adjourn. Seconded and accepted.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

BOARD OF ELECTION COMMISSION

Meeting minutes for September 8, 1995

In Attendance:

Commissioner Hantout
Commissioner Sheppard
Commissioner Killilea
Mary Barry
Marie Boudreau
George Cushman
John Cushman
Vinny Cawley
John Donovan, Jr.
Martin Kain
Maureen Cox

Absent:

John Donovan, Sr.
Estrella White
Joanne Toomey
Michael Galvin

COMMISSIONER KILLILEA opened the meeting.

COMMISSIONER SHEPPARD motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

COMMISSIONER KILLILEA stated that he along with the Chairman & John Donovan, Jr. met with the Secretary of State and four of his aides. Added that this meeting was fruitful. Solution being that we conduct two (2) separate distinct elections. The Commissioner reported that we will abide by the recommendation of the State Secretary. Mr. Cawley is currently setting up separate machines.
It was agreed that the set up at polling locations would consist of one single line with the City Election first and the State Election will be set up second. State Election will have it's own table, Warden, Clerk, Police Officer , Books, Machines and inspector when and if available. Mr. Kain expressed that he would be satisfied with a Warden and Clerk.

Wardens will be instructed at training to control poll checkers especially in locations where space is limited. In these precincts information may have to be shared. Police officer to assist warden in this matter if necessary.

COMMISSIONER HANTOUT Again, requested that media calls be directed to him or at least inform him so that he does not pick up the daily newspaper and find quotes originating from this department.

Mary Barry - Payrolls 8/30/95 thru 9/5/95

1401 -	$25,311.73
1401-5-	7,616.00
	$32,927.73

8/31/94 thru 9/8/94

1401--	$24,616.05
1401-5 -	9,030.00
	$33,646.05

1994-	$33,646.05
1995-	$32,927.73
	$ 718.32----less in 1995

continued.....

John Donovan, Jr.

1). Suggested that voter registration forms be placed in leatheroids. (Board in agreement)

2). 1995,1994 & 1993 census forms have been sent to EDIC to be stored in a secured place.

3). Voting list paper is expected soon. Will be needed by Wednesday to print 1st. Supp.

COMMISSIONER SHEPPARD RE: Election Day Assignment

With Commissioner Arrigal in another department and Estrella White not available, we will need two new people to cover this assignment. Commissioner Hantout stated that we will find replacements.

John Cushman

1). Discussed telephone lines to be given to operators.
2). Control forms need to be changed to include party affiliation.
3). Expressed concerns that absentee ballots at the State Primary will be returned in the wrong envelope.

Board stated that every effort will be made not to deny anyone the right to vote.

Marty Kain Election Officers needed:

City Preliminary ---- 13 Wardens
18 Clerks
109 Inspectors

State Primary: Needs at least 3 people to man each precinct with police officer.

Vinny Cawley:

Stated that he will be going from 55 machines to 117 machines in the State Primary. Further suggested that the Office of the State Secretary always suggest that if there is anything they can do to notify them. Mr. Cawley suggest that we inform them that at this time we need 40 people to man the State Election.

Maureen Cox Stated that she is working with John Donovan, JR. on the Election Day Staff Agenda.

Motion to adjourn, seconded and accepted.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

BOARD OF ELECTION COMMISSION

Meeting minutes for September 15, 1995

In Attendance

Commissioner Hantout
Commissioner Sheppard
Commissioner Killilea
Mary Barry
Marie Boudreau
George Cushman
John Cushman
John Donovan, JR.
Marcin Kain
Maureen Cox
Michael Galvin

Absent

John Donovan, JR.
Estrella White
Joanne Toomey
Vinny Cawley

COMMISSIONER KILLILEA opened the meeting.

COMMISSIONER SHEPPARD motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

COMMISSIONER KILLILEA stated that he and Mary Barry did a study on the lottery for the November election. Their recommendation is that the drawing be held on Monday, September 25, 1995 at 6 P.M. The Board is in agreement with this date provided that all candidates be notified that this date will be in effect and if no candidates file for a recount.
Notification letters to candidates will instruct candidates to call this office after 5 P.M. on the 25th of September prior to coming in. If recount petition has been filed, we will inform the candidates that the lottery will be held at another date (to be announced).

Mary Barry - Payrolls 9/6/95 thru 9/12/95

1401-	$25,385.04
1401-5	2,804.20
	$28,189.24

9/7/94 thru 9/13/94

1401	$24,729.39
1401-5	2,940.00
	$27,669.39

1995	$28,189.24	
1994	$27,669.39	
	$ 519.85	less in 1994

Commissioner Killilea motioned the Board to accept the payroll. Seconded and accepted.

John Cushman gave update on absentee process:

1). Reported voting is light.

2). Reported Post Office has been notified that on election day, September 19, 1995 we will make a pick up at 2 P.M. & 7 P.M.

3). Reminded all that the deadline for absentee voting is 12:00 noon on Monday, September 18, 1995

continued.....

4). Reminded Marty Kain to instruct election officers at the Ward 20, State Primary to watch for wrong ballots in envelopes. Make sure they switch wherever possible, to assure the proper vote.

John Donovan, JR. Discussed what should be enclosed in the leatheroids for the State Election. Unanimously agreed that all forms, signs etc. will be included except telephones.

RE: Affirmation - No I.D. required. Marty has informed Election Officers at training that no name is required from City Hall as to who gave authorization. Marty will instruct officers at the Ward 20 training this weekend to obtain this information, also any warden/clerk who may call to get same.

4 year O.L. will be sent to precinct.

Marty Kain - Election Officers

Stated he currently needs:

3 Wardens & 4 Clerks -- has 9 precincts with no inspectors - requires at least one inspector per precinct.

For Special Election he is looking to man each location with Warden/Clerk & 1 Inspector per precinct. To date he still needs 1 Warden, 7 Clerks and 19 Inspectors.

COMMISSIONER HANTOUT

Stated that leatheroids in the 17 precincts of Ward 20 Special Election should be clearly marked State Election.

Further informed all present that he will be on election day in Ward 20 along with Maureen Cox & Jack McElligott.

Two (2) police officers should open the polls together on Election morning.

Informed Marty Kain to instruct officers at training to document all incidents in the Clerk Book.

Requested that Commissioner Killilea be assigned a City Vehicle and visit all precincts of the Special Election. Further requested that he address the 150' law keeping workers away from the entrance of Polling Locations.

Requested that Marty Kain also instruct Election Officers at the training of this law and to have the Police Officer keep entrance clear.

Marty Kain should further inform Election Officers to expect visits throughout the day from Commissioners of the Election Department, Secretary of State, Bill Galvin, Michael Galvin, Chief of Basic Services.

Michael Galvin - Stated Police Officer is assigned to entrance of Election Department. Officer is to announce and escort candidates and media.

John Donovan, JR. reminded all that until final count is completed... ALL BOOKS, TALLY SHEETS AND ALL TABULATION IS CLOSED TO THE PUBLIC. Copies of unofficial results will be given upon request.

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY
BOARD OF ELECTION COMMISSIONERS

Meeting minutes for September 22, 1995

COMMISSIONER HANTOUT congratulated and thanked all for doing an excellent job. Things were slow so this was a great lesson. This is a preview of what it can be. Now the big test will be the Presidential Primary.

COMMISSIONER KILLILEA motioned the Board to hold the lottery for positions on the ballot on Tuesday, September 26, 1995 at 12:00 Noon, in the Council Chambers. Motion seconded and accepted.

Will have further information at the next meeting regarding writing an ordinance to assist Boston in the time frame for petitions. Currently we have 7 more days to accept petitions and 7 days less to certify.

MICHAEL GALVIN congratulated Commissioner Sheppard on his four (4) year appointment.

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

BOARD OF ELECTION COMMISSION

Meeting minutes for September 22, 1995

In Attendance	Absent
Commissioner Hantout	John Donovan, Sr.
Commissioner Sheppard	Estrella White
Commissioner Killilea	Joanne Toomey
Mary Barry	George Cushman
Marie Boudreau	
John Cushman	
John Donovan, Jr.	
Martin Kain	
Maureen Cox	
Vinny Cawley	
Michael Galvin	

COMMISSIONER KILLILEA opened the meeting.

COMMISSIONER SHEPPARD motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

COMMISSIONER KILLILEA RE: Preliminary Election

Reported that he did not hear of any serious problems. George Cushman will go over the complaint forms.

One candidate did call in a complaint to the Office of the Secretary of State regarding a problem with a Russian interpreter. Discussion was aired as to what options to consider to satisfy the two people requirement.

Mary Barry - Payrolls 9/13/95 thru 9/19/95

1401 ----------	$25,653.03
1401 - 5 --------	2,331.00
	$27,984.03

9/14/94 thru 9/20/94

1401 ----------	$24,729.39
1401 - 5 --------	3,577.00
	$28,306.39

1994 ----------	$28,306.39
1995 ----------	$27,984.03
Difference	$ 322.36 Less in 1995

Commissioner Sheppard motioned the Board to accept the payrolls. Motion seconded and accepted.

Vinny Cawley - Overall feels the election went O.K. especially with the addition of the Special Election in Ward 20.

Y.M.C.A. - Ward 20, Precinct 14 opened late.

Commissioner Hantout stated that due to late openings we will send letter to Area E Police(20/14)also to B.H.A. Police & Joe Feaster for Ames House- requested that Maureen Cox make note of letters required.

Stated that at one location there was a wrong ballot. Situation rectified within ½ hour of notification. Mr. Cawley has no explanation as to how this happened, precautions were taken but this one slipped by-- human error.

Commissioner Hantout stated that on the day of the City Preliminary in Ward 20 there was a person creating a disturbance. This person was told to stop or face arrest.

The Chairman further stated that the entire election officer situation is being reviewed for back-ups, training, salary etc.

Commissioner Sheppard suggested that the teacher substitute pool be looked into for election officers.

John Donovan, Jr.

Stated that the final results of the City Preliminary have been completed and reviewed.

Presented to the Board for certification.

Commissioner Killilea motioned the Board to accept the results of the City Preliminary as presented by John Donovan, JR. Motion seconded and accepted (copy on file).

Reported that the leatheroids returned on election night by the Police Officers will be reorganized somewhat in order to have more control.

Stated that we will require more people on election nights to check the books as they come in for correctness.

Mr. Donovan, Jr. also stated that as we took over the Election night MIS process for the first time things did go well.

Commissioner Hantout said that as the books come in on election night and are reviewd by the registrar. After process is completed the registrar is to place his/her initial on book. If a change occurs that involves anything beyond simple mathematics the initials of a Commissioner will be required.

John Cushman

Currently is recycling Absentee Ballots, based on no recounts. Can make adjustment if recount occurs.
He intends to start to AV this afternoon in red.
Presented statistics to Board on A.V. for Preliminary (attached).

Stated supervision on floor election day was good.

Marty Kain stated that he started payrolls for election officers. After payrolls are completed he intends to read clerk books.
Stated that as the law reads he must seek nomination from Ward Committees and cannot hire until after June 15 for election officers.

Strongly recommends a salary increase.

At the November training he plans to hand the clerks books to election officers to show them their errors.

Maureen Cox Stated that telephone coverage on the floor election day was very organized. It was a slow day so she could spend more time evaluating the system. Added that some workers lacked writing/spelling skills. Assured that these few people would not be hired for November.

Michael Galvin asked if we notified all candidates of the change in position.

Answer---no as all of the counts were unofficial until we complete the tally.

Mr. Galvin commented as to how well the keypunchers did the job.

continued.....

9/22/95

Set forth below are statistics relating to Absentee Ballots on September 19, 1995:

CITY PRELIMINARY SPECIAL STATE PRIMARIES

Applications Received/Ballots Mailed or In-Hand

	Non-Partisan	Dem.	Rep.	Lib.
Civilian	343	77	3	1
Phy-Dis	1289	153	26	0
SQV	9	0	0	0
Escrow	7	0	0	0
Totals	1648	230	29	1

BALLOTS SENT TO POLLING LOCATIONS ALL CLASSES

1048	170	18	1

BALLOTS RETURNED UNCLAIMED ALL CLASSES

7	0	0	0

BALLOTS RETURNED TOO LATE

?	?	?	?

BOARD OF ELECTION COMMISSION

Minutes for September 29, 1995.

In Attendance

Commissioner Hantout	John Donovan, Jr.
Commissioner Sheppard	Martin Kain
Commissioner Killilea	Maureen Cox
Mary Barry	Vinny Cawley
Marie Boudreau	Michael Galvin
John Cushman	
George Cushman	

COMMISSIONER KILLILEA opened the meeting.

COMMISSIONER SHEPPARD motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted with one correction.

Mary Barry - Payrolls 9/20/95 thru 9/26/95

1401 --	$25,337.10
1401 - 5	7,199.50
	$32,536.60

9/21/94 thru 9/27/94

1401 --	$24,729.39
1401 - 5	4,802.00
	$29,531.39

1995 ----	$32,536.60	
1994 ----	$29,531.39	
	3,005.21	more 1995

Commissioner Killilea motioned the Board to accept the payrolls. Motion seconded and accepted.

Vinny Cawley said that he was in contact with the Office of the Secretary of State at which time he was advised that one (1) machine can be used for the State Election and City Election but two voting list will be necessary.

This is not official until it has been received in writing from Secretary of State William Galvin.

John Donovan, Jr. requested directions from the Board regarding the LB process. Board will reevaluate.

John Cushman RE: Agenda - updated by deleting people who are excused/retired.

Martin Kain asked that we inform him as soon as word comes down from the State regarding using one machine for both elections. Mr. Kain stated that if this is to be the siuation he will have a surplus of workers in Ward 20.

COMMISSIONER KILLILEA said that he met with an aid to Council President, Jimmy Kelly, who stated that they will file the ordinance to change our time frame for petitions. Commissioner Killilea said he will have it ready and bring to the Council this afternoon.

Further stated that he is looking into Election day complaints with Marty Kain.

Michael Galvin ask if any candidate complained.

George Cushman said Diane Modica complained about the elevator in 1/12.

Vinny Cawley requested permission from the Board to move Ward 7, precinct 10 from the Fire Station to the William Russell School.

Board approved this request.

COMMISSIONER HANTOUT discussed the meeting he attended the day before with M.I.S. regarding reporting the election night results from the polling location to City Hall by telephone. This procedure is a possibility for the Presidential Primary in March of 1996.

Reported that election night, November 7 a large screen will be set up at the front counter.

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, COMMISSIONER

BOARD OF ELECTION COMMISSION

Minutes for October 6, 1995

In Attendance

Commissioner Hantout
Commissioner Sheppard
Commissioner Killilea
Marie Boudreau
John Cushman
George Cushman
John Donovan, Jr.
Martin Kain
Vinny Cawley

Absent

Maureen Cox
Mary Barry
Michael Galvin

COMMISSIONER KILLILEA opened the meeting

COMMISSIONER SHEPPARD motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted with one date correction.

John Cushman Payrolls 9/27/95 thru 10/3/95

1401 ----$24,169.22
1401-5 -- 2,558.00
$26,727.22

10/5/94 thru 10/11/94

1401 ----$24,766.41
1401-5--- 3,311.00
$28,077.41

1994-----$28,077.41
1995 ---- 26,727.22
$ 1,350.19 more in 1994

Commissioner Sheppard motioned the Board to accept the payrolls. Motion seconded and accepted.

COMMISSIONER KILLILEA stated that he is in the process of writing a bill to be filed which will give Boston relief from additional weeks certification responsibility.

John Donovan, Jr presented for the Boards review 19 acknowlegement of Voter Registrations that had been returned to us for various reasons.

After some discussion on this matter, Commissioner Hantout stated that this situation would be addressed at a later date.

John Cushman said he is currently recycling absentee ballots.
Further said he is awaiting the arrival of ballots, however, does not expect the State Ballots until next week.

Marty Kain said he is working on the election officers payroll.

Asked for clarification on the use of one (1) machine at the State Election-10th Suffolk.

Commissioner Hantout stated that we are still awaiting for written confirmation from the Secretary of State.

The Commissioner further informed Vinny that John Cloonan must go through the Board. Verbal converstions with Mr. Cawley are not acceptable.

Mr. Kain asked permission to utilize Wardens & Clerks to work on second list. He already had informed these election day officers that they would be working in November. If permission is granted he hopes to win the most efficient officers for other sections of the City in the future.

Vinny Cawley said we will use one machine and state ballot will be first.

Said he expects one voting authority slip which will say State Election/City Election.

Commissioner Hantout will check with State Secretary to see if we will be using one clerks book.

COMMISSIONER HANTOUT instructed John Donovan, JR. that Candidates are to be notified by mail of position changes due to the one machine being used. This notification should be done today.

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

BOARD OF ELECTION COMMISSION

Meeting minutes for October 13, 1995

In attendance:	Absent:
Commissioner Hantout	Maureen Cox
Commissioner Sheppard	Marie Boudreau
Commissioner Killilea	Martin Kain
Mary Barry	
George Cushman	
John Cushman	
John F. Donovan Jr.	
Vinny Cawley	
Michael Galvin	

Commissioner Killilea opened the meeting at 11:00 A.M..

Commissioner Sheppard motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Commissioner Sheppard stated that after reviewing the locations set up in his District for Ward Registration, that he would like to recommend a better site to conduct same. He suggested the Boys Club or the Washington Mall at Martin Luther King Boulevard.

George Cushman asked Commissioner Sheppard as opposed to where?

Commissioner Hantout stated that we would be in Uphams Corner and in various areas of the City.

George Cushman stated that Fire Stations were not the most productive. He said that there will be roving groups through out the City.

Commissioner Sheppard stated that he represented the District and that is why his interest.

George Cushman stated that the set-up was done quickly and that there was a time problem.

Commissioner Hantout told Commissioner Sheppard to give the two locations to George.

John Donovan Jr. reported to the Board that Commissioner Killilea would apprise them of the two statements submitted from a voter in Ward 1.

Commissioner Killilea presented to the Board a statement from Nicholas Bua of East Boston claiming that he had sent in a Change of Party Card (from Democrat to Republican) during the month of March, (same not found in this office). Also, a signed statement from James Manganello of East Boston, stating that he hand delivered the Change of Party Card to this office. Commissioner stated that he would recommend accepting the post dated Change of Party Card. (Copy of statements attached herewith).

Commissioner Hantout asked if there was a deadline for the Change of Party Card.

Commissioner Killilea stated that there was a deadline. Made a motion to make Nicholas Bua a Republican in the month of March. Motion seconded and accepted. Further, Commissioner Killilea stated that in reference to the Bill to be filed for Boston (relief from an additional week's certification responsibility), that he had talked to Rick Walsh, House Counsel, and that he would draft the Bill for him by Tuesday.

Commissioner Hantout questioned Commissioner Killilea concerning the Ward Registration Bill to be sent to City Councillor Kelly. He further stated that we must do it.

Commissioner Killilea stated that he would work on it.

John Cushman presented the payrolls for the week of 10/4/95 to 10/10/95.

1401.....$23,731.97
1401-5.....$ 2,058.00

For the week of 10/5/94 to 10/11/94

1401.....$24,766.41
1401-5.....$ 3,311.00

The difference:

1994.....$28,077.41
1995.....$25,789.97

$ 2,287.44 Less in 1995

Commissioner Sheppard motioned the Board to accept the Payrolls as read.
Motion seconded and accepted.

George Cushman stated that he had notified all Candidates of the sites for Registration. He said that the schedule was set up with speed and also with productivity in mind. He stated that he had no telephone number for Mr. Zarrilli, candidate from District 1, but he would have a schedule delivered to him in hand. Also, George said that he will notify the two Candidates running in the 10th Suffolk District.

John Cushman asked Vincent Cawley if he knew when he would receive the State Ballot.

Vinny Cawley responded today or Monday. Vincent reported to the Board that 100 precincts were completed. Stated that he will be moving machines on the first of November. Vincent feels that a copy of the ballot, (special State Election and City Election), be printed in the local newspaper, the Parkway Transcript, as well as the Boston Globe. He said maybe the Press Office would do it.

10/13/95

George Cushman said that we should notify the Candidates in the seventeen precincts of the 10th Suffolk District.

Commissioner Hantout said that all Candidates would be notified by mail of position on ballot.

Michael Galvin questioned as to the status of the V.T.D's. He asked if we were finished.

Commissioner Killilea stated that he was planning to talk to the Chairman on the V.T.D's. He stated that there were programs out there to do these on Computers. He said that Bill Murray will be meeting with the Chairman next week on this matter.

Michael Galvin asked if Candidates had to be notified on the V.T.D's.

George Cushman responded that some voters and Candidates would be.

Commissioner Hantout stated that we are waiting until after the Election to look into this.

Motion to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Board Secretary

10/13/95

21 Sept 95

1-12

To the Boston Election Department

This is to certify that I, Nicholas Bua of 23 Swan Ave. East Boston, Ma. did fill out and sign a change party card. Changing from Democrat to Republican during the month of March 1995.

Nicholas Bua

Nicholas Bua
23 Swan Ave
East Boston, Ma. 02128

10/13/95

21 Sept 95

To the Boston Election Department

This is to certify that I, V. James Manganello hand delivered a change party card for Nicholas Bua of 23 Swan Ave. East Boston to the Boston Election Department during the month of March 1995.

V. James Manganello

V. James Manganello
237 Marion St.
East Boston, Ma. 02128

BOARD OF ELECTION COMMISSIONERS

Meeting minutes for October 20, 1995

In Attendance:	Absent:
Commissioner Hantout	Marie Boudreau
Commissioner Sheppard	Michael Galvin
Commissioner Killilea	
Mary Barry	
George Cushman	
John Cushman	
John F. Donovan, Jr.	
Vincent Cawley	
Martin Kain	

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Questioned the Board, whether or not, Poll Checkers will be allowed at the Polls on the day of the City and Special State Elections.

Commissioner Killilea: Replied that if space is available and provided that information is shared.

Commissioner Killilea: Made a motion to allow Poll Checkers to be present on the day of the City and Special State Elections. Motion seconded and accepted.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Commissioner Killilea: Presented to the Board a copy of the Bill which would amend Chapter 53, Sec. 7 of the M.G.L. (Re Signatures on Petitions). Copy attached.

John Cushman: Presented the payrolls for the week of 10/11/95 thru 10/17/95:

1401.....$23,387.25
1401-5..... 2,058.00

For the week of 10/12/94 to 10/18/94

1401.....$24.766.41
1401-5..... 11,715.00

The Difference: 1994.....$36,491.41
1995..... 25,445.25

$11,046.16 Less in 1995

Commissioner Sheppard: Motioned the Board to accept the payrolls as read. Motion seconded and accepted.

John Donovan, Jr.: Stated that he would like to make certain that: one (1) Clerk's Book, one (1) Total and Block Tally Sheet and one (1) Voting Authority Slip will be used for the Special State Election, November 7, 1995. All in agreement.

John further stated that necessary changes would be made to the Affirmation of Current and Continuous Residency Form. This form will be redesigned on the advice of the Secretary of State's Office.

Commissioner Killilea: Questioned John as to the status of Robinwood Avenue, Ward 19/5, voters should be in Ward 19/4.

John Donovan, Jr.: Stated that there were some discrepancies in 19/4, however, they will be corrected and notices will be sent to the voters involved.

Commissioner Hantout: Questioned John as to the change in Ward 7, Precinct 10.

John Donovan, Jr.: Stated that cards had been sent to the Voters.

John Cushman: Updated the Board on figures of Absentee Ballots:
1600 Ballots for the Preliminary Election
1931 Ballots for the City Election and the Special State Election about the same.

Martin Kain: Said that schedule for Election Officer training has been set forth and that he will start on Monday night.

Vincent Cawley: Stated that he had attended a meeting on Thursday, October 19th, on the Big Dig. He was informed that a fence was to be erected on January 27th, which will put Vinny and the Warehouse Crew out of business. Options: Build an Elevator Shaft (costing no monies to the City), or try to stop the building of the fence until after the March Primary.

Commissioner Hantout: Monies from the Big Dig could be used to pay rent on another place.

Vincent Cawley: Renting a building would cost about $100,000 for three-years' option. Vinny said that he needs about 40,000 square feet.

Commissioner Hantout: Told Vinny that he wants someone to be present at Ward 20, Precinct 15 at 7:15 A.M. on the day of the Election. Perhaps Kevin Hayes. There are two (2) machines that do not lock.

Vinny Cawley: Said that he may send a Voting Machine Custodian from Newton.

Motion to adjourn. Motion seconded and accepted.

Everette Sheppard

Everette Sheppard, Board Secretary

10/20/95

CHAPTER 53 section 7 of the M.G.L. as most recently amended by Chapter_____ of the Acts of_____ is hereby amended in paragraph four by adding a new second sentence:

> Every city and town clerk and cities having election commissions shall count the number of signatures submitted on every set of petitions of the various questions proposed and the total for each set shall be submitted to the state secretary who shall tabulate the total number and if that number is less than the number needed to place the question on the ballot the secretary shall notify all the city and town clerks and cities with election commissions who shall cease certifying such signatures on that question

BOARD OF ELECTION COMMISSIONERS

Meeting minutes for October 27, 1995

In Attendance	Absent
Commissioner Hantout	George Cushman
Commissioner Sheppard	Vinny Cawley
Commissioner Killilea	
Mary Barry	
Marie Boudreau	
John Cushman	
John F. Donovan, Jr.	
Martin Kain	
Joanne Toomey	
Maureen Cox	

Commissioner Killilea : Opened the meeting at 11:00 A.M.

Commissioner Sheppard : Motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

John Cushman : Payrolls 10/18/95 thru 10/24/95

1401----------$23,695.30
1401-5 --------$10,073.00

$33,768.30

wk. 10/19/94 thru 10/25/94

1401 --------- $24,952.54
1401-5 ------- $ 5,752.81

$30,705.35

1995 ----------$33,768.30
1994 --------- $30,705.35

1995 --------- $ 3,062.95 more

John Donovan, Jr.: Stated that the 2nd. Supp. is ready - contains 7,649 names. Currently copies are being printed for candidates.

Stated that election night the City Channel will conduct a live program. Moderators will be Brian Wallace and Michael Travaglini.

John Cushman : Gave an update on the absentee voting. Bottom line being that activity is very quiet.

Marty Kain : Stated that election officers checks have been mailed at 8 A.M. today.

Started training for the November Election last Monday. So far attendance has been good.

Marie Boudreau: Stated that Monday, October 30, 1995 bids will be available for the Printing, Mailing & Sorting of the 1996 Listing of Residents.

Commissioner Hantout:

Welcomed Joanne Toomey back to the Board Meetings.

Stated that he is awaiting the approval of plans to include Can Share at the polls.

Reported that a big screen will be set up at the front counter on Election night. Wednesday night after 5 PM a trial run will take place.

Further stated that he is looking into other ways of getting the numbers from the polls on election night (Presidential Pirmary) i.e. telephones, fax or scan.

Commissioner Killilea : Motioned to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

BOARD OF ELECTION COMMISSIONERS

Meeting minutes for November 3, 1995

In Attendance

Commissioner Hantout
Commissioenr Sheppard
Commissioner Killilea
Mary Barry
Marie Boudreau
John Cushman
John F, Donovan, JR.
Martin Kain
Joanne Toomey
Maureen Cox
George Cushman
Vinny Cawley

Commissioner Killilea : Opened this meeting at 11:00 A.M.

Commissioner Sheppard : Motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted with the spelling correction of the word PRIMARY in the last paragraph.

Reminded all that Election Day Police Area Schedule will remain the same. Further reminded all that the sandwiches for election day are all set with Murry at the City Hall Coffee Shop.

Commissioner Hantout stated that for the next election we will find an alternate menu.

Mary Barry : Payrolls 10/25/95 thru 10/31/95

1401 ----------	$24,090.24
1401-5 ----------	3,703.00
	$27,793.24

10/26/94 thru 11/1/94

1401----------	$25,231.74
1401-5----------	5,294.27
	$30,526.01
1994----------	$30,526.01
1995----------	$27,793.24
	$ 2,732.77 Less in 1995

Commissioner Killilea motioned to accept the payroll. Motion seconded and accepted.

Commissoner Killilea : Suggest that with the approval of the Board that we urge the City Councillors to adopt the bill passed on September 11, 1995. This bill will require home owners name, address, ZIP & telephone numbers be listed within a building or if the owner lives outside the Commonwealth that the name of an agency can be contacted with the same information.

The Board authorized Commissioner Killilea to pursue this matter with the City Councillors.

The adoption of this law could be very helpful in the conduct of the Listing of Residents.

Maureen Cox : Reported she is working on election day agenda. Further reported that the various department volunteer response is almost non existing to date.

Commissioner Killilea asked if there was a reason for this lack of response. Ms. Cox responded possibly because of the Preliminary being very boring.

John Cushman : Reported that the absentee voting is slow.

Also stated that he has notified the Post Office of election day pick-ups. Further reported that election day telephones are in order.

Martin Kain: **Re:** Election Officers

Some precincts may be missing one (1) inspector.

Will be conducting training tonight in West Roxbury. Article in West Roxbury Transcript did inform voters that only one machine will be used for the November 7, 1995 election. Marty feels that most election officers are unaware of the one machine.

Marie Boudreau **Re:** **Invitation** for Bids for the 1996 Annual Listing.

Only one (1) vendor has picked up. John Donovan, JR. notified the company who had the contract last year. They will pick up this afternoon.

Today I obtained the current catalog for Women & Minority Business. I attempted to call one listed business who I thought could possibly handle this contract only to be informed that the telephone number is disconnected with no further information.

Vinny Cawley: Presented assignment of warehouse staff for election day.

Reported that the Secretary of State has requested the number of machines we will be using for the Presidential Primary. Mr. Cawley stated that he will provide this number by Thanksgiving. Stated that we were also instructed to use a seperate machine for the Libertarian. This may add 150 machines.
Said the warehouse will be working this weekend and Monday.

Joanne Toomey: Stated that the lighting leading down the stairs to north exit is in need of repairs or bulbs.

Marie Boudreau will report to Property Management.

Commissioner Hantout

Requested that Vinny Cawley visit 1/5 Polling Location with the Commissioner of Persons with Disabilities.

Stated that after the Election we will be using the State Computer System for 2 weeks to see where the bugs are. Once bugs are identified we will present to the Secretary of State.

Reminded all that on Election Day the voters are our customers. Asked that all staff try to be as nice as can be to our customers on this day.

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

BOARD OF ELECTION COMMISSIONERS

Meeting minutes for November 9, 1995

In Attendance

Commissioner Hantout
Commissioner Sheppard
Commissioner Killilea
Mary Barry
Marie Boudreau
John Cushman
John F. Donovan, Jr.
Martin Kain
Joanne Toomey
George Cushman
Vinny Cawley

Commissioner Killilea: Opened this meeting at 11:00 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting.
Motion seconded and accepted.

Commissioner Killilea: Stated that he would be attending a City Council hearing today at 1 P.M. regarding Chap. 127 Acts of 1920. This would give Boston an additional five (5) days to certify papers.

John Cushman: Re: Absentee Ballots. Gave a report on absentees processed for the City Election (report on file).

Martin Kain : Reported that he has started the payroll process for election officers. After this process is completed he will review clerk books.

Vinny Cawley: Stated all went O.K. on election day. There was one late opening in Ward 1, Precinct 14.
Commissioner Hantout requested from Marie Boudreau the name of the authority from BHA to request meeting.
Mr. Cawley further stated that Wardens & Police Officers are in too much of a rush to leave on Election nights. When cops arrive at City Hall from across the City by 8:20 on election night... something is wrong.

Commissioner Hantout said we will be meeting with Commissioner Evans regarding the Listing and will discuss elections and the police roll at this same meeting.

Vinny further stated that a truck load of cans were picked up from polling locations. In addition $230.00 was collected from employees. Cans were purchased with the money (Total cans - 800).

George Cushman: Stated this was the first election that he recalls when no calls came in regarding voting machine problems.

Suggested to the Board that they purchase 4 or 5 electric heaters.

George further stated that he was scheduled to work on VTD after the election. Recommends that this be put off until after the initiative petitions are completed.

Commissioner Killilea stated that there will be a conference on VTD in Boston on November 16 or 17. Expects that all of our concerns will be addressed.

John Donovan, JR.: Stated that the official results will be ready within an hour. Requested that the Board meet at this time to certify the results of the City Election.

Monday VRIS will be in effect for a one or two week trial. We will be doing all registrations, deletes, corrections and updates.

Discussion on party changes took place.

Informed all that VTD changes will cause us to revamp our entire address file.

Mary Barry: Payrolls - Week 11/1/95 - 11/7/95

1401 --------	$23,695.30
1401-5 -----	$ 2,940.00
	$26,635.30

Week 11/2/94 - 11/8/94

1401 -------	$25,972.51
1401-5 -----	3,885.00
	$29,857.51

1994 --------	$29,857.51	
1995 -------	$26,635.30	
	$ 3,222.21	Less in '95'

Commissioner Hantout : Stated the Election went fine. Discussed technology for the future. Further praised the talent of many people in this office.

Commissioner Killilea : Motioned to recess until election results are ready. Motion seconded and accepted.

12:45 Board Reconvened

Commissioner Killilea presented the figures to the Board submitted by John Donovan, JR. to certify the City Election.
Board accepted the figures and voted to certify the Election.

John Cushman: Stated that he would be unable to do Absentee Ballots in the same area as he was using. Commissioner Hantout informed Mr. Cushman that a section would be built in the front office which he could use.

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for November 17, 1995

In Attendance:

Commissioner Hantout
Commissioner Sheppard
Commissioner Killilea
Maureen Cox
John Cushman
John F. Donovan, Jr.
Vincent Cawley
Martin Kain
Mary Barry
Joanne Toomey

Absent:

Marie Boudreau
George Cushman

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting. with a correction of ***Chap. 129 in place of Chap. 127***. Motion seconded and accepted.

Commissioner Killilea: Stated that the meeting scheduled on the *V.T.D.'s* was cancelled and would be reconvened after the first of the year. Commissioner further stated that he, Commissioner Sheppard , Commissioner Hantout, John Donovan, Jr. and Maureen Cox attended a public hearing before the sub-committee of the City Council on ***Chap. 129 of the Acts of 1920***. He felt that they looked favorably on the testimony given, that the meeting went well, and that there was nothing negative presented..

John Cushman: Presented the payrolls for the week of ***11/8/95 thru 11/14/95:***

1401.....	*$24,429.79*
1401-5.....	*8,589.00*
	33,018.79

For the week of 10/9/94 thru 11/15/94

1401.....	*$25,517.85*
1401-5.....	*5,544.00*
	31,061.85

$33,018.79	
31,061.85	
1,956.94	*MORE IN 1995*

Commissioner Sheppard: Motioned the Board to accept the Payrolls as read. Motion seconded and accepted.

Maureen Cox: Stated that training on the Computers was going well, deletes were being made and other functions performed.

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for November 24, 1995

In Attendance:
Commissioner Hantout
Commissioner Sheppard
Commissioner Killilea
John Cushman
Vincent Cawley
Martin Kain
Joanne Toomey

Absent:
Mary Barry
Marie Boudreau
George Cushman
Maureen Cox
John F. Donovan, Jr.

Commissioner Killilea: Opened the meeting at **11:00 A.M.**

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

John Cushman: Presented the payrolls for the week of ***11/15/95 thru 11/21/95:***

1401.....	*$27,228.44*
1401-5.....	*3,472.00*
	30,700.44

For the week of 11/16/94 thru 11/22/94:

1401.....	*$27,826.16*
1401-5.....	*4,116.00*
	31,942.16

1994	*$31,942.16*	
1995	*30,700.44*	
	1,241.72	***MORE IN 1994***

Commissioner Sheppard: Motioned the Board to accept the Payrolls as read. Motion seconded and accepted.

John Cushman: Discussed the in-office proposal on re-alignment of wards and precincts based on Federal V.T.D. lines.

There was discussion of different scenarios given the imminent appointment of Senator Bulger to the UMASS Presidency.

Vincent Cawley: Informed all present of the $ 800.00 worth of food collected at polling locations, as well as $ 230.00 collected within this office.

Martin Kain: Stated that the Election Officer's Payroll had been completed, signed and delivered to Auditing on November 21, 1995. He hopes that checks will be mailed sometime next week.

Commissioner Sheppard: Informed those present of David Berrner's illness and all expressed the wish for a speedy recovery.

Joanne Toomey: Asked about the Department's policy on informing voters who are enrolled in a party and if we will continue to mail postcards. She also remarked on the information line's office coverage and suggested that the situation might be readdressed.

Commissioner Hantout: Motioned to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Secretary

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for December 1, 1995

In Attendance:
Commissioner Hantout
Commissioner Killilea
Mary Barry
Marie Boudreau
Maureen Cox
George Cushman
John Cushman
John Donovan, Jr.
Martin Kain
Joanne Toomey

Absent:
Commissioner Sheppard
Vinny Cawley

Commissioner Killilea: Opened the meeting at **11:00 A.M.**
Motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Mary Barry: Presented the payrolls

For the week of 11/22/95 thru 11/28/95:	*1401.....*	*$ 25,103.40*
	1401-5.....	*2,121.00*
		27,224.40
For the week of 11/23/94 thru 11/29/94:	*1401.....*	*$ 25,739.05*
	1401-5.....	*1,645.00*
		27,384.05

1994	*$ 27,384.05*	
1995	*27,224.40*	
	159.65	***LESS IN 1995***

Commissioner Killilea: Motioned the Board to accept the Payrolls as read. Motion seconded and accepted.

John Donovan, Jr.: Stated that they are working on the Initiative Petitions and will be done Monday morning..

Marie Boudreau : Stated that we need 88 cases of the computer paper to conduct the Annual Listing. The current contractor was the sole bidder for the computer paper need and as of January 1, 1996. The new contract will be less, only *$ 64.00* per case.

Commissioner Hantout: Stated that the Listing Board ,along with the Chairman-Police Commissioner Evans, will be meeting on Wednesday December 6, 1995 at 10:30 a.m.. He further stated that the bids for 1996 Listing were not accepted because one was too expensive, and the other was offering what we could do ourselves .

Commissioner Killilea: Motioned to adjourn. Seconded and accepted.

Attest:

Abe Hantout, Chairman of the Board

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for December 8, 1995

In Attendance:
Commissioner Hantout
Commissioner Killilea
Mary Barry
Marie Boudreau
Vinny Cawley
Maureen Cox
George Cushman
John Cushman
John Donovan, Jr.
Martin Kain
Joanne Toomey

Absent:
Commissioner Sheppard

Commissioner Killilea: Opened the meeting at **11:00 A.M.**
Motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Mary Barry: Presented the payrolls

For the week of 11/29/95 thru 12/5/95:	*1401.....*	*$ 25,450.74*
	1401-5.....	*847.00*
		26,297.74

For the week of 11/30/94 thru 12/6/94:	*1401.....*	*$ 25,639.36*
	1401-5.....	*1,316.00*
		26,955.36.

1994	*$ 26,955.36*	
1995	*26,297.74*	
	657.62	***LESS IN 1995***

Commissioner Killilea: State that the Listing Board met with its Chairman, Police Commissioner Evans on Wednesday, December 6, 1995 and all Parties have signed a memo of understanding concerning the 1996 Annual Listing of Residents.

John Donovan, Jr.: Stated that the Department completed the certification of the initiative petitions on schedule.

Commissioner Killilea: Briefed all present of new "Confidential Law" which, hopefully will be in effect for the Presidential Primary. Failure to abide by this law subjects one to $500.00 fine / 1 year in jail. John Donovan Jr. will handle these cases and a memo to further explain will be submitted as specifics of guidelines become available.

Marty Kain: Reported that Election Officers payrolls were mailed a week ago today.

Mr. Cawley: Presented a letter to Board containing the proposed warehouse agenda for the Presidential Primary. Asked that the Board contact the State Secretary to assure that Boston be the first to obtain the set-ups. He also stated, he picked up the voting machines we purchased from Winchester for a purchase price of $10 per machine.

Joanne Toomey: Asked if volunteers for the Homeless Census would be meeting in lobby as they did last year? Several staff members stated that yes, they would meet in lobby around 11:00 PM on Monday night.

Commissioner Hantout: Welcomed Maryann Marrero to her first Board meeting.

Michael Galvin: Said he would be meeting with Andy Warren of Capital Planning regarding the status of Frontage Rd. He will report the outcome of meeting.

Commissioner Killilea: Motioned to adjourn. Seconded and accepted.

Attest:

Abe Hantout, Chairman of the Board

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for December 8, 1995

In Attendance:
Commissioner Hantout
Commissioner Killilea
Mary Barry
Marie Boudreau
Vinny Cawley
Maureen Cox
George Cushman
John Cushman
John Donovan, Jr.
Martin Kain
Joanne Toomey

Absent:
Commissioner Sheppard

Commissioner Killilea: Opened the meeting at **11:00 A.M.**
Motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Mary Barry: Presented the payrolls

For the week of 11/29/95 thru 12/5/95:	*1401.....*	*$ 25,450.74*
	1401-5.....	*847.00*
		26,297.74
For the week of 11/30/94 thru 12/6/94:	*1401.....*	*$ 25,639.36*
	1401-5.....	*1,316.00*
		26,955.36.

1994	*$ 26,955.36*	
1995	*26,297.74*	
	657.62	***LESS IN 1995***

Commissioner Killilea: Stated that the Listing Board met with its Chairman, Police Commissioner Evans on Wednesday, December 6, 1995 and all Parties have signed a memo of understanding concerning the 1996 Annual Listing of Residents.

John Donovan, Jr.: Stated that the Department completed the certification of the initiative petitions on schedule.

Commissioner Killilea: Briefed all present of a new "Confidential Law" which, hopefully will be in effect for the Presidential Primary. Failure to abide by this law subjects one to a $500.00 fine / 1 year in jail. John Donovan Jr. will handle these cases and a memo to further explain will be submitted as specifics of guidelines become available.

Marty Kain: Reported that Election Officers payrolls were mailed a week ago today.

Vinny Cawley: Presented a letter to the Board containing the proposed warehouse agenda for the Presidential Primary. Asked that the Board contact the State Secretary to assure that Boston be the first to obtain the set-ups. He also stated, he picked up the voting machines we purchased from Winchester for a purchase price of $10 per machine.

Joanne Toomey: Asked if volunteers for the Homeless Census would be meeting in lobby as they did last year? Several staff members stated that yes, they would meet in lobby around 11:00 PM on Monday night.

Commissioner Hantout: Welcomed Maryann Marrero to her first Board meeting.

Michael Galvin: Said he would be meeting with Andy Warren of Capital Planning regarding the status of Frontage Rd. He will report the outcome of meeting.

Commissioner Killilea: Motioned to adjourn. Seconded and accepted.

Attest:

Abe Hantout, Chairman of the Board

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for December 15, 1995

In Attendance:
Commissioner Hantout
Commissioner Killilea
Commissioner Sheppard
Mary Barry
Marie Boudreau
Maureen Cox
George Cushman
John Donovan, Jr.
Martin Kain

Absent:
Vinny Cawley
John Cushman
Joanne Toomey
Mary Ann Marrero

ommissioner Killilea: Opened the meeting at **11:00 A.M.**

ommissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting pending a few orrections to be made by Maureen Cox. Motion seconded and accepted.

lary Barry: Presented the payrolls

or the week of 12/06/95 thru 12/12/95:	*1401.....*	*$ 29,223.87*
	1401-5.....	*1,456.00*
		30,679.87

or the week of 12/07/94 thru 12/13/94:	*1401.....*	*$ 26,378.63*
	1401-5.....	*1,645.00*
		28,023.63

1994	*$ 28,023.63*	
1995	*30,023.63*	
	2,656.24	*MORE IN 1995*

ue to the Holidays the Board has agreed to conduct its weekly meetings, for the remainder of 1995, on Thursday's t 11:00 A.M. instead of Friday's. Marie Boudreau will notify the City Clerk of this change in schedule.

ommissioner Hantout: Commented on the new conference room within the department. He stated that we are vaiting for furniture and carpeting. The Conference Room should be operational in January. He further stated that e has a meeting next week on the scanning devices for obtaining Election results.

ommissioner Killilea: Reminded all of the Toys for Tots collection. A box for donations is available by the ecurity desk on the first level of City Hall. Commented on the Homeless Census and Commissioner Hantout xpressed a special thanks to the staff members who participated.

ohn Donovan, Jr.: Stated that he is currently working in preparation for the mailing of the Annual Listing for 1996 nd that we are on target.

ommissioner Killilea: Motioned to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, BOARD SECRETARY

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for December 28, 1995

In Attendance:	**Absent:**
Commissioner Hantout	Marie Boudreau
Commissioner Sheppard	John Cushman
Commissioner Killilea	Joanne Toomey
Maureen Cox	Maryann Marrero
John F. Donovan, Jr.	
Martin Kain	
Mary Barry	
George Cushman	

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Mary Barry: Presented the payrolls for the week of ***12/20/95 thru 12/26/95:***

1401..... $26,721.73
1401-5..... 490.00
$27,211.73

For the week of 12/21/94 thru 12/27/94

1401.....$26,672.04
1401-5..... 1,253.00
$27,925.04

$27,925.04
27,211.73
713. 31 Less in 1995

Commissioner Sheppard: Motioned the Board to accept the Payrolls as read. Motion seconded and accepted.

Commissioner Hantout: Wished all: A VERY HAPPY NEW YEAR.

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Secretary

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for January 5, 1996

In Attendance:	**Absent:**
Commissioner Hantout	Marie Boudreau
Commissioner Sheppard	John Cushman
Commissioner Killilea	Joanne Toomey
George Cushman	Maryann Marrero
John F. Donovan, Jr.	Maureen Cox
Martin Kain	
Mary Barry	
Vincent Cawley	

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Commissioner Sheppard: Stated that he would like to know how the Listing was to be accomplished this year.

Commissioner Hantout: Stated that he would discuss the Listing at the proper time.

George Cushman: Presented the payrolls for the week of ***12/27/95 thru 1/2/96:***

1401..... $26,721.73
1401-5..... 392.00
$27,113.73

For the week of 12/28/94 thru 1/3/95

1401.....$26,632.53
1401-5..... 1,036.00
$27,668.53

$27,668.53
27,113.73
554.80 Less in 1996

Commissioner Sheppard: Motioned the Board to accept the Payrolls as read. Motion seconded and accepted.

Commissioner Hantout: Stated that he would be meeting with the School Department next Thursday to discuss the School Custodians that are used on Election Days. He feels that the hours submitted are incorrect. Further, he stated that the Listing Forms would be mailed out next week, at least the bulk of them.

John Donovan, Jr: Stated that January 11th was the day set forth to do the mailing and it should be completed by January 15th.

Vincent Cawley: Stated that he heard the Special Election for the First Suffolk Senatorial District would be held possibly during the last week of March.

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Secretary

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for January 12, 1996

In Attendance:	**Absent:**
Commissioner Hantout	Marie Boudreau
Commissioner Killilea	
Commissioner Sheppard	
Joanne Toomey	
George Cushman	
John F. Donovan, Jr.	
Martin Kain	
Mary Barry	
Vincent Cawley	
John Cushman	
Maryann Marrero	
Maureen Cox	

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Commissioner Killilea: Submitted a Calendar for this year's State Election. Commissioner will have copies made and will distribute same.

George Cushman: Presented the payrolls for the week of ***1/3//96 thru 1/9/96:***

1401..... $28,715.20
1401-5..... 1,603.00
$30,318.20

For the week of 1/4/95 thru 1/11/95

1401..... $27,152.73
1401-5..... 868.00
$28,020.73

$30,318.20
28,020.73
2,297.47 More in 1996

Commissioner Sheppard: Motioned the Board to accept the Payrolls as read. Motion seconded and accepted.

Maureen Cox: Stated that she has prepared letters to be sent to Nursing Homes and Colleges. Joseph Sablone will assist her with this project. She also stated that Joseph Sablone would be in the field on Tuesday with reference to this project.

John Donovan, Jr: Stated that 117,000 Census Forms have been mailed out, the remainder should be in the mail by next Friday and this will complete the mailing to single dwellings.

Commissioner Killilea: Inquired as to status of last year's mailing.

John Donovan, Jr.: Stated that he feels we are ahead of last year. Further, John stated that listing forms will be distributed to employees for instructions to complete same.

1/12/96

Vincent Cawley: Stated that he would like to have a letter sent to all private buildings used as polling locations, informing them of the Presidential Primaries to be held on March 5th.

Commissioner Hantout: Assured Vinny that a letter would be sent. Commissioner stated that he has a meeting with Commissioner Casazza to discuss the D.P.W. role in the Presidential Primaries in anticipation of a snow emergency.

John Donovan, Jr.: Asked why there is to be a meeting with Commissioner Casazza?

Vincent Cawley: Stated that in the event of bad weather, we would be unable to use their vehicles.

Commissioner Hantout: Told Vinny that he could accompany him to the meeting with Commissioner Casazza.

Joanne Toomey: Questioned as to the date of the close of registration for Senator Bulger's Election. Told that no date had been set for the Election as yet.

Maryann Marrero: Stated that she has been working with the VRIS System and she is finding errors. She feels that people are not familiar with the system. Maryann would like to see a one on one training for the Staff. She agreed to do the training.

Commissioner Hantout: Stated that he had an interesting session on scanning the Election. He is going to look further into it. He feels that the next couple of weeks looks promising. Commissioner reminded all of the Mayor's Annual Address to be held on Wednesday, January 17th at the Jeremiah Burke School.

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Secretary

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for January 19, 1996

In Attendance:	**Absent:**
Commissioner Hantout	Marie Boudreau
Commissioner Killilea	Maureen Cox
Commissioner Sheppard	Joanne Toomey
George Cushman	
John F. Donovan, Jr.	
Martin Kain	
Mary Barry	
Vincent Cawley	
John Cushman	
Maryann Marrero	

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Commissioner Killilea: Presented a letter from the City Clerk of the City of Boston together with a precept setting forth the date of the Special State Election, as Tuesday, April 23rd, in the First Suffolk Senatorial District. Therefore, setting the date of the Primary as the 26th of March.

John Cushman: Presented the payrolls for the week of ***1/10/96 thru 1/16/96:***

1401.....	***$28,356.09***
1401-5.....	***1,470.00***
	$29,826.09

For the week of 1/11/95 thru 1/17/95

1401.....	***$28,398.03***
1401-5.....	***245.00***
	$28,643.03

	$29,826.09
	28,643.03
	1,183.06 More in 1996

Commissioner Sheppard: Motioned the Board to accept the Payrolls as read. Motion seconded and accepted.

John Donovan, Jr: Stated that 84,000 Census Forms were to mailed out today. All forms have been mailed, for a total of 201,000. John stated that a lot have been returned. With the heavy workload in the Department, John stated that any help would be greatly appreciated.

Martin Kain: Stated that he was having a two-part form prepared to mail to Election Officers reminding them of the Presidential Primaries on March 5th.

Commissioner Hantout: Questioned Martin as to the status of the new Election Officer's Manual.

Martin Kain: Stated that he would call the Secretary of State's Office for a copy of their updated Election Officer's Handbook.

Commissioner Hantout: Asked Martin when he expected to be in contact with them?

1/19/96

Martin Kain: Stated that he would be in contact with them on next Friday.

Vincent Cawley: Stated that he would be unable to use Ward 22, Precinct 1 as a polling location. The area previously used, has been divided into three rooms. Vinny stated that it was impossible to find a new location in this area. He is looking into the possibility of using Channel 2. Vinny hopes to obtain this location on Monday.

Commissioner Hantout: Told Vinny to make arrangements to finalize Channel 2.

Vincent Cawley: Stated that the Voting Machine Division is preparing voting machines. He has obtained the work sheets from the Secretary of State's Office.

Maryann Marrero: Stated that she is adding Polling Locations on the VRIS System. Maryann also stated that a meeting was being scheduled with M.I.S. to formulate Election Night procedures.

John Cushman: Stated that he has mailed out Permanent Phys. Dis. Applications, about 400. John forsees problems with ballots due to the Presidential and Special Election, however, he is setting up for both Elections. John stated that he needs more Staff as he is inundated with work. John is still waiting for the Staff that he requested.

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Secretary

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for January 26, 1996

In Attendance:
Commissioner Hantout
Commissioner Killilea
Commissioner Sheppard
John F. Donovan, Jr.
Martin Kain
Mary Barry
Vincent Cawley
Maureen Cox
Maryann Marrero
Michael Galvin

Absent:
Marie Boudreau
George Cushman
Joanne Toomey
John Cushman

Commissioner Hantout: Opened the meeting at 11:00 A.M. Commissioner stated that they will vote when Commissioner Killilea is present.

Mary Barry: Presented the payrolls for the week of ***1/17/96 thru 1/23/96:***

1401..... $28,741.61
1401-5..... 1,372.00
$30.113.61

For the week of 1/18/95 thru 1/24/95

1401..... $28,877.85
1401-5..... 196.00
$29,073.858

$30,113.61
29,073.85
1,039.76 More in 1996

Commissioner Hantout: Wished a Happy Birthday to Commissioner Sheppard, whose birthday was January 25th.

Commissioner Killilea: Motioned the Board to accept the Payrolls as read.
Motion seconded and accepted. Commissioner motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Maureen Cox: Stated that Bob Marciano and Mark Donovan were visiting Colleges for the Listing. Maureen stated that she had completed the Nursing Homes in Wards 10, 11, 18, 19 and 20, and she feels that it is about half way finished. She stated that everything was going along well.

Commissioner Hantout: Stated that there were problems with parking and that he is trying to straighten them out. Parking is needed for Listing and the upcoming Elections.

Michael Galvin: Stated parking was unruly. Michael said that there were 160 cars for 89 spaces. He said that it will be straighened out.

Commissioner Hantout: Stated that he would like to have one revolving space.

Michael Galvin: Stated that there was to be no parking on the Plaza per orders of the Mayor. Michael stated that he would have a seperate meeting on this subject.

1/26/96

John Donovan, Jr.: Submitted a letter from the Ward 5 Democratic Committee advising this Office of their intention of a planned write-in campaign to be conducted for the March 5, 1996 Presidential Election.

Commissioner Hantout: Questioned Vinny Cawley if it can be done?

Vincent Cawley: Answered in the affirmative.

John Donovan, Jr.: Stated that there was to be a Ward 1 Republican write-in campaign also.

Vincent Cawley: Stated that there was to be a Sticker Campaign in Ward 20. Vinny feels that extra training should be given to Wardens and Clerks.

Michael Galvin: Asked if this would delay results?

Vincent Cawley: Agreed that it would.

John Donovan: John Donovan stated that he would like something done about the phones. He asked if they could be converted to the lines outside?

Michael Galvin: Stated that perhaps the old phones could be moved to the front desks.

Martin Kain: Stated that he would like to see phones moved, as he will be busy with Election Officers. Martin presented a new Election Officers Handbook that he had obtained from the Secretary of State's Office. He stated that he and Commissioner Hantout would go through the handbook and make any changes they thought were necessary.

Vincent Cawley: Stated that Ward 13, Precinct 10 would be moved to the Auckland Street Apartments, and Ward 22 Precinct 1 would be moved to the Cable Vision Building (Channel 2), 28 Travis Street. Vinny stated that a notice should be sent to all Elected Officials. Further, Vinny stated that he is checking Ward 19, Precinct 6 to see if we can use this location. Vinny said that he would like to see an alternate plan set forth, in case of bad weather, on the day of the Presidential Primaries. In inclement weather, this department would not be able to use Public Works' Vehicles.

Commissioner Hantout: Stated that this would be brought into consideration.

John Donovan, Jr.: Asked Michael Galvin if he had any idea of what races would be put on the computers on Election night?

Michael Galvin: Stated that he would like to see a letter sent to Dave Passafaro advising him of the time delays on Election night.

Motion to adjourn. Seconded and accepted.

Attest,

Everette T. Sheppard

Everette Sheppard, Secretary

BOARD OF ELECTION COMMISSIONERS
Meeting Minutes for February 2, 1996

In Attendance:	**Absent:**
Commissioner Hantout	Marie Boudreau
Commissioner Killilea	Mary Barry
Commissioner Sheppard	Joanne Toomey
John Donovan, Jr.	Maureen Cox
Martin Kain	
Vincent Cawley	
John Cushman	
George Cushman	
Maryann Marrero	
Michael Galvin	

Tania Cirino - guest of Michael Galvin from Brighton High School
Dalena Cruickshank - guest of Michael Galvin from Brighton High School

Prior to the meeting Michael Galvin introduced the guests and all of those in attendance described briefly their role in the department.

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted.

Vincent Cawley: Stated that the Police Department would be lending the Department wireless telephones for Election Day. Vincent stated all was in place, but, everything depended on Secretary of State's office for delivery of printed materials, (ballots, specimen ballots and strips). He is putting together a back-up system for Election Day in case of bad weather. He also responded to question on Auckland Street, (Ward 13 Precinct 10) location, -- we are forced to be there for many reasons.

John Cushman: Presented the payrolls for the week of **1/24/96 thru 1/30/96:**

1401.....	**$28,716.46**
1401-5....	**$ 2,639.00**
	$31,355.46

For the week of 1/25/95 thru 1/31/95

1401.....	**$28,741.09**
1401-5....	**245.00**
	$28,986.09

$31,355.46
28,986.09
2,369.37 More in 1996

Commissioner Sheppard: Motioned the Board to accept the Payroll as read.
Motion seconded and accepted.

John Cushman: Stated that the timetable for Special Election in 1st Suffolk Senatorial District is extremely tight and even under the best of conditions, there will be problems for out of state and out of country absentee ballot requests. Presently 188 Democrat requests and 34 Republican requests for Presidential Primary (March 5th), 54 in Special Election.

2/23/96

George Cushman: Stated that there is a fund set up with the State Treasurer's Office to reimburse Cities and Towns for conducting Special Elections to replace Elected Officials who leave Office before the expiration of their terms. The fund consits of the unpaid salaries of the Officials who have left Office. A recent law sets aside a portion of this money for the Cities and Towns. To be followed up.

John Cushman: Stated that Ward 2, Precinct 3 would be staying the same.

John Donovan, Jr.: Stated that voters have been notified in Ward 13, Precinct 10. He feels that the new voting list is a much cleaner list this time.

John Cushman: Stated that he was interested in the cleaning up of the Office and when the telephone lines could be put into place.

Martin Kain: Stated that he felt the single voter's list would be much better for the Election Officers. He stated that he had started training with the election Officers and that they were going well. Marty said that Ward 1 was well organized for the write-in campaign.

Joanne Toomey: Stated that she was up to date. She has about 85 registrations to write in and that there are about 500 registrations that arrived too late.

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard

Gen 26

CITY OF BOSTON AND COUNTY OF SUFFOLK

DEPARTMENTAL COMMUNICATION

2/23/96

February 23, 1996 19

	(NAME)	(RATING)	(DEPARTMENT-DIVISION)
TO	The Board		
FROM	John Cushman		

SUBJECT: Absentee Ballots

FILE REF. NO.

Democratic Presidential Primary

Permanent Physical Disability	170
Physical Disability	531
Civilian	97
Voted in Person	16
Specially Qualified Voter	8
Escrow	16
	836

Republican Presidential Primary

Permanent Physical Disability	28
Physical Disability	64
Civilian	95
Voted in Person	23
Specially Qualified Voter	2
Escrow	4
	216

Libertarian Presidential Primary

All Categories	7
	7

Total mailed or VIP 1059

Special State Primaries/ All Categories

Democratic	195
Republican	28
Libertarian	4
	207

Not included in the above statistics are voters who have made requests, but have been sent Registrations/ Party Letters/ Requests for information.

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for March 1, 1996

In Attendance:
Commissioner Hantout
Commissioner Killilea
Commissioner Sheppard
Marie Boudreau
Vinny Cawley
George Cushman
John Donovan, Jr.
Martin Kain
Mary Ann Marrero

Absent:
Maureen Cox
Joanne Toomey

Commissioner Killilea: Opened the meeting at **11:00 A.M.**

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting. Motion seconded and accepted. He also asked if anything had been done on Police Area Assignments for the Special Election.

Commissioner Hantout: Responded no, to Commissioner Sheppard's question and stated that he does not see why it would not be the same personnel, who currently handle the Wards involved. He asked Vinny Cawley what is the current plan for moving the Voting Machines out of the Special Election Precincts.

Vinny Cawley: Responded that it is his intention to leave as many Voting Machines at those precincts as possible. He also stated that he will not touch any machines after the March 5th Primaries, until that Election has been certified.

John Donovan, Jr.: Reported to the Board his agenda for certification. He will first certify the State Committeeman and second, the State Committeewoman. Once these are completed, he will report the results to the Secretary of State and then proceed to finalize the Ward Committees.

The Board: Agreed that this was the best way to proceed.

Commissioner Killilea: Presented to the Board a copy of Chapter 126, M.G.L. and stated that under this Chapter, we will file a request to the State Treasurer for reimbursement for conducting the Special Election. He continued, stating that reimbursement is possible, if costs exceed $18,000 and since we have more than 60 precincts with each costing at least $1000.00, chances are we will be reimbursed.

Mary Barry presented the payrolls:

For the week of 2/21/96 thru 2/27/96:	***1401 .....***	***$28,075.30***
	1401-5.....	***$ 3,356.50***
	1402	***$ 2,383.50***
		$33,815.30

For the week of 2/22/95 thru 2/28/95: 1401 ..... $28,242.62

1996	*$ 33,815.30*
1995	*$ 28,242.62*
	5,572.68 more in 1996

Commissioner Killilea: Motioned the Board to accept the payrolls as read. Motion seconded and accepted.

Mary Barry: Presented to the Board letters received for Poll Checkers.

The Board: Unanimously agreed to allow Poll Checkers at the precincts.

George Cushman: Asked if there will be staff available on Saturday to answer caucus questions.

John Donovan, Jr.: Responded to the question, stating that he will have a full staff working on Saturday. He also stated that all is on schedule for the Presidential Primary. He noted that the Listing returns are looking good and that we have received approximately 80,000 to date.

John Cushman: Stated that the status of telephones at the polling locations appear to be in good shape. He then presented to the Board, the breakdown of Absentee Ballots. **(See attached copy)** He informed all present, that he was asked the whereabouts of the Absentee Ballot for Mr. Raymond Flynn, to which he replied that he had not received a request for an Absentee Ballot from Mr. Flynn. Mr. Cushman also stated that on the eve of Election Day, he will do his best to expedite matters concerning Absentee Ballots going to the Police Stations and asked that all be patient. Then he asked three separate questions. The first was addressed to Mr. Cawley about when the Special Election Ballots will become available. **Mr. Cawley** stated that they will be available March 7, 1996. The second question was addressed to Mrs. Barry about the Election Day volunteers. **Mrs. Barry** stated that she is still working on it. The third question was addressed to Mr. Donovan, Jr. about what happens to the voters who have been deleted from the 1996 census. **Mr. Donovan, Jr.** stated that these voters will appear on our terminals in the office. For backup, he will get a printout from M.I.S..

Marty Kain: Stated that he has trained 18 out of the 22 wards to date. He will be training two wards tonight and the last two on Saturday. He stated that he has 3 openings for clerks and at one location, he needs 2 inspectors. He would like to fill at least two inspector positions which are still available.

Marie Boudreau was welcomed back by all present after her short leave from the department.

Marie Boudreau: Stated that, after getting a quick overview of the Election preperations, all appeared to be in order, thanks to Michael Leonard. Mrs. Boudreau further stated that the Polling locations have not been notified for the Special Election but they have been reminded of the mandatory 6 A.M. opening.

3/1/96

Vinny Cawley: Stated that he too, reminded all Polling locations of the mandatory opening. He stated that all is on or ahead of schedule and that the list from Public Works is still not available.

Commissioner Hantout: Stated that if this list was not available on Monday, to please give him a call. He further stated that he plans to use phones, to report the results directly to our computer system, for a small area on a test trial. If successful, we will use this system for the Special Election and if it works, we will use it in all future Elections. Concerning a different issue, he requested that the minutes be ready on Mondays from now on.

Commissioner Sheppard: Motioned to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Board Secretary

2/2/96

John Donovan, Jr. Stated that mailing is going very well - 70,000 returns to date. Nursing homes and colleges going very well.

Marty Kain: Discussed the problem of write in candidates in Ward 1 and 5. Vincent Cawley stated he had been in contact with both groups and this would make it easier on Election Day. Marty submitted to the Board a tentative schedule for training sessions. See attached.

Maryann Marrero: Stated that she was entering a simulated program to test effectiveness of system.

Michael Galvin: Discussed the technology of the future as it relates to budget.

Commissioner Hantout: Continued discussion as to some of the technology that we are using for the first time in the upcoming Election. Department is receiving some phones for demonstration from outside company without a charge. Chairman requested from managers the names of the people who were good workers in previous listings.

Commissioner Sheppard: Motioned to adjourn. Seconded and accepted.

Attest,

Everette Sheppard

Everette Sheppard, Secretary

BOARD OF ELECTION COMMISSIONERS
Meeting Minutes for February 9, 1996

In Attendance:
Commissioner Hantout
Commissioner Killilea
Commissioner Sheppard
John Donovan, Jr.
Martin Kain
Vincent Cawley
John Cushman
George Cushman
Maryann Marrero
Michael Galvin

Absent:
Marie Boudreau .... Sick
Joanne Toomey .... KeyPunching
Maureen Cox ..... Field

Commissioner Killilea has not arrived as yet; voting to be postponed until Commissioner's arrival.

Commissioner Hantout: Requested that Commissioner Sheppard open the meeting.

Commissioner Sheppard: Opened the meeting. Presented the minutes of the previous week.

Commissioner Hantout: Stated that a correction be made in the minutes - instead of wireless telephones, walkie talkies would be used.

John Cushman: Presented the payrolls for the week of 1/31/96 thru 2/6/96:

1401.....	$28,664.12
1401-5....	2,891.00
1402	322.00
	31,877.12

For the week of 2/1/95 thru 2/7/95

1401.....	$28,733.97
1401-5....	245.00
	$28,978.97

	$31,877.12
	28,978.97
	2,898.15 More in 1996

John Cushman: Submitted to the Board, the number of signatures certified on nomination papers for the Office of State Senator (Democratic and Republican) in the First Suffolk Senatorial District.

2/9/96

John Donovan, Jr.: Stated that mailing is going very well - 70,000 returns to date. Nursing homes and colleges going very well.

George Cushman: Stated that next Wednesday, February 14th is the last day to register for the Presidential Primary. George said that he had received several negative calls on moving Ward 13, Precinct 10.

Commissioner Killilea: Motioned the Board to accept the minutes of the previous meeting.
Motion seconded and accepted.
Made a motion to accept the Payrolls as read.
Motion seconded and accepted.

John Donovan, Jr.: Stated that he had received a call from a voter on the changing of Ward 13, Precinct 10. (Copy on file.). He stated that he advised the party to write a letter to the Board. Copy of letter on file.

Vincent Cawley: Stated that he would like to see these people talk to the Pastor of St. William's Church in the precinct.

Commissioner Hantout: Stated that Ward 13, Precinct 10 would stay at the Dorchester News.

John Donovan, Jr.: Stated that change of polling location cards had been sent out.

Commissioner Killilea: What about the Hennigan?

Vincent Cawley: Stated that the Hennigan was all dug up.

Commissioner Hantout: Stated that the people at the Back of the Hill were complaining about parking and other things, he said that he would be talking to them, and he feels that it will be alright.

Vincent Cawley: Ward 13, Precinct 10 to remain Dorchester News?

John Cushman: Stated that the absentee ballots were all good. There are thirty-eight (38) different ballots for each party. John Cloonan called on an error on one of the Republican ballots in Ward 7. New ballots are to be sent. John stated, for the record, that he would use the old ballots if someone came in to vote from Ward 7.

Commissioner Killilea: Inquired about the error?

John Cushman: Stated that it was a Ward Committee Candidate, non-grouped, not printed.

2/9/96

Martin Kain: Stated that notices have been sent to all Election Officers for the Presidential Primary.

Vincent Cawley: Stated that the Ward 7 Absentee Ballot would be ready today, along with Specimen Ballots and Strips. He said that Ward 13, Precinct 10 would have to be cleaned up and he will need monies to repair the boiler, etc. Ward 22, Precinct 1, is all set. Ward 10, Precinct 8, Hennigan School is all dug up around the building.

Commissioner Hantout: Stated that we will use the Back of the Hill for this location, Ward 10, Precinct 8.

Vincent Cawley: Stated that the Back of the Hill is a good location and he recommends that we use it. He stated that he had spoken to the Secretary of State's Office on the freeing up of the voting machines for the Special Election.

Commissioner Hantout: Stated that we will look at the Law, closely, on this matter.

John Donovan, Jr.: Suggested that a 3rd Supplementary List be used instead of a 4th Supplementary. He plans to incorporate in the 3rd Supplementary, all new registrations, up until the close of registration. This will be called a revised 3rd List.

Vincent Cawley: Suggested that a system for the March 5th Primary be set up in case of inclement weather. He plans to use 12 cars, plus, two cars to be assigned to John, Jr. Cost would be $165 to $175. He stated that Public Works are not sure that they want to do this anymore.

Commissioner Hantout: Told Vinny that he would have an answer for him on Monday.

Vincent Cawley: Stated that he would start working overtime in the Voting Machine Section starting tomorrow, February 10th, and that they would do 7 to 8 precincts a day.

Commissioner Hantout: Requested from Vinny a schedule of teams and where they go?

Vincent Cawley: Told Commissioner that he would have the schedule on Monday.

Maryann Marrero: Stated that she is doing address changes. There are about 200. Some have no signatures and others have P. O. Box Nos. which she is setting aside.

Commissioner Killilea: Related to Marty Kain that he had read an article, that, in New Mexico a posting was on the wall of a polling place, asking for people who would be interested in becoming an Election Officer.

Martin Kain: Said that he would look into it.

2/9/96

Commissioner Hantout: Asked George Cushman, John Cushman and Martin Kain if they had any people in mind to work the listing, and if they are available? Commissioner said thanks to Michael Galvin for the carpet and for more things to come.

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Secretary

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for February 16, 1996

In Attendance:
Commissioner Hantout
Commissioner Killilea
Commissioner Sheppard
John Donovan, Jr.
Martin Kain
Vincent Cawley
John Cushman
George Cushman
Maryann Marrero
Joanne Toomey

Absent:
Marie Boudreau .... Sick
Maureen Cox..... Field

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting.
Motioned seconded and accepted.

Commissioner Killilea: Presented a memo advising of a meeting to be held on February 20, 1996, regarding the Census Bureau Programs. Commissioner felt that maybe some of the employees might like to attend this meeting. Memo on file.

John Donovan, Jr.: Stated that on Election night, the plan for the unofficial Presidential and State Committee races for now will be: If there is no competition for State Committee Man or Woman, this race will not be on the computer. John reported that there will be a sticker fight in Wards1and 16, representing the Republican party and in Ward 5 representing the Democratic party.

George Cushman: Stated that there was no Democratic Ward Committee in Ward 2.

John Donovan, Jr.: Stated that Election Officers should be made aware of Write-Ins.

Martin Kain: Stated that he will apprise the Election Officers of the Write-Ins.

John Donovan, Jr.: Stated that the Listing was going well.

George Cushman: Asked John if any areas were real bad?

John Donovan, Jr.: Said that it was too early to say. Further, he stated that the mailing return was about 40%.

John Cushman: Presented the payrolls for the week of 2/7/96 thru 2/13/96:

2/16/96

1401	**$28,138.33**
1401-5	**2,933.00**
1402	**1,176.00**
	32,247.33

For the week of 2/7/95 thru 2/14/95

1401.....	**$29,220.38**
1401-5.....	**245.00**
	$29,465.38

1996	**$32,247.33**
1995	**29,465.38**
	2,781.95 More in 1996

John Cushman: Submitted to the Board, the number of signatures certified on nomination papers for the Office of State Senator (Democratic and Republican) in the First Suffolk Senatorial District. Record on file in this office.

George Cushman: Asked John Donovan, Jr. if he recalled at what time last year we went on the street for the Listing.

John Donovan, Jr.: Stated that he thought it was around St. Patrick's Day.

Martin Kain: Stated that he had sent out letters advising the Election Officers of training sessions for the March Primaries. Marty stated that he would concentrate on advising them of the write-in campaigns to be held.

Vincent Cawley: Stated that 108 precincts have been completed. Vinny said that they will be working on Sunday and Monday and that shipping of voting machines will begin on Tuesday, two (2) weeks earlier. Also, that Ward 2, Precinct 3, Charlestown Historical Society will not be used, instead we will use the K of C, 75 West School Street, the same as Ward 2, Precinct 1.

Martin Kain: Stated that the Charlestown Historical Society was having problems, and the street was all dug up.

Vincent Cawley: Stated that Ward 22, Precinct 1 would be at the Cable Building, Ward 10, Precinct 8 at the Back of the Hill and Ward 2, Precinct 3 at the Knights of Columbus Building.

Joanne Toomey: Stated that she had punched in about 1300 registrations that had been delivered by mail or received over the counter, all deceased voters have been deleted, and all party changes are up to date.

2/16/96

Maryann Marrero: Stated that all Candidates names have been punched in for Election Night results. Registrations of VRIS System also have been punched in, addresses on these are coming in wrong (On Line).

Commissioner Killilea: Asked Maryann how many?

Maryann Marrero: Replied about 50. She stated that she is up to date with them.

John Donovan: About 6500 acknowledgements have been sent out on these registrations.

Commissioner Killilea: There are not too many registrations with Motor Voter.

Commissioner Hantout: Asked John Cushman for an update of Absentee Ballots.

John Cushman: Presented a breakdown of Absentee Ballots mailed and voted in person. (Copy attached).

Commissioner Killilea: Stated that Chap.129 of the Acts of 1920 was being changed due to a Home Rule Petition signed by the Mayor. This would eliminate the four extra days, and would be the same cut-off as the State.

John Cushman: Stated that he is having problems with applications from the Secretary of State's Office, as they do not deal with separate parties. John is sending everyone everything. There is confusion from the voters on the Presidential Primaries and the Special State Primary. John says that he is dealing with problems as they arise.

Commissioner Sheppard: Inquired whether or not the letters to Department Heads asking for volunteers have been sent out?

Mary Barry: Stated that they were being prepared.

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard

Gen 25

CITY OF BOSTON AND COUNTY OF SUFFOLK

2/16/96

DEPARTMENTAL COMMUNICATION

February 16, 19 96

	(NAME)	(RATING)	(DEPARTMENT-DIVISION)
D	The Board		
ROI	John J. Cushman		

UBJECT: Absentee Ballots

FILE REF. NO.

Statistics relating to absentee ballots:

Democratic Presidential Primary

Permanent Physical Disability	165
Physical Disability	459
Civilian	37
Voted in Person	10
	704

Republican Presidential Primary

Permanent Physical Disability	27
Physical Disability	42
Civilian	52
Voted in Person	8
	99

Libertarian Presidential Primary

Physical Disability 2 Total 905 mailed or VIP

Special State Primaries / all categories

Democratic	174
Republican	18
Libertarian	0
	192

Total in process 192

Not included in the above statistics are voters who have made requests but have been sent Registrations/ Party Letters/ Incomplete Applications.

Certified this 31st day of January, 1996;

State Senator for 1st Suffolk District #1-25, #26-47N.C.

Certified this 9th day of February, 1996.

Office of Senator - 1st Suffolk Senatorial District (Republican) #48 -111.

Offfice of Senator - 1st Suffolk Senatorial District (Democratic)
#54 - 80, #81 - 107 N.C.

Certified this 13th day of February, 1996 for the Office of State Senator, in the 1st Suffolk District.

Republican; # 112 - 115.

Certified this 15th day of February, 1996 for the Office of State Senator (Democrat), in the First Suffolk Senatorial District. #'s 116 - 148. #'s149 -152 N.C.

Certified this date:

State Senator (Democratic), First Suffolk Senatorial District.
#116 - 148. #'s149 - 152 N.C.

State Senator (Republican), First Suffolk Senatorial
153 - 170.

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for February 23, 1996

In Attendance:
Commissioner Hantout
Commissioner Killilea
Commissioner Sheppard
John Donovan, Jr.
Martin Kain
Vincent Cawley
John Cushman
George Cushman
Joanne Toomey
Mary Barry

Absent:
Marie Boudreau .... Sick
Maureen Cox.....Field
Maryann Marrero ...Keypunching

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting.
Motioned seconded and accepted.

Commissioner Sheppard: Stated that Adjie Hurley requested him to look into the Sick Bank memo.

Mary Barry: Stated that she had called the Personnel Department and asked to be sent a copy of the memo.

Commissioner Sheppard: Asked if there were any changes in the delivery of the Leatheroids for the upcoming Primaries.

Commissioner Killilea: Stated that he had attended a meeting on Census 2000 and he says that the Census has started and that there are certain dates that have to be met in 1996. He stated that he had given all subject matter on the Census to Commissioner Hantout.

Commissioner Sheppard: Asked if the setup for the food on the day of the Presidential Primaries would remain the same.

Commissioner Killilea: Stated that Marie Boudreau would be back on Monday and would take care of this.

Mary Barry: Stated that the letter, for volunteers, was sent to all Department Heads.

2/23/96

John Cushman: Submitted an update and breakdown of Absentee Ballots for this week. He stated that voters are still confused on absentee ballots for the Presidential Primaries and the Special State Primaries. John stated that the absentee section was very quiet. (Updated list attached).

John Donovan, Jr.: Stated that there was to be a sticker fight in the Democratic Party in Ward 2, and a Candidate to run on stickers, for State Committeeman, for the Libertarian Party. John stated that this would delay the counts on Election night. He also stated that he had proofread the Specimen ballots.

Michael Galvin: Asked John, Jr. for a list of all the sticker fights.

John Donovan, Jr.: Stated that Wards 2 and 5 have a Democratic sticker fight, Wards 1 and 16 have a Republican sticker campaign and the Libertarians have a sticker fight for State Committeeman in the Middlesex and Suffolk District. He also said that there will be appropriate lists set forth for the upcoming Caucas and available for them.

Commissioner Killilea: Stated that there was a new date for change of party for these Caucases.

John Donovan, Jr.: John stated that he had called the Secretary of State's Office for clarification, as to the date, and he was told that it was the same date as for the Presidential Primaries. Stated that this office will be open to answer any inquiry and also to issue Enrollment Certificates. John said that there will be no Supplementaries at the polls, there will be one Master List. Further, John said that he had talked to John Cloonan, Director of Elections, State House and stated to told John, Jr. that they were never notified as to the setting forth of Ward 1, Precinct 15.

Commissioner Killilea: Felt that there was a letter on file. He will check with Marie on Monday.

Michael Galvin: Stated that if a letter is on file, to deliver a copy of same, in hand, to John Cloonan.

John Cushman: Presented the payrolls for the week of 2/14/96 thru 2/20/96:

1401	**$28,297.51**
1401-5	**4,284.00**
1402	**1,659.00**
	34,240.51

For the week of 2/15/95 thru 2/21/95

1401.....	**$28,930.95**
1401-5.....	**245.00**
	$29,175.95

1996	**$34,240.51**
1995	**29,175.95**
	$ 5,064.56 More in 1996

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for March 8, 1996

In Attendance:	**Absent:**
Commissioner Hantout	Marie Boudreau .... Sick
Commissioner Killilea	Maureen Cox.....Vacation
Commissioner Sheppard	Maryann Marrero ...Keypunching
John Donovan, Jr.	Joanne Toomey.....Keypunching
Vincent Cawley	Martin Kain.....Vacation
John Cushman	
George Cushman	
Mary Barry	

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting.

Motioned seconded and accepted.

Vincent Cawley: Stated that everything went well on the day of the Presidential Primary. Vincent feels that the Wardens and Clerks need more training. He stated that in one precinct in Ward 20, the Warden issued thirty (30) Machine Failure Ballots as he did not know how to operate the Voting Machine, he neglected to plug in the machine. Vinny feels that there is a problem on the ballot for the Special State Primary, he feels that the ballot is not uniform, due to the fact that one candidate has two spaces and the others have one. He suggested that the Board speak to the Secretary of State's Office and have them reprinted.

George Cushman: Stated that he agreed with Vinny. George stated that there is a war going on over in the First Suffolk Senatorial District and he feels any blemishes will show. George feels that the Wardens and Clerks should receive additional training geared towards this Special Election, and that Party Change Cards should be corrected and updated.

Vincent Cawley: Questioned whether or not we would be at Marion Manor?

Commissioner Killilea: Stated that he had heard of complaints on Absentee Ballots. He stated that he talked to the Sister Joseph and asked her to make sure that all is well with the Absentee Ballots. Commissioner stated that it is not the Candidates creating the trouble, it is the people working for them.

John Donovan, Jr.: Stated that he has not as yet finished the tabulation, possibly, he feels by Monday they will be completed and the Board will certify same. John stated that Dick Czubinski, Candidate for Republican Ward Committee, (Ward 7), Non-Grouped, eliminated a Grouped Candidate and in Ward 14, maybe a recount for Ward Committee. He said that Maryann and Joanne were keypunching and asked to be excused today from the meeting, John stated that he would like some direction from the Board on the Voting List for the upcoming Election, also, whether or not to consolidate the six Police Districts that are involved in the Special State Senatorial Primary. He stated that Commissioner Killilea had two Districts involved.

George Cushman: Stated that he would take two (2) more Districts plus his own.

Vincent Cawley: Suggested to deliver all of the Leatheroids from City Hall.

George Cushman: Felt that there would be an accountability problem without the Police Stations. George feels that the Change of Party Cards should be gone through for the Special State Primary..

John Donovan, Jr.: Stated that these should be done against the 1994 Election books.

Mary Barry: Questioned as to how many phones we will use on the day of the Special State Primary?

Commissioner Hantout: Stated that we will need volunteers. We will have twenty-five phones. Further, Commissioner stated that we will correct all problems.

John Donovan, Jr.: Stated that people in the Office have to be made aware of O. L.'s Citywide. John said that he would like to see a letter sent to the Secretary of State's Office setting forth Ward X, Precinct X to become Ward 1, Precinct 15.

Commissioner Killilea: Stated that he will look around the Office for a copy of a letter that had been previously sent.

John Cushman: Presented the payrolls for the week of 2/28/96 thru 3/5/96:

1401	**.....**	**$28,821.20**
1401-5	**.....**	**3,402.00**
1402	**.....**	**2,520.00**
		$34,743.20

For the week of 3/1/95 thru 3/7/95

1401	**.....**	**$28,242.62**
1401-5	**.....**	**245.00**
		$28,487.62

1996	**$34,743.20**
1995	**28,487.62**
	$ 6,255.58 More in 1996

3/8/96

Commissioner Sheppard: Motioned the Board to accept the payrolls as read. Motion seconded and accepted.

John Cushman: Submitted to the Board updated statistics on Absentee Ballots for last Tuesday's Primary and also on the Special State Primary Absentee Ballots (Copy attached). John stated that he had spoken to the telephone company and had all 254 phones disconnected, with the exception of 66 for the Special State Primary. Also, John stated that he had gone to the Post Office twice on Election Day, for pick-up of ballots and he will do the same on the day of the Special Primary. Ballots have been mailed and people have been voting in person for the Special. People from both campaigns, have been in checking on Absentee Ballots...who and when?

Commissioner Hantout: Stated for all to make sure that everyone understands that we will have everything properly in place and address any potential problems. We will update all party changes. Any requests for information would have to come from someone outside the department and given to a Commissioner.

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard, Secretary

Gen 25

CITY OF BOSTON AND COUNTY OF SUFFOLK

DEPARTMENTAL COMMUNICATION

March 8, 1996 19

	(NAME)	(RATING)	(DEPARTMENT-DIVISION)
	The Board		
RC1	John J. Cushman		

UBJECT: Absentee Ballot Statistics

FILE REF. NO.

Ballots Mailed or Voted in Person

Democratic Presidential Preference Primary

Registered Voters/ All Categories	1209
Non-registered/ Specially Qualified	11
Non-registered/ Escrow	28
	1248

Republican Presidential Preference Primary

Registered Voters/ All Categories	339
Non-registered/ Specially Qualified	3
Non-registered/ Escrow	6
	348

Liberterian Presidential Preference Primary

All Categories	10	
	Total	1606

Ballots Sent to the Polls or Counted in the Office 1126

Gen 25

CITY OF BOSTON AND COUNTY OF SUFFOLK

DEPARTMENTAL COMMUNICATION

March 8, 1996 19

	(NAME)	(RATING)	(DEPARTMENT-DIVISION)
O	The Board		
ROI	John J. Cushman		

SUBJECT: Special State Primaries

FILE REF. NO.

Democratic Senate Primary

Permanent Physical Disability	36
Physical Disability	200
Civilian	98
	334

Republican Senate Primary

Permanent Physical Disability	7
Physical Disability	15
Civilian	17
	39

Liberterian/ All Categories 5

Total Mailed 378

The above statistics relate to a large number of applications which were recycled from the Presidential Preference Primaries. These statistics do not include applications which can not be processed until party/ new registrations/ affirmation forms are available from the March 5 Primaries.

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for March 22,1996

In Attendance:
Commissioner Hantout
Commissioner Killilea
Commissioner Sheppard
John Donovan, Jr.
Vincent Cawley
John Cushman
George Cushman
Mary Barry
Commissioner Galvin
Mary Ann Marrero
Martin Kain
Marie Boudreau
Mauren Cox

Absent:
Joanne Toomey

Commissioner Killilea: Opened the meeting at 11:15 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting with the corrections made and to accept the minutes of March 15, 1996. Motioned seconded and accepted.
Asked how the Election day food would be handled. The Board agreed to have Vinny Cawley be in charge of food. Coffee/Donuts at 7:00 A.M., Buffet at 12:00 Noon and again at 5:00 P.M.

Commissioner Killilea: Commented that we could have done a better job on the paper rolls write-Ins.
After some discussion on this matter Commissioner Hantout informed all that all paper rolls are to be removed from every machine for this election.

John Donovan , Jr.: Stated that he has been informed by a representative in Ward 20 that the write-in votes for Ward Committee in Wards 2 & 18 were not counted.

Commissioner Killilea: responded that under Chapter 54, Section 135a we have to wait 10 days to look at paper rolls.
The representative (Minihan) will be called to see what precincts are involved and we will make every effort to locate all the paper rolls and to get all the votes counted.
.

Mary Barry: Presented the payrolls for the week of 3/13/96 thru 3/19/96.

1401	**.....**	**$28,741.61**
1401-5	**.....**	**3,080.00**
1402	**.....**	**3,178.00**
		$34.999.61

For the week of 3/14/95 thru 3/20/95

1401	**.....**	**$28,741.09**
1401-5	**.....**	**245.00**
		$28,986.09

1996	**$34,999.61**	
1995	**28,986.09**	
	$ 6,013.52	**More in 1996**

Commissioner Sheppard: Motioned the Board to accept the Payrolls as presented by Mary Barry. Motion seconded and accepted.

Mary Barry: Informed all that the Block Tally, Total Tally, and Clerk Books are ready.

George Cushman: Stated that he had a question on Cellular Phones. Commissioner Hantout responded that there has been a change of plans and we are eliminating the Cellular Phone issue for this election.

Maureen Cox: Presented a draft of election day duties for review. Stated that she is looking for suggestions.

John Donovan, Jr.: Requested from Vinny Cawley the newer passenger van for Monday night. Also, requested that Vinny make sure that this van has a full tank of gas.

Vinny Cawley responded that they will drop-off the van Monday around 3:00 P.M. However, he will need it back for 5 A.M. on election day. Requested that it be left in the Dock Square Garage to be picked up on election morning.

John Donovan, Jr.: Asked all involved in the delivery of Leatheroids on election night to review the breakdown of Police Areas. Further informed all that we will be using 1 vehicle on Monday night for delivery to the 5 Police Areas.

Informed all that a training session will be held Saturday afternoon.

Stated that on election night :

1. The big screen will be set up at the front counter.
2. We will utilize less keypunch operators.
3. Expects election night to be quiet.
4. Requests that everything be locked-up in the vault on election night.

Mike Galvin: Suggested that anyone coming into this office be announced and be escorted in by Officer Marciano. A relief can be achieved by contracting Sergeant DelTufo.

John Cushman: Stated that the absentee's are going very smoothly and the numbers are large for a district this size. Presented an up-date in writing for the Board's information.

Stated where there is a Party Change problem, it should be handled by a supervisor.

Stated that a candidate requested the telephone numbers for all the polling locations. John reminded all that these numbers are private and are not to be given out under any circumstances. Candidates are welcome to all public phone numbers in this office.

Reported that additional 20 Democratic Challenge Ballots will be sent to all precincts.

Martin Kain:

1. Stated that there was a good turnout at the training sessions.

2. Stated that he was clear to the election officers on the challenge ballot issue.

3. Instructed election officers to allow campaign workers to view the back of voting machine while the votes are being counted. Police officer to oversee that there is not interference.

4. Discussed processing absentee ballots at the polls and instructed election officers that under no circumstances are they to count ballots until after the closing of the polls. (an inquiry by an attorney has been received as to the times of these counts.)

5. Stated that today he lost 1 Warden & Clerk. To date he needs 1 Warden, 4 Clerks and possibly 1 inspector.

Marie Boudreau: Suggested that all staff should be instructed not to give out polling location phone numbers.

George Cushman: Suggested that we have a policy of taking down the name & number of those wanting to contact election personnel at the polling location and we forward the information to the person at the polling location.

Marie Boudreau: Stated that a few telephone requests have been received for the Ward Committee Certificates.

Requested that the list be made available and that it include a home address for the purpose of mailing these certificates.

Commissioner Killilea: Motioned the Board to certify the election for Ward Committee as presented by John Donovan, Jr. Motion seconded and accepted.

Vinny Cawley: Stated that the food would not be a problem. Said that he will get a good spread at a reasonable price. He estimated the cost at $3.50 per person.

Stated that at 2:30 to 3:00 P.M. today they will have completed programming all machines.

Stated that on election morning our own vehicles will be used along with 1 vehicle from public works. Also, we will have a 2 way radios.

Stated that, on election morning, Voting Machine Custodians will inform the Wardens not to close until 9 P.M.

Commissioner Sheppard**:**

Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard

Gen 25

CITY OF BOSTON AND COUNTY OF SUFFOLK

DEPARTMENTAL COMMUNICATION

March 22, 1996 19

	(NAME)	(RATING)	(DEPARTMENT-DIVISION)
	The Board		
	John J. Cushman		

SUBJECT: Special State Primaries

FILE REF. NO.

Below are the statistics for applications processed in the three primaries of The First Suffolk Senatorial District:

	DEMOCRATS	REPUBLICANS	LIBERTARIANS
Perm. Phys. Dis.	37	7	0
Phys. Dis.	328	33	5
Civilian	166	18	1
S.Q.V.	3	0	0
V.I.P.	31	2	0
Escrow	7	0	0
TOTALS	572	60	6

The above statistics are for Ballots mailed or voted in person. They are the potential number of ballots to be cast on Tuesday.

Many of the above applications have already been recycled for the April 23, 1996 Election.

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for March 29,1996

In Attendance:	**Absent:**
Commissioner Hantout	Joanne Toomey
Commissioner Killilea	Mary Barry
Commissioner Sheppard	Mary Ann Marrero
John Donovan, Jr.	
Vincent Cawley	
John Cushman	
George Cushman	
Commissioner Galvin	
Martin Kain	
Marie Boudreau	
Mauren Cox	

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting.
Motioned seconded and accepted..

John Cushman: Presented the payrolls for the week of 3/20/96 thru 3/26/96.

1401	**$28,821.20**
1401-5	**2,401.00**
1402	**1,883.00**
	$33,105.20

For the week of 3/22/95 thru 3/28/95

1401	**$28,930.95**
1401-5	**1,246.00**
	$30,176.95

1996	**$33,105.20**	
1995	**30,176.95**	
	$ 2,928.25	**More in 1996**

Commissioner Killilea: Motioned the Board to accept the Payrolls as presented.

Motion seconded and accepted.

John Donovan, Jr.: Presented a copy of the official results for the Board to certify prior to being submitted to the Office of the Secretary of State.

Commissioner Killilea: Motioned the Board to certify the results of the State Primary as presented by John Donovan, Jr. Motion seconded and accepted.

The Commissioner then discussed the Escrow Ballot situation.

Discussion also took place as to deadline date for filing for a recount or withdrawal.

John Cushman: Presented statistics on Absentee Ballots for the March 26, 1996 Special State Primaries.

He stated that he is recycling applications for the Special State Election on April 23, 1996.

Questioned Vinny Cawley as to when Absentee Ballots will be available.

Mr. Cawley responded that according to the contract the Absentee Ballots should be received by April 2, 1996. However, if someone files for a recount this will delay the date for receiving the Ballots.

John asked the Chairman whether or not Cellular Phones will be used in the State Election?

The Chairman replied , " No."

John Cushman further commented as to how helpful the computers were on Election Day.

Commented on how good the Election day food was.

After some discussion Mr. Cushman was informed to continue the same policy of picking up Absentee Ballots at the Post Office on Election night.

John informed all that several telephones are to be moved to the corner of the office to be used in the listing process.

Michael Galvin: Re: Election night coverage, channel 22, by Michael Travaglini and Brian Wallace; Commissioner Galvin suggested that a meeting be held with the Election Department prior to this Election night coverage.

Martin Kain: Stated that he is working on the payroll for both the Presidential Primary and the Special State Primary.

Marie Boudreau: Reported that jackets/hats and all supplies for the Listing are expected to arrive next week.

Vinny Cawley: Stated that having converted wards 6 & 7 to AVM proved beneficial in this Special Election. Stated he would like to convert wards 4 & 5 for September. That would leave shoup machines in wards 1, 2, 3, 8, 9 & 10.

John Donovan, Jr.: Requested that Commissioner Killilea clarify ward x precinct x, (ward 1 precinct 15), with the Office of the Secretary of State.

Michael Galvin: Stated we did a tremendous job on the day of the Special State Primary and thanked all involved.

Commissioner Hantout: Informed all that a new Republican Commissioner will be appointed next week. He will meet with him on Monday. His name is Joe Coffey and the Chairman believes he is an Attorney. Also, the new commissioner is expected to start on Wednesday.

Asked if the paper rolls were removed from all the machines.

Response is that they should be in the leatheroids.

Commissioner wants a list of clerk books that had errors in addition or omission . He would like to call these people in.

We will have discussion after the election about tightening the training for election officers and possibly identifying new election officers, such as college students.

We will send a letter to the Police Commissioner as a reminder that the law reads, "polls are not to close until 9:00 P.M." In the special state primary 21 precincts were in by 9:00 P.M.

He requested Commssioner Killilea look into the surplus monies for the special election. Commissioner Killilea responded that he would do so this afternoon.

Chairman asked George to find out where Jack McElligott left off on Document 10 and to report next week.

The Chairman thanked all for a job well done on the Special State Primary.

Commissioner Killilea: Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard

Gen 25

CITY OF BOSTON AND COUNTY OF SUFFOLK

DEPARTMENTAL COMMUNICATION

MARCH 29, 1996 19

	(NAME)	(RATING)	(DEPARTMENT-DIVISION)
	The Board		
O	John J. Cushman		

EECT: Absentee Ballot Statistics

FILE REF. NO.

Below are the statistics for the Special Primaries March 26, 1996

Applications:	Democrats	Republicans	Libertarian	
Perm. Phys-Dis	37	7	0	
Phys-Dis	333	34	0	
Civilian	170	18	5	
V.I.P.	53	2	0	
S.Q.V.	2	0	0	
Escrow	7	0	0	
	602	61	5	668
Sent to polls or cast in office	493	29	0	522
Percentage cast	82.85%	47.54%	0%	

Below are the statistics for applications recycled or received for the Special Election to be held April 23, 1996:

Perm Phys-Dis	43
Phys-Dis	367
Civilians	91
	501

The above applications have been processed through the filing step; mailing date will be determined by the arrival of the Ballots. This date may be delayed by the possibility of a Republican recount in the First Suffolk Senatorial District.

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for April 5, 1996

In Attendance:
Commissioner Hantout
Commissioner Killilea
Commissioner Sheppard
Commissioner Coffey
Vincent Cawley
John Cushman
George Cushman
Commissioner Galvin
Martin Kain
Marie Boudreau
Maureen Cox

Absent:
Joanne Toomey, excused
Mary Barry
Mary Ann Marrero
John Donovan, Jr.

Commissioner Killilea: Opened the meeting at 11:00 A.M.
Started off by introducing the new Republican Commissioner, Mr. Joseph Coffey. All those who had not already met him introduced themselves.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting with one correction; Page 3 under Commissioner Hantout should read college students. Motion seconded and accepted with correction.

Commissioner Killilea: Stated that he has notified the Secretary of State's office on the Ward x Precinct x situation (ward 1 precinct 15).
Further stated that Kyle Keady of the office of the State Treasurer has been notified in writing of the cost for the special election in West Roxbury.

John Cushman: Presented the payrolls for the week of 3/27/96 thru 4/ 3/96.

1401	**$29,219.15**
1401-5	**2,831.50**
1402	**2,310.00**
	$34,360.65

For the week of 3/29/95 thru 4/4 /95

1401	**$28,930.95**
1402	**28,021.00**
	$56,951.95

1996	**$34,360.65**
1995	**56,951.95**
	$ 22,591.30 Less in 1996

Commissioner Killilea: Motioned the Board to accept the payrolls as presented.

Motion seconded and accepted.

Vinny Cawley: Stated that yesterday the warehouse truck and another city truck were used to pick up 45 of the 95 AVM's from Holyoke.

After the special state election he will take inventory and report to the Board as to which wards he intends to convert to AVM.

John Cushman: Questioned Mr. Cawley as to when he can expect absentee ballots. Mr. Cawley responded that they should be received on the April 9th and he expects the strips on the following Friday, April 12th.

John stated that with a 14 day window, overseas ballots could be a problem.

Commissioner Killilea: Stated that it is on record for the last 10 years that we do accept absentee ballots by Federal Express.

George Cushman: Said he spoke briefly with Jack McElligott on Document 10. Jack believes that 1994 & 1995 are at the printing plant.

George stated that he will also start 1996's Document 10.

Requested the Boards permission to fax the percentages to the public , media or the candidates, rather than have them come in to the office. The Board is in agreement.

Michael Galvin requested that Jackie Goddard be notified.

Martin Kain: Stated that he hopes to have election officers payrolls ready to leave this office today.

Maureen Cox: Stated that voter registration boxes are due in next week and is currently preparing a list of schools, colleges & banks where these boxes will be dropped off.

Michael Galvin: Stated that next Wednesday, there will be a meeting regarding Frontage Rd. and EDIC warehouse. This meeting should determine our future as to storing our voting machines. We may have to rent elsewhere.

Commissioner Hantout: Stated that the 1996 Annual Listing of Residents training will be completed tomorrow.

He further stated that we should be on the street starting Monday for 3 or 4 weeks.

The Commissioner wished everyone a Happy Easter.

Commissioner Coffey: Thanked the Chairman, Commissioners and staff for welcoming him into the department.

Stated he looks forward to working with us.

Commissioner Killilea: Motion to adjourn. Seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for April 12, 1996

In Attendance:
Commissioner Hantout
Commissioner Killilea
Commissioner Sheppard
Commissioner Coffey
Vincent Cawley
John Cushman
Mary Barry
Martin Kain
Marie Boudreau
Maureen Cox

Absent:
Joanne Toomey
George Cushman
Mary Ann Marrero

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting. Corrections have been made on original copy regarding payroll information. Motion seconded and accepted.

Commissioner Coffey: Motioned the Board to certify the ward committee results as amended and presented by John Donovan, Jr.
After some discussion on the issue, Commissioner Killilea motioned the Board to accept the motion.
Motion seconded and accepted.

Mary Barry: Presented the payrolls for the week of 4/3/96 thru 4/9/96.

1401	**.....**	**$ 29,905.84**
1401-5	**.....**	**1,190.00**
1402	**.....**	**4,077.50**
		$ 35,173.34

For the week of 4/6/95 thru 4/12/95.

1401	**.....**	**$ 28,725.54**
1402	**.....**	**10,724.00**
		$ 39,449.54

1996	**.....**	**$ 35,173.34**	
1995	**.....**	**39,449.54**	
		$ 4,276.20	**Less in 1996.**

Commissioner Killilea: Motioned the Board to accept the payrolls as presented.

Motion seconded and accepted.

John Donovan, Jr.: Stated that not many nomination papers are coming in with the exception of the papers turned in by Congressman Moakley.

John Cushman: Presented a report on Absentee voting.

Stated that Absentee Ballots arrived late on Monday for the Special Election.

Stated that all is very quiet in the Absentee section.

Marty Kain: Presented a proposed schedule for training sessions for the Board's approval.

Board has no objections.

Chairman requested from MartyKain the following;

1.) List of all Warden's/Clerk's Books which had errors.

2.) Furnish list of names of people who do not show up at the upcoming training's.

Mr. Kain also stated that early this week the payrolls for the March Primary and March Special State Primary left this office.

Mr. Kain hopes checks will be mailed next week.

Vinny Cawley: Presented a report to the Chairman that he had requested.

Discussed purchase of AVM 's and transportation of all voting machines.

Stated that along with our truck and Public Works trucks, he rented a trailer at $150.00 to pick up machines from Holyoke.

Mr. Cawley intends to purchase 25 machines from Concord to be picked up by September.

Also stated that on Wednesday the warehouse will start setting the machines and he expects that all machines will be completed by Friday.

Stated he will junk 100 machines at the going price of $40.00 per ton or approximately $13.25 per machine. Checks will be made payable to City of Boston and will go in the General Fund.

Commissioner Hantout: Stated that we are in the middle of the Annual Listing and for the most part all is going O.K. Expects that the listing should be completed within a couple of weeks.

Boxes will be distributed at Banks, Libraries and other locations for voter registration.

Asked that anyone who may have further suggestions as to where to place the boxes please see him.

Stated that Mike Galvin was in error with the date of the meeting regarding the status of the warehouse. Meeting is scheduled for this coming Tuesday at 10:00 A.M.

Commissioner Killilea: Stated that a mapping meeting will be taking place. He will notify us of date when it becomes available.

Commissioner Killilea: Motioned to adjourn. Motion seconded and accepted

.

Attest:

Everette Sheppard

Everette Sheppard

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for April 19, 1996

In Attendance:	**Absent:**
Commissioner Killilea	Maureen Cox
Commissioner Sheppard	Mary Ann Marrero
Commissioner Coffey	Marie Boudreau
Vincent Cawley	Joanne Toomey
John Cushman	Commissioner Hantout
Mary Barry	
Maryann Marrero	
Martin Kain	
John Donovan, Jr.	
George Cushman	

Commissioner Killilea: Opened the meeting at 11 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting.
Motion seconded and accepted.

Commissioner Coffey: Questioned whether or not a Police Officer should be present at Ward 1, Precinct 15? All agreed that there is no need.

Vincent Cawley: Stated that everything was set for the Special Election. He stated that the area in front of the Elevator had all been dug up and that they were unable to work. Vinny stated that John Cloonan called him saying that Althea Garrison was summonsing him into Court. He asked if the voting machines had been reset. John thought that we used special machines.

John Cushman: Presented the payrolls for the week of 4/10/96 thru 4/16/96:

1401	**.....**	**$30,013.32**
1401-5	**.....**	**791.00**
1402	**.....**	**11,032.50**
		$41,836.82

For the week of 4/12/95 thru 4/18/95:

1401	**.....**	**$28,862.48**
1402	**.....**	**26,162.50**
		$55,024.98

1996	**.....**	**$41,836.82**
1995	**.....**	**55.024.98**
		$13,188.16 Less in 1996

APRIL 19, 1996

Commissioner Killilea: Motioned the Board to accept the payrolls as read.

Motion seconded and accepted.

Commissioner Sheppard: Stated that he had been informed by Commissioner Hantout that food for only fifty (50) would be needed on the day of the Special Election.

Martin Kain: Reported that the printer was down, delaying the processing of the Election Officers' checks. He hopes that they will be mailed this afternoon. He advised all of a training session in Dorchester which was held on Thursday, April 18. It was attended by thirty-three (33) people.

John Donovan, Jr.: Reminded all of their police delivery districts for the Special Election. Spoke about the large screen to be used on Tuesday, April 23, 1996. John stated that all lists have been updated, and that we will use election personnel for phone coverage.

Attest:

Everette Sheppard

Everette Sheppard, Secretary

IN BOARD APRIL 28, 1996

Certified on this day-

State Senator - Suffolk & Middlesex District

#1090A-1111, #1112-1122 N.C.

State Senator _ Second Suffolk District

#779-780, #1176-1177, #1236-1239

State Senator - Norfolk & Suffolk District
#1149-1164

Representative - Fifth Suffolk District
#1169-1175

Representative Sixth Suffolk District
#883-885

Representative Tenth Suffolk District
#1261-1268

Representative - Eleventh Suffolk District
#216-217, #305-306, #354, #432-436, #778

Representative Fourteenth Suffolk District
#399-404, #486

Representative Seventeenth Suffolk District

#1086 - 1089 N.C.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

CERTIFIED THIS DAY: APRIL 19, 1996.

Candidates for United States Senator;
#'s 255-257, #323, #383-384, #422-427, #437-441, #'s 783-791, #815-827, #897-898,
****

For Congressman 8th District;
#'s 781, #807.
****

Governor's Council 4th District;
#292-299, #371-374, #806, #386-388, #405-406.
****

State Senator for Middlesex, Suffolk and Essex District;

#'s 458-476, #'s477-485 N.C.

****

State Representative 5th Suffolk District;

#179, #302-304, #355-357, #796-800, #'s352-353, #'s801-802, #'s803-805 N.C.

****

State Representative 7th Suffolk District;

#'s 792-795, #'s1123-1125.

****

For State Representative 13th Suffolk District;
#'s 808-809, #810-814 N.C.
****

Attest:

Everette Sheppard

Everette Sheppard, Secretary

Certified this day: April 3, 1996
State Representative;

#,s 258 -264 ------- 3rd Suffolk District

#.s 190 - 205 ------- 7th Suffolk District

#,s 206 - 215 ------- 13th Suffolk District

#,s 307 - 320, ------- 17th Suffolk District (#,s 321-322 N.C.)

#,s 358 - 368 ------- 18th Suffolk District (#,s 369-370 N.C.)

Certified this day: April 8, 1996

Senator for Second Suffolk District.
#172 -178, #'s 180 - 189, #'s 250 - 254, #'s 343 - 351.

For State Representative for 14th Representative District:
#'s 399 - 404.

For Registrar of Probate: #218 - 239.

Certified this day April 12, 1996

United States Senator: (unenrolled) #375 - 376, #389 - 391.

Governor's Council: Fourth District, Democrat, #267 - 291.

State Senator: Second Suffolk Dist. Democrat, #428 - 431.

State Senator: Second Suffolk Dist. Republican #171, #265 - 266, #385.

State Senator: Middlesex & Suffolk District, Democrat, #407 - 421.

State Representative: First Suffolk District, #442 - 451, #452 - 456 N.C.

Attest:

Everette Sheppard

Everette Sheppard, Secretary

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for April 26, 1996

In Attendance:	**Absent:**
Commissioner Hantout	Joanne Toomey
Commissioner Killilea	George Cushman
Commissioner Sheppard	Mary Ann Marrero
Commissioner Coffey.	Maureen Cox
Marie Boudreau	Vinny Cawley
Mary Barry	John Cushman
Martin Kain	
John Donovan, Jr.	

Commissioner Sheppard: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting.
Motion seconded and accepted.

Commissioner Coffey: Expressed his thanks to all staff who assisted him in explaining the laws during his first election as a commissioner for the Boston Election Department.

Mary Barry : Presented the payrolls for the week of 4/17/96 thru 4/23/96.

1401	**.....**	**$ 30,092.91**
1401-5	**.....**	**672.00**
1402		**$ 24,656.00**
		$ 55,420.91

For the week of 4/19/95 thru 4/25/95

1401	**.....**	**$ 28,648.32**
1402	**.....**	**$ 25,252.50**
		$ 53,900.82

1996	**.....**	**$ 55, 420.91**	
1995	**.....**	**$ 53, 900.82**	
		$ 1,520.09	**More in 1996**

Commissioner Sheppard: Motioned the Board to accept the payroll. Motion seconded and accept

Commissioner Killilea:. Motioned the Board to certify the election for the 1st Suffolk Senatorial District. Motion seconded and accepted.

April 26, 1996

John Donovan, Jr. Informed the Board that he accepted the nomination papers of Anthony Dantona. Mr. Dantona is running for State Representative in the 1st Suffolk District, currently Rep. Gus Serra's seat. Mr. Dantona has broken enrollment and will be unable to get an enrollment certificate.

Martin Kain: Stated that he received a call this morning from an election officer who reported that she received her check.

Commissioner Hantout: Spoke on the Motor Voter law. Stated that we will be part of the advisory committee for the new computer system. Should we foresee any long term problems for Boston, we will refuse the system and have to be taken to court. We will not accept something that we feel does not work unless ordered to do so by the courts. Commissioner Hantout requested that Commissioner Killilea look into this situation and report back by the middle of next week. The next meeting scheduled on this matter is May 6, 1996.

Commissioner Sheppard: Motioned the Board to adjourn.
Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard

Certified this day: APRIL 26, 1996.

Congressman, 9th District- #s 487 - #'s 506

Governor's Council, 4th District - #'s 1283, #'s 1126 - #'s 1146.

State Senator, 2nd Suffolk District, #'s 1284 - 1291, # 1292 N.C.

State Senator, Suffolk - Norfolk District, #'s 1299 - #'s 1311.

Representative, Sixth Suffolk District, #'s 1293 - # 1298.

****

Certified this day: 4-29-1996.

Candidate for State Senator, first Suffolk District - #'s 1419 - 1440, #'s 1441 thru 1456 N.C., #'s 1866 - 1963 N.C.

Suffolk and Norfolk District: #'s 1663 - 1667.

Candidate for State Representative; Second Suffolk District, #'s 1403, #1524-1526, #'s 1655-1658, #1659N.C., #'s 1820-1840 N.C., #1500-1507, #'s 1660-1662,#'s 1723-1724.

Third Suffolk District; #'s 1669 - 1670.
Fourth Suffolk District; #1612-1622, #'s 1623 -1654 N.C.
Fifth Suffolk District: #'s 1220 - 1235, #1402 N.C., #'s 1410-1412 N.C., #1465 N.C., #1496, #1497-1499 N.C.
Sixth Suffolk District; #'s 1293 - 1298, 1412 - 1418, #'s 1544 - 1547, #1671 -1673a, #1966 - 1981N.C.,
Twelfth Suffolk, #1552-1575, #1576-1593N.C.
Fifteenth Suffolk; #1313 - 1328, 1329 - 1332N.C., #1527 - 1532 N.C.

****

Certified this day; May 3, 1996

For Governor's Councillor, 6th District. #'s 1405 - 1410, #'s 1492 - 1495.

For Senator, Suffolk & Middlesex District. #'s 2133 - 2143, and #2384.

For Senator, Second Suffolk District. #'s1521-1523, #'s2279-2281, #'s 1853-1865, #'s 2053-2055, #'s 2390-2392.

For Senator, Norfolk & Suffolk. #'s 1549-1550.

For Senator, Suffolk & Norfolk. #'s2034-2147, #'s 2174-2178.

For Representative, Second Suffolk District. #'s 1679-1689, #'s 1690-1698N.C., #'s2032-2036.

For Representative, Fourth Suffolk. #'s 1756-1764, #'s 1765-1819N.C.

For Representative, Fifth Suffolk. #'s 2397-2400.

For Representative, Seventh Suffolk. #'s 2248-2250.

For Representative, Eighth Suffolk. #'s 1737-1746, #'s1165-1168, #'s 1252-1255, #1533, # 1674-1678, #'s 2067-2070.

For Representative, Ninth Suffolk District. #'s 1747-1752, #'s 2037-2041, #'s2385-2386.

For Representative, Tenth Suffolk District. #2071, #'s 2072-2076 N.C.

For Representative, Eleventh Suffolk District. #'s 2014-2029.

For Representative, Thirteenth Suffolk District. #'s 1725-1733, #'s 2159-2162, #'s 1699-1713, #'s 1714-1722 N.C., #'s 2077-2078 N.C., #'s 2282-2283 N.C., #'s 184 1852, #'s 2295-2300.

For Representative, Fourteenth Suffolk District. #'s 2087-2110, #'s 2111-2128 N.C #'s 2243-2247, #2264-2277, #'s 2042-2052.

For Representative, Fifteenth Suffolk District. #'s 1534-1534, #1964, #'s 2157-2278, # 2301, # 2312.

CERTIFIED THIS DAY: MAY 7, 1996.

Congressman, 8th District. #'s 828-863, #'s 1333-1346, #1256A, #'s 2056-2058, #'s 2395-2396.

Congressman, 9th District. #'s 487-618.

Governor's Councillor, 2nd District. #'s 1256, #'s 1982-2013, #'s 2081=2086, #215

Governor's Councillor, 4th District. #1688, #'s 1457-1491, #'s 1754-1755, #'s 2061-2066 N.C.

Attest:

Everette Sheppard

EVERETTE SHEPPARD, SECRETARY

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for May 3, 1996

In Attendance:
Commissioner Hantout
Commissioner Killilea
Commissioner Sheppard
Commissioner Coffey
Vincent Cawley
John Cushman
Mary Barry
Martin Kain
Marie Boudreau
Maureen Cox
George Cushman

Absent:
Joanne Toomey
Mary Ann Marrero

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Mary Barry: Presented the payrolls for the week of 4/24/96 thru 4/30/96.

1401	**.....**	**$ 33,698.75**
1401-5	**.....**	**1,197.00**
1402	**.....**	**30,144.00**
		$ 65,039.75

For the week of 4/26/95 thru 5/1/95

1401	**.....**	**$ 27,904.46**
1402	**.....**	**26,775.00**
		$ 54,679.46

1996	**.....**	**$ 65,039.75**	
1995	**.....**	**54,679.46**	
		$ 10,360.29	More in 1996

Commissioner Killilea: Motioned the Board to accept the payrolls.
Motion seconded and accepted.

Martin Kain: Stated that he has started the payrolls for election officers for the April 23, 1996 special election.

May 3, 96

Vinny Cawley:. Requested permission from the Board to change Ward 10 from Shoup to Automatic Voting Machines.

Commissioner Killilea: Motioned the Board to accept Mr. Cawley's request.

Motion seconded and accepted.

Commissioner Hantout: Requested that Commissioner Killilea notify John Cloonan, Director of Elections from the Secretary of State's Office, of this change. Also questioned Commissioner Killilea about Ward X Precinct X. John Donovan, Jr. stated that he has been informed from the Secretary of State's Office that Ward X Precinct X has not yet been designated. Commissioner Killilea said he would look for a copy of the letter which he believed was sent.

Mr. Cawley: Stated that he is currently taking inventory of voting machines to be used for the upcoming elections. Approximately 900 to 1,000 machines will be used and he will inform the Secretary of State of the number. All parties will be on one machine. Mr. Cawley further informed all that the law dictates that when you change machines you must have them on display for the public's viewing.

Commissioner Hantout: Said he will check with neighborhood services for events taking place in the Ward 10 area.

Mr. Cawley: Stated that in the last 10 days he has lost storage, in schools, for approximately 41 machines. Also stated that he spoke with printers and the estimated date for delivery of Absentee Ballots is August 13, 1996 and the script on August 16, 1996.

Commissioner Hantout: Stated that Commissioner Killilea did fully report to him, as requested, on the implementation of the Motor Voter Law's computer system.

Stated that we do not have to accept electronically submitted voter registrations, from the Registry of Motor Vehicles, when the computer system is not operational.

Commissioner Killilea: Motioned the Board to name Commissioner Hantout to be the implementation coordinator for the Motor Voter computer system, representing the City of Boston Election Department. Motion seconded and accepted.

May 3, 96

Commissioner Hantout: Stated that he has ordered the new telephones and they should be here within a couple of weeks. He also stated, when asked if voice mail would be available, he answered that all will answer their own telephones until the Mayor makes voice mail available.

The Chairman also said new desk, conference table and chairs are on order.

Commissioner Killilea: Motioned to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard

Certified this day: May 13, 1996

For the office of United States Senator; #'s 886-896, #1312, #'s 2422-2425, #'s 2426-2451, #'s 2798-2805, #'s 300-301, #'s 881-882, #'s 899-1085.

Attest:

Everette Sheppard

Everette Sheppard, Secretary

CERTIFIED THIS DAY 5/14/1996

For the Office of United States Senator:
#'s 1240 thru 1251, #'s 1256B thru 1260, #'s 2290 thru 2293, #'s 2401 and 2402, #'s 2404 thru 2412, #'s 2452 thru 2797, #'s 1147 & 1148, #'s 1548 & 2549, #2383, #2403, #'s 2453 thru 2525, #'s 2531 & 2532, #'s 2546 thru 2550, #2793.

For the Office of Congressman, 8th District
#1347 thru #1408, #2148 thru #2154, #2413 thru #2421, #3207 thru #2311, #'s 2526 thru #2527.

Congressman, 9th District; #'s 5228 thru 2545, and #2792.

Registrar of Probate; #'s 240thru 249, #324 thru #332, #'s 377 thru 382, #'s 1212 thru 1219, #'s 1608 thru 1611, #'s 1178 thru 1211, #'s 1508 thru 1520, #2251 thru 2263, #'s 2179 thru #'s 2230, #2393, #2394, #'s 2313 thru #2382.

Attest:

Everette Sheppard

Everette Sheppard

May 23, 1996

Review non certified signatures
Election Commissioner.

IT is hereby requested that the signatures for Roy Owens be reviewed and certified.

Roy Owens
6 Woodville St.
Roxbury MA 02118
(617) 524-5266

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for May 17, 1996

In Attendance:
Commissioner Killilea
Commissioner Sheppard
Commissioner Coffey
Mary Barry
Marie Boudreau
George Cushman
Vinny Cawley
Mary Ann Marrero

Excused:
Commissioner Hantout
John Donovan, Jr.
Joanne Toomey
Marty Kain
John Cushman
Maureen Cox

Commissioner Killilea: Opened the meeting at 11:00 A.M. Informed all that the Chairman and John Donovan, Jr. were at budget hearings.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous week. Motion seconded and accepted.

Commissioner Killilea: Stated that he attended a meeting with MISER this week. Boston will have to do the boundaries all over again. A meeting will be held in this office on Tuesday, May 21, 1996, at 12:00 Noon. The commissioner suggested that George Cushman attend this meeting and anyone else who may be interested.
We have been selected as the test city because we are the only city who does not conform.

Mary Barry: Presented the payrolls for the week 5/8/96 of thru 5/14/96.

1401	**.....**	**$ 29,635.55**
1401-5	**.....**	**735.00**
1402	**.....**	**24,498.50**
		$ 54,869.05

For the week of 5/10/95 thru 5/16/95.

1401	**.....**	**$ 28,241.87**
1402	**.....**	**22,631.00**
		$ 50,872.87

1996	**.....**	**$ 54,869.05**	
1995	**.....**	**50,872.87**	
		$ 3,996.18	**More in 1996**

May 17, 1996

Commissioner Sheppard: Motioned the Board to accept the payrolls. Motion seconded and accepted.

Mary Barry: Further stated that the certification of papers is completed.

Vinny Cawley: Stated that a letter had been received from the Director of Facility Management for the School Department, Robert Roy, requesting that all machines will have to be moved from schools. There will be no more storage. Mr. Cawley stated that with some negotiation it appears that we may be able to leave 221 machines out of 465 machines currently in the schools.

He then presented a report to Commissioner Killilea to give to the Chairman. This is a report that the Chairman had requested.

Commissioner Killilea: Stated that the Chairman has requested that he along with Commissioner Sheppard and Commissioner Coffey look into space for voting machines at Community Schools.

Mary Ann Marrero: Presented voter registration from the Registry of Motor Vehicles via the VRIS system. Some of these registrations have invalid Boston addresses. They have not been approved and are being held on file. Mary Ann also produced a list received from the Registry dated May 15, 1996 with Registration dated March 25, 1996.

Registry problems appear to be dupes, late notifications and no such address.

Commissioner Killilea: Stated he will suggest to the Chairman that we address and correct these problems by June.

Commissioner Sheppard: Motioned to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard

May 17, 1996

For the week of 5/24/95 thru 5/30/95

1401	**.....**	**$ 28,281.40**	
1402	**.....**	**3,885.00**	
		$ 32,166.40	
1996	**.....**	**$ 38,989.45**	
1995	**.....**	**32,166.40**	
		$ 6,823.05	**More in 1996**

Commissioner Killilea: Motioned to accept the payrolls as read.
Motion seconded and accepted.

John Donovan, Jr.: Submitted a letter from Candidate, Phil Hyde (see attached), requesting a review of uncertified signatures. John stated that the review process was completed and 5 additional good signatures were found.

Chief of Basic Services Michael Galvin: Inquired as to how the review process was done in regards to Mr. Hyde's nomination papers.

John Donovan, Jr.: Explained how the review process was done. He then stated we are anticipating ballot challenges to Diane J. Capozzoli, Candidate for Registrar of Probate and Jonathan Dixey, Candidate for State Representative in the 15th Suffolk District, because of information requested from Atty. William McDermott.

Chief of Basic Services Michael Galvin: Asked who makes the decision on a ballot challenge.

Commissioner Killilea: Responded the State Ballot Law Commission decides.

Chief of Basic Services Michael Galvin: Stated that he is working on a final resting place, (storage), for the voting machines and he is still looking at the possibility of remaining at Frontage Rd.

He stated that Capital Planning wants to meet regarding this issue. He also stated that we are going to be out of E.D.I.C., because the building is to be sold.

5-30-96

Martin Kain: Stated that the Ward 1, Democratic Committee was the only Committee responding to his inquiry for poll workers. Mr. Kain also made his schedule to swear in Election Officers available. (see attached).

Chairman Hantout: Stated he received a letter from the Jury Commissioner which he turned over to Betty Eng, Esquire. The Chairman stated that the letter was unclear, but, he believes they are requesting that we gather information regarding race, during the listing process, since the Jury Commission has been challenged regarding minority numbers.

Commissioner Killilea: Motioned to adjourn. Motion seconded and accepted.

Attest:

_____

Everette Sheppard

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for May 31, 1996

In Attendance:
Commissioner Hantout
Commissioner Killilea
Commissioner Sheppard
Commissioner Coffey
Vincent Cawley
Martin Kain
Commissioner Galvin
John Donovan, Jr.

Excused:
Joanne Toomey
George Cushman
Mary Ann Marrero
Maureen Cox
Mary Barry
John Cushman
Marie Boudreau

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Commissioner Hantout: Requested grammatical changes in the previous weeks minutes.

Commissioner Sheppard: Motioned to accept previous weeks minutes with changes. Motion seconded and accepted.

Commissioner Killilea: Stated that Betty Eng, Esquire, is filing a motion to dismiss the suit brought against the Election Department by Roy Owens.
The Commissioner also stated he attended the meeting, along with Commissioner Hantout and George Cushman, held by MISER, here in the Board Room, on Tuesday May 28, 1996. Commissioner Killilea informed the Board of a re-mapping project that is to be done by November of this year.

Vinny Cawley: Inquired as to what the mapping would involve. His concerns were with 2 precincts in Ward 20 in particular.

Commissioner Hantout: Replied that we must meet with the B.R.A. people. Stated that we have not looked at the maps as yet.

John Donovan, Jr.: Presented the payrolls for the week of 5/22/96 thru .

1401	**$ 29,191.45**
1401-5	**735.00**
1402	**9,063.00**
	$ 38,989.45

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for June 7, 1996

In Attendance:
Commissioner Hantout
Commissioner Killilea
Commissioner Sheppard
Commissioner Coffey
Mary Ann Marrero
John Cushman
Marie Boudreau
Maureen Cox
Martin Kain
John Donovan, Jr.

Excused:
Joanne Toomey
George Cushman
Mary Barry
Vincent Cawley

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned to accept the minutes of the previous week. Motion seconded and accepted pending the following corrections:
1. Page 1- under Commissioner Killilea- add that Commissioner Hantout and George Cushman also attended the meeting held by MISER.
2. To refer to Michael Galvin as Chief of Basic Services.
3. Page 2- under Martin Kain -change from training schedule to schedule to swear in election officers.

Commissioner Hantout: As previously requested, asked that the minutes be ready on Monday's.

Commissioner Sheppard: Stated that he received a call from Jonathan Dixey. John Donovan, Jr. responded that Mr. Dixey had not asked for a review of his nomination papers within the time prescribed by law. Mr. Dixey will have to seek relief elsewhere.

John Donovan, Jr.: Presented a Summons he received, addressed to him, Re: Richard Iannella/Diane Capozzoli. Hearing is Monday at 11:30 at 1 Ashburton Place. Commissioners Killilea & Coffey have expressed interest and will also attend the proceedings.

John Cushman: Presented the payrolls for the week of 5/29/96 thru 6/4/1996

1401	**$ 30,616.60**
1401-5	**525.00**
1402	**7,421.50**
	$ 38,563.10

June 7, 1996

For the week of 5/30/95 thru 6/5/95

1401	.....	**$ 28,259.94**
1402	.....	**2,275.00**
		$ 30,534.94
1996	.....	**$ 38,563.10**
1995	.....	**30,534.94**
		$ 8,028.16 More in 1996

Commissioner Sheppard: Motioned to accept the payrolls as read. Motion seconded and accepted.

Maureen Cox: Stated that they have delivered , to date, 300 Voter Registration Boxes with Applications. Maureen will furnish the list of locations to John Donovan, Jr. to be used within the department telephone stations for reference as to where applications can be picked up. Maureen Cox further informed all that she is out of Spanish Language Forms.
John Donovan, Jr. stated that he has requested 20,000 of the Spanish Voter Registration Forms from the State.

Commissioner Hantout: Presented to all a Department Organizational Chart to be implemented when managers feel comfortable, either immediately, or no later than the start of the new fiscal year. Department personnel problems should go through managers and only to the Chairman when managers cannot resolve a problem.

He further requested managers to meet with him after this meeting regarding time disposition sheet which, starting on Monday, will be placed on Marie Boudreau's desk. Commissioners all leave messages as to where they are going when they leave the office. As of Monday, June 10, 1996 all managers leaving the office will be expected to sign out, note the time expected to return with an explanation as to destination and sign in when they return.

Stated that the Listing is coming to a close. Stated that it looks good and that currently we are doing some clean up with our department staff. Hopefully, all will be completed by June 28, 1996.

John Donovan, Jr. requested that, once completed, he will ask managers and staff familiar with Listing to take a ward and check for dupes and other errors.

The Chairman stated that we are under no pressure from the Jury Commissioner. He has been very understanding of our busy election year with the Presidential Primary and the special elections.

June 7, 96

The Chairman further touched on the meeting scheduled within this department with the people from the Office of the Secretary of State, regarding the implementation of the VRIS computer system. This meeting never took place. Stated that they were rectifying problems in other Cities/Towns. We will probably be the last. However, the Chairman feels confident that this company will be able to work with us effectively. He informed all that the new telephones will start being installed on June 28, 1996. When we return to work on July 1st the new system will be fully operational. At this time there will be no voice mail. All calls will ring at managers office 3 times. If the manager is not available, it will then go to an operator. After 6 P.M. the phones will stop. The Chairman said he is unclear as to how this will operate, but assured all that training will take place prior to installation.

Martin Kain: Stated that he is currently in the process of sending out 1,000 pieces of mail to Election Officers. Commissioner Hantout stated that an additional piece has been added. This piece is asking Election Officers if they are familiar with the operation of computers in case computers are utilized at some point on Election day.

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Commissioner Killilea: Motioned to adjourn. Motion seconded and accepted.

Attest:

Everette Sheppard

Everette Sheppard

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for June 14, 1996

In Attendance:	**Excused:**
Commissioner Hantout	Joanne Toomey
Commissioner Killilea	George Cushman
Commissioner Sheppard	Mary Ann Marrero
Commissioner Coffey	Mary Barry
Martin Kain	Maureen Cox
Marie Boudreau	John Cushman
John Donovan, Jr.	Vinny Cawley

Commissioner Killilea: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned to accept the minutes of the previous meeting.

Commissioner Coffey: Seconded the motion.

Commissioner Hantout: Requested a correction. Change the word form to question on the last page.
Motion accepted with change.

Martin Kain: Presented the payrolls for the week of 6/5/96 thru 6/11/96

1401	**.....**	**$ 30,722.93**
1401-5	**.....**	**490.00**
1402	**.....**	**3,680.25**
	$	**34,893.18**

For the week of 6/7/95 thru 6/13/95

1401	**.....**	**$ 27,343.03**
1402	**.....**	**0.00**
	$	**27,343.03**

1996	**.....**	**$ 34,893.18**	
1995	**.....**	**27,343.03**	
		$ 7,550.15	**More in 1996**

Commissioner Coffey: Motioned the Board to accept the payroll as read. Motion seconded and accepted.

June 14, 96

Marty Kain: Stated that he received nominations from the Ward 1 Republican Committee.

Commissioner Killilea: Discussed Ballot Law changes.

Commissioner Hantout: Discussed the manual for poll workers.

John Donovan, Jr.: Submitted the Summons from Jonathan Dixey. (see attached).

Board then recessed for 5 minutes.

Marie Boudreau: Discussed the moving contract.

Commissioner Killilea: Motioned to accept the only bid pending approval of the Law Department. Motion seconded and accepted.

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Attest:

Everette Sheppard

Everette Sheppard

June 14, 96

The Commonwealth of Massachusetts

Suffolk ss.

To

John Donovan, Jr., Keeper of the Records
City of Boston Elections Division, City Hall
Boston, MA 02201 *greeting.*

You are hereby commanded, *in the name of The Commonwealth of Massachusetts, to appear before the* Commonwealth of Massachusetts ~~Court~~ State Ballot Law Commission *holden at* One Ashburton Place, 17th Floor Conference Room ~~within and for the county of~~ *on the* 11th *day of* June, 1996 *at* 11:30 *o'clock in the* AM *noon, and from day to day thereafter, until the action hereinafter named is heard by said Court, to give evidence of what you know relating to an action of* *then and there to be heard and tried between*

Richard Rouse, Objector ~~Plaintiff~~ *, and*

Jonathan Dixey, Respondent ~~Defendant~~ *, and*

you are further required to bring with you

All documents requested in Exhibit "A" attached hereto.

ATTEST: A TRUE COPY
William J. Baker
CONSTABLE
COURT APPOINTED PROCESS SERVER

Hereof fail not, *as you will answer your default under the pains and penalties in the law in that behalf made and provided.*

Dated at Boston *the* 7th *day of* June *A. D. 19*96

Notary Public ~~Justice of the Peace~~

William A. McDermott
Sullivan and McDermott
One Boston Place
Boston, MA 02108
My Commission Expires: 08/09/96

WYR'S STATIONERY CO., BOSTON
Form 22

LIBRARY UNIVERSITY OF CALIFORNIA
COVELL COLLEGE
VILLEGE: V LIBRE COLL.

June 14, 96

EXHIBIT "A"

TO: John Donovan, Jr.
Keeper of the Records
CITY OF BOSTON ELECTIONS DIVISION
City Hall Plaza
Boston, MA 02201

1. You are requested to bring voter registration records for the following named individuals at their respective addresses:

Page	Line	Name	Address	Ward/Precinct
1	1	William A. Rollins	5 Marcella Street	11-2
1	2	Marilyn Rollins	5 Marcella Street	11-2

2. Please provide all voter registration records concerning the voter party enrollment of the following named individuals at the respective addresses:

Page	Line	Name	Address	Ward/Precinct
7	11	Willie Scott (female voter)	122A Highland St.	11-2
7	2	Orman Phillips	49 Parley Avenue	19-5

3. Please provide an original document indicating an original copy of the signature of the registered voters whose names appear on the following list: June 14, '96

Page	Line	Name	Address	Ward/Precinct
7	15	Eric Horwitz	124 Calumet Street	10-3
7	16	Katrina Horwitz	124 Calumet Street	10-3
11	2	Angela Whitfield	190 Hillside Street	10-4
11	3	Kevin Whitfield	190 Hillside Street	10-4
11	5	Shawn A. Whitfield	190 Hillside Street	10-4
1	4	Margaret Whitfield	190 Hillside Street	10-4
10	6	Cesar Pita	85 Hillside Street	10-3
13	1	John Carbell	69 Alleghany Street	10-2

4. Please provide all records indicating the ward, precinct and representative district the following individual resides in:

Page	Line	Name	Address	Ward/Precinct
11	4	Frederick Cross	147 Marcella Street	11-1

5. Please provide the voter list page for those persons registered at 719 Parker Street, Ward 10, Precinct 2 and records for Mary Pratt, 49 Parley Avenue, Ward 19, Precinct 5 together with her party enrollment record.

BOARD OF ELECTION COMMISSIONERS

Meeting Minutes for June 28, 1996

In Attendance:	**Absent:**
Commissioner Hantout	Mary Barry
Commissioner Sheppard	Maryann Marrero
Commissioner Coffey	Joanne Toomey
John Donovan, Jr.	Maureen Cox
Vincent Cawley	James Killilea
John Cushman	
George Cushman	
Marie Boudreau	
Martin Kain	

Commissioner Sheppard: Opened the meeting at 11:00 A.M.

Commissioner Sheppard: Motioned the Board to accept the minutes of the previous meeting.
Motioned seconded and accepted.

John Cushman: Discussed the new telephone system which is scheduled to be installed after 5 P.M. today. John presented the payrolls for the week of 6/19/96 through 6/25/96:

1401	**.....**	**$30,762.44**
1401-5	**.....**	**1,491.00**
1402	**.....**	**5,047.00**
		$37,300.44

For the week of 6/21/95 thru 6/27/95

1401	**.....**	**$27,425,19**

1996	**$37,300.64**
1995	**27,425.19**
	$ 9,875.45 More in 1996

Commissioner Sheppard: Motioned the Board to accept the payrolls as read. Motion seconded and accepted.

June 28, 96

Vincent Cawley: Stated that he had concerns on the possibility that we may not be able to use the following polling locations:

Ward 13, Precinct 1

Ward 4, Precincts 5 and 8

Ward 19, Precinct 1

Commissioner Hantout: Informed Vinny that the Voting Machine Custodians would be returning to the Warehouse on Monday. Further, he motioned the Board to cancel the weekly meetng of next Friday, July 5, 1996.

Motion seconded and approved.

Commissioner Sheppard: Made a motion to adjourn.

Motion seconded and accepted. .

Attest:

Everette Sheppard

Everette Sheppard, Secretary